



CITY OF WAYNESBORO PLANNING COMMISSION
Regular Meeting, Tuesday, February 21, 2023
7:00 pm

Council Chambers, 503 West Main Street, Waynesboro Virginia 22980

**PLANNING
COMMISSIONERS**

Shannon Boyle
Chair

William Flory
Vice-chair

Michael Gibson

Hashim Halstead

Council Rep: Kenny Lee

W. Lowrie Tucker

Nick Zawhorodny

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**FUTURE SCHEDULED
MEETINGS:**

City Council
Business Meeting
Monday, February 27, 2023
7:00 pm

Planning Commission
Regular Meeting/
Public Hearing
Tuesday, March 21, 2023
7:00 pm

AGENDA

1. Call to order. Pledge of allegiance.
2. Adoption of agenda.
3. Review and approval of minutes of meeting held January 17, 2023.
4. Public comment period for items not on the agenda.
5. Review of minor subdivision and final subdivision plats approved since the January 17, 2023, meeting.
6. Matters from staff.
7. Commissioners' correspondence and communication.
8. Adjournment.

**Members of the public who do not wish to appear in person should submit written comments beforehand to be read during the public hearing. Citizens can also stream the meeting live via the City's YouTube channel:

<https://www.youtube.com/c/WaynesboroVAcity/>

Thank you for attending. Citizen comments are invited and welcomed during the meeting's citizen comment period. For those with special needs, please contact the Planning Department at 540.942.6604 for any accommodations required at least 3 days prior to the meeting you wish to attend. Assistive listening devices available.

The Planning Commission of the City of Waynesboro, Virginia, held a regular meeting on the 17th day of January 2023, at 7:00 P.M., in Council Chambers, Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia:

PRESENT: Commission Members: Shannon Boyle, Chair
William Flory
Michael Gibson
Hashim Halstead
Kenny Lee, Council Liaison
W. Lowrie Tucker
Nick Zawhorodny

Dir. of Community Development: Leslie Tate
City Planner &
Clerk of the Commission: Alisande Tombarge

1. Call to order. Pledge of Allegiance.

Ms. Boyle called the meeting to order at 7:00 PM and asked Mr. Tucker to lead the Pledge of Allegiance.

2. Adoption of agenda.

Mr. Gibson motioned to adopt the agenda; Mr. Flory seconded. Vote was 7-0 in favor.

3. Review and approval of minutes of meeting held December 20, 2022.

Mr. Gibson motioned to approve the minutes; Mr. Zawhorodny seconded. Vote was 7-0 in favor.

4. Public comment period for items not on the agenda.

None.

5. Election of Planning Commission Chair and Vice-Chair positions.

Mr. Gibson moved to nominate Ms. Boyle as Chair of the Planning Commission. Mr. Flory seconded. Motion carried 7-0.

Mr. Zawhorodny moved to nominate Mr. Flory as Vice-Chair of the Planning Commission. Mr. Halstead seconded. Motion carried 7-0.

6. Review proposed amendments to the Planning Commission's by-laws.

Ms. Tombarge gave a brief presentation on the proposed changes to the Planning Commission's by-laws. For details on the changes, see the redlined by-laws document in the agenda packet for the January 17, 2023, Planning Commission meeting.

Mr. Gibson made a motion to approve the proposed amendments to the Planning Commission's by-laws. Mr. Tucker seconded. Motion carried 7-0.

7. Receive a presentation of the Planning Commission's 2022 Annual Report.

Ms. Tombarge presented the annual report. For details, see the 2022 Planning Commission Annual Report in the agenda packet for the January 17, 2023, Planning Commission meeting.

Mr. Gibson asked how the railroad crossing would be handled for the Crozet Tunnel Trail. Ms. Tate responded that the crossing and how it was designed would impact project cost and the railroad would be involved with how that crossing is made.

Mr. Gibson asked if the ROW needed to be purchased. Ms. Tate responded that there had only been preliminary plans done and no ROW had been acquired. The project was still conceptual at this point.

8. Review of minor subdivisions and final subdivision plats approved since the December 20, 2022, meeting.

Ms. Tombarge said that one minor subdivision plat had been approved since the last meeting for Tax Map Nos. 31-6-16 and 31-6-15 located at 500 and 520 Lew Dewitt Blvd, Waynesboro.

9. Other business/commissioners' correspondence and communications

Ms. Boyle introduced Kenny Lee as the new City Council liaison for the Planning Commission.

Ms. Tate asked that the Commissioners have a vote to approve the annual report. Mr. Gibson motioned to recommend the 2022 Planning Commission Annual Report be presented to City Council, Mr. Halstead seconded. Motion carried 7-0.

Mr. Zawhorodny asked if there was a Planning Commission contact list. Ms. Tate said there was a contact list that could be sent to all of the Planning Commission.

10. Adjournment.

Mr. Tucker made a motion to adjourn the meeting. Mr. Gibson seconded. The vote was 7-0 in favor.

The meeting was adjourned at 7:32 P.M.