

**CITY OF WAYNESBORO
PARKS & RECREATION
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March 24, 2022

Parks and Recreation Commission
Waynesboro, VA 22980

Dear Parks and Recreation Commission Members:

Enclosed please find your commission material for the next meeting scheduled for **Thursday, March 24, 2022** at 6:00 P.M. in the conference room located on the 1st floor (room 7) at Rosenwald Community Center.

If you have any questions, please let us know.

Sincerely,

Maurisa Bell
Office Manager
Waynesboro Parks and Recreation

Enclosure

cc: Mike Hamp, City Manager
City Council Members

**PARKS AND RECREATION COMMISSION
ADVANCE AGENDA
MEETING TO BE HELD THURSDAY, MARCH 24, 2022
ROSENWALD COMMUNITY CENTER - FIRST FLOOR CONFERENCE ROOM**

WELCOME - CALL TO ORDER

MINUTES OF THE MEETING OF OCTOBER 28, 2021

DEPARTMENTAL REPORT

MEMBERS – QUESTIONS/COMMENTS

VISITORS – QUESTIONS/COMMENTS

PARKS & RECREATION COMMISSION
MINUTES OF THE MEETING OF OCTOBER 28, 2021

PRESENT:

Robert Kuykendall, Chair
Donna Ownby
Calvin Williams
Jared Bissinger
Jabriel Tyler

VISITORS:

None

PARKS & RECREATION DEPARTMENT STAFF:

Dwayne Jones, Sherrie English

Mr. Kuykendall opened the meeting at 6:00 PM and asked the members if they were able to review meeting minutes from the last meeting on September 23, 2021. He requested a motion to approve the minutes. Ms. Ownby proposed a motion to accept the minutes as written. Second motion was made by Mr. Williams. All were in favor – none opposed.

Mr. Jones proceeded to review Parks & Recreation recent activities, upcoming events, and project updates:

- Mr. Jones welcomed newest Commission Member, Jabriel Tyler, and asked him if he would tell the group a little about himself. Mr. Tyler introduced himself and told a little bit about his family, career, and aspirations serving as part of the Parks & Recreation Commission.
- **Staff Member Retirement:** This will our Office Manager, Sherrie English’s last meeting with us as she is retiring at the end of this month. We are saddened to lose her but yet happy for her as she enters this new season of her life spending time with her family. We are looking for a replacement and have received a few applications. We are making some changes with our phone system and hope to have an automated system in place to connect the caller to the specific party or area of Parks & Rec. We’re sure there will be a few kinks but plan to work on them as needed.
- **Kiosk Project:** The new kiosk is in place on the greenway at the Loft Springs trailhead. We are very pleased with how it turned out. We’re currently working with a designer for information to best display maps, events, etc. This will be a great marketing tool and will advise visitors to the area of locations and current happenings. The 2nd kiosk will be installed soon at Coyner Springs Park.
- **Ridgeview Park Baseball Dugout Project:** This replacement project has started. The original dugouts were installed in the 1960s by volunteers. The old dugouts have been completely removed and concrete pads cleaned up. A purchase order is coming this week for the fencing to be installed. The fencing will be directly mounted to concrete pads. We hope to have all completely installed and ready for spring baseball/softball.
- **War Memorial Pool:** We have a couple of large projects in place at the pool. We are trying to locate a water leak that’s been a problem for a year or so. We haven’t been able to isolate the source of the leak. We have a diver coming and plan to do some dye tests with the expansion joints located at the bottom of pool. This could be an easy less costly fix or could be very expensive. We just don’t know but City management is aware. The 2nd project is regarding issues with the gutter. We did not uncover the pool during Covid resulting in a very low water level due to a leak. We completed some small repairs to fix broken pipes. No pool contractors have been available due to a backlog. This could be a very expensive fix and the Budget Manager and Finance Director are aware. Due to the age of the pool, the existing gutter system cannot be purchased, which means we will have to start all over with a new system. We’re hoping to have more information from the diver team that should be here in about 2 weeks.
- **Park Restrooms Closing:** We plan to winterize all restrooms prior to Halloween. In the past, Halloween has been a source of vandalism. Staff will lock the restrooms this Sunday afternoon and all will be closed until April 1, 2022, except for the Ridgeview Park pool restroom. It remains open year-round because it’s heated.
- **Horticulture Update:** The team has currently been working on replacing the seasonal plants from summer to planting some early spring plants and tulips.
- **Coyner Springs Facebook Video:** Stephen Black has created yet another excellent Coyner Springs Park video. If you haven’t visited the Facebook page, please do so. The video has received tons of “likes” and shares. Stephen

has a multitude of talent. He wrote the script, had his dog in the video, and had Stephanie's daughter, Lily, as the voice of his dog. It truly is an excellent video promoting Coyner Springs Park.

- **Horticulture** – Christmas Decorations are coming out of storage and will be planned and organized in the coming months.
- **2022 Run the Valley (RTV) Race Program:** We are gearing up for our 2022 race season and moving forward with unrestricted races. Of course, we are prepared to make changes, as needed, should Covid restrictions resurface. Mad Anthony Mud Run will be the next RTV Race coming in February 2022. Speaking of the Mud Run, our department has won the Blue Ridge Magazine race award 5 out of 6 years for the Mad Anthony Mud Run.
- **Christmas Parade** will take place on Saturday, 12/4. Online registration is open and we've already received 25 applications. More applications will be coming in the days ahead. All Commission and Council members are invited to participate.
- **South River Preserve (Constitution Park):** Kick-off meeting took place on 10/15 getting team back together. On the road to the next step, which is final construction drawings. If all goes well, could have construction documents by spring of 2022. Could potentially have someone on board by summer of 2022.
- **Greenway – Phase 2B (from Shiloh Church to North Park):** All comments have been addressed by VDOT and all complete. Currently waiting on final figures. City had to make up \$112,000 gap. Council agreed.
- **Greenway – Phase 4 (from North Park to Basic Park):** Modification had to be done by deadline of 10/1, which was related to Phase 2B – updated budget. All design team proposals have been scored. Should make final decision and be under PO in 30-45 days.
- **Urban Forestry Video** has started with some drone footage in the parks, a variety of folks have been interviewed, and focus on things we do along the greenway. We are very excited about this project.
- **Virginia Scenic River Designation** – (Mr. Jones held up a recently received banner) Banners will be placed at both the Broad and Main Street entrances/exits. Will install in a week or so, which will let folks know that they are crossing a Virginia Scenic River.
- **Coyner Springs Eagle Scout Project** mile markers have been placed along a 1.5-mile trail that follows the outer loop of the meadow trails. This was done via a local Eagle Scout project and looks great. If you haven't seen it yet, please stop by!
- **Greenway Story Walk:** Reading Ramble was done titled Room on the Broom, which will stay up through Halloween. This helps in getting more kids out on the greenway and folks have really enjoyed and praised this Story Walk.
- **Kiwanis Clean-Up Day Completed:** This group volunteered time and cleaned signs, picnic tables, and graffiti along the greenway. They did a great job and plan to come back to do more volunteer work in the future.
- **Parks & Rec Commission Codes:** (members all received copies of existing Article/Codes defining membership responsibilities) This Article is very dated and we have not had any updates in a number of years. Could be as old as the 1960s. This is eligible to change and update as desired by Commission. Could compare to other area Commission. Items can be removed, changed, updated. Members could prepare and forward to City attorney and ultimately to Council for approval. Suggest spending the next several months reviewing, discussing, and changing as needed.

Meeting was adjourned.

Respectfully submitted,

Sherrie English

PARKS AND RECREATION REPORT – MARCH 24, 2022

DWAYNE JONES - Director's Report:

- Sunset Park update – CIP proposal
- General budget discussion – unfunded positions in P&R
- Pool gutter and ADA zero depth entry for baby pool
- Rosenwald custodian update
- Rosenwald HVAC update

MIKE ALLEN - Parks Maintenance Supervisor:

- We placed new sand in the filters and installed a new hair catch at the War Memorial pool. We also replaced and fixed return lines in the gutter. We have run the pool on and off all winter to keep an eye on all repairs.
- We demolished RV1 and RV2 dugouts and built new chain link dugouts at both fields.
- All water at the parks will be cut back on the week beginning April 4th. Restrooms will also begin to open that week. During the winter, the restroom at the amphitheater was vandalized. We're in the process of getting quotes to repair the damage.
- Work will begin March 28th to remove two tennis courts and will be replaced with two pickleball courts.
- Downspouts were replaced at Rosenwald Community Center and we're in the process of replacing downspouts at the River Shelter, amphitheater and the Woodland Shelter at Ridgeview Park.
- Work will begin the week of March 28th to replace the main entrance doors at Rosenwald Community Center.
- Work has begun at Coyner Springs to install a new kiosk like the one at the Greenway.
- The concession stand at Wayne Hills has been torn down. The area is being prepped for a trailer to be brought in to serve refreshments.

STEPHEN BLACK - Horticulturist:

What's been happening **October 2021 – March 2022**

- General landscape maintenance at all city buildings, annual beds, and park beds including weeding, spraying, trimming, and mulching.
- Continued to respond to citizens' requests for tree maintenance and work with public works and tree care companies to complete required tree maintenance.
- 20 new trees were planted in the East Woods at Constitution Park.
- New trees are scheduled to be planted in Ridgeview Park with grant funds we have been awarded through the VA Dept. of Forestry.
- We completed our usual cleaning out and replanting our annual beds.
- Plants for our hanging baskets have been ordered and we are scheduled to plant those in April.
- We decorated the downtown area for Christmas and conducted the parade and then removed the decorations.
- Completed budget requests for FY23.
- Wild Ginger Field Services has continued to work in Coyner Spring Park to control non-native invasive plant species.
- Bid requests for our landscape maintenance downtown were posted and the contract has again been awarded to the Williams Brother's tree and lawn service.
- It seemed like we spent most of January clearing snow.
- We assisted with preparations and execution of the Mad Anthony Mud Run in February.
- We assisted with preparations, and hosting the Shenandoah Valley Plant Symposium.
- I finally sent a request and received price quotes for tree work in Riverview cemetery, work is being scheduled.
- Price quote requests have also been processed for tree work in Ridgeview Park and along street right-of-ways.
- We have hired two employees and transferred one from public works, for our seasonal ground maintenance crew.
- Rachael earned her ISA (International Society of Arboriculture) Certified Arborist certification.

Plans for the upcoming Month

- Continue with general landscape maintenance tasks (weeding, pruning, cutting back, cleaning up and mulching).
- Continue handling citizens' tree care requests (tree evaluations, price quote requests, etc.)
- Continue pruning trees as needed throughout our parks.
- Prepare for our Arbor Day Celebration
- Continue Cleaning up and mulching landscaped areas.
- Plant baskets.

Assist with Park 2 Park preparations and event.

AMANDA REEVE - Event Coordinator:

Races

- Park to Park ½ Marathon – April 30, 2022
 - We will be back to our regular course this year after cancelling the race in 2020 due to Covid and holding the race in 2021 with a lower participant cap than usual. We also had to start the race in an alternate location for 2021 due to certain Covid restrictions.
 - For 2022 there will not be a participant cap and we will be starting the race at Stuarts Draft Park in Stuarts Draft. This is the normal location of the start.
 - Work to recruit volunteers.
 - Continue to advertise and promote registration.
 - Work on race logistics.
- FUN2RUN Mud Run – June 4, 2022
 - This very popular event will be back this year after a 3-year hiatus due to Covid.
 - Open registration.
 - Recruit volunteers.
 - Work with community sponsors.
- Sunrise Spectacular Race – July 9, 2022
 - Open registration in April
- The Run the Valley race season is back to its formal glory in 2022. We are excited to be able to host the race series again after 2 long years of an altered version.
 - 2022 Rooted in Waynesboro – Growing Our Future
 - All 4 core races are back at full capacity
 - All 4 core races have a finisher medal
 - Series competition is back in action. Runners who participate in all 4 core races are eligible to compete in the series. There will be top male and female finishers that earn the title of 2022 series champs.
 - This year we will host a community tree planting day in the fall to honor series finishers and promote the environmental health of our region.
 - See flyer below for more details
- Social Running Club – 1st & 3rd Thursdays April - October
 - Running Club is starting back up in April. This year we will have a club member lead the bi-weekly runs. The goal has been to have it participant lead and this will be the first year to do so.
 - I will continue to periodically post to the club group page with updates as needed.
 - I will provide printouts for runners with course directions.
 - Runners will meet at various parks in Waynesboro throughout the season. The season for running club starts in April and ends in late October ahead of time change.



SUSAN ROBERTS - Rosenwald/Special Events:

- Community Easter Egg Hunt – Saturday, April 16th at Ridgeview Park
 - Was cancelled in 2020 and 2021 due to Covid. Glad to have this fun, community event back
- Petpawlooza – May 7th at Coyner Springs Park
 - Man’s best friend is celebrated at this annual event.
 - Vendors, non-profit organizations, and fun activities for pups and their families
- Groovin at the Greenway
 - Begins May 19th
 - This popular music series will kick off with Little Walter and the Convictions
 - 11 weeks, 11 bands and food trucks

STEPHANIE SELTZER - Project Manager:

Projects

- South River Preserve
 - 70% plans have been submitted by Anhold for review by city staff, trustees, and the like.
 - Permitting is underway and 100% plans are expected within the next 3 months or so.
 - Plans will be shared with the public during the Riverfest event downtown at the end of April.

- Sunset Park
 - This project is in a holding pattern at the moment. We are waiting to see if Council awards this project any ARPA funding to move the project forward.
- South River Greenway Phase 2B
 - This project went out to construction bid at the end of 2021. The lowest bidder, S&K Excavating, was awarded the contract after VDOT Review.
 - The preconstruction meeting is on March 23 with an expected notice to proceed date of April 4.
 - This project is expected to take about 4 months to complete.
- South River Greenway Phase 4
 - We are waiting to hear if the city will receive additional funding for this project as it was only partially funded in the previous grant round. Preliminary rankings are favorable for funding.
 - VDOT audited our engineering IFB and has given us permission to award it to RDA. This engineering firm will be assisting with the design and right of way required for this project.
 - RDA has submitted its revised scope of work and we will be awarded as soon as the final review is complete.
- Shenandoah Valley Plant Symposium
 - SVPS was held on March 18 at the Best Western.
 - Registration was capped at 125 attendees and this cap was met with another 15 or so on a waiting list.
 - The event required vaccination/negative testing and masks as per a survey that was sent out in December to previous attendees. The lunch was also changed from a buffet style hot lunch to a boxed lunch from Panera.
 - Overall the event and its changes were well received and comments were positive. Results from a survey will be available in the near future.
- Miscellaneous
 - Kiosks- A kiosk has been in place at the Loth Springs entrance of the greenway for several months and another is currently being installed at Coyner Springs Park. Wil from Mountain Laurel Studios is working on designing the map and informational panels for them both.
 - An Urban Forestry video is in the final phases of editing and will be released around Arbor Day.
 - A Reading Ramble was placed along the greenway in February which focused on days in Black History that changed the world. This Reading Ramble was well received and I received several comments of gratitude for doing it.
 - The next reading ramble will be done in conjunction with Arbor Day at Ridgeview Park in April.

- Counter summaries

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365
2020	GW_LothSpgs ^D	2,603	2,718	5,508	6,792	7,673	7,552	6,404	6,204	6,075	5,884	4,700	3,168	178.363	65,281
2021	GW_LothSpgs ^D	3,489	2,785	5,695	5,799	6,054	6,046	5,859	5,317	5,276	5,158	3,223	3,458	159.340	58,159
2020	Ridgeview ^D	4,306	5,544	9,576	9,072	12,977	13,701	14,021	13,298	12,136	11,974	8,547	6,293*	341.261	124,902
2021	Ridgeview ^D		5,600*	9,171	9,942	9,347	12,753	11,708	8,721	8,941	7,033	4,182	3,681	278.068	101,495
2021	Coyner Spgs ^D	5,472	3,420	6,258	6,324	5,528	4,800	4,954	5,124	6,079	5,791	5,640	5,857	178.759	65,247
2021	North Park ^D		4,911*	9,124	10,935	9,603	7,941	4,731	4,276*	6,634*	7,230	7,538	5,898	246.592	90,006