



PROPERTY MAINTENANCE
INSPECTION REQUEST
CITY OF WAYNESBORO, BUILDING & ZONING DEPARTMENT

A.) SITE INFORMATION:

Physical Address:
Property Owner of Record: Phone #:
Owner's Mailing Address (if different):

B.) PROPERTY DESCRIPTION:

- Commercial Use, Industrial Use, Vacant Land, Vacant Structure, Single Family Residential Use (rental), Multi-family Residential Use, Owner occupied, Tenant occupied

C.) GENERAL DESCRIPTION OF CONCERN: (check all that apply)

- High Grass, Inoperative Vehicle, Unsafe Structure, Trash/Debris, General Nuisance, Minimum Housing, Zoning

Specific description:
[Blank lines for description]

C.) INSPECTION REQUESTED BY:

The names, addresses and phone numbers of complaints furnished in confidence with respect to an investigation of individual zoning, property maintenance or building code complaints made to a local governing body are excluded from the provisions of the Virginia Freedom of Information Act but may be disclosed by the record custodian at their discretion except where such disclosure is prohibited by law.

- Concerned Citizen, Tenant/Lessee, City Official, Anonymous

Name:
Address:
Phone Number: Date of Request:

FOR OFFICE USE ONLY:

Case History: Yes No
Case Number: Inspector: Date of initial inspection:
Inspection Results: