

# CITY OF WAYNESBORO, VIRGINIA

## CITY COUNCIL BUSINESS MEETING AGENDA



BOBBY HENDERSON, MAYOR, *WARD C*  
LANA WILLIAMS, VICE MAYOR, *WARD A*  
BRUCE ALLEN, COUNCIL MEMBER, *WARD B*  
TERRY SHORT, JR., COUNCIL MEMBER, *AT LARGE*  
SAM HOSTETTER, COUNCIL MEMBER, *WARD D*

TO BE HELD IN THE COUNCIL CHAMBERS,  
CHARLES T. YANCEY MUNICIPAL BUILDING  
AT 503 WEST MAIN STREET, WAYNESBORO, VIRGINIA  
ON MONDAY, AUGUST 24, 2020 AT 7:00 P.M.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA
2. ADOPTION OF BUSINESS MEETING AGENDA
3. CONSENT AGENDA:
  - a. Council Meeting Minutes: Consider approving the minutes from the following meetings:
    - i. August 6, 2020 Special Called Meeting;
    - ii. August 10, 2020 Regular Business Meeting;
  - b. Code Amendment: Chapter 18 Article XI: Buildings and Building Regulations
  - c. Code Amendment: Chapter 78 Taxation.
  - d. Appropriation Ordinance – Valley Community Services Board - \$200,000.
  - e. Appropriation Ordinance – Economic Development Authority Grants to Non-Profits - \$150,000.
  - f. Rezoning Ordinance-0 Tiffany Drive

Documents:

[3a 2020 0806.Minutes Special Called Draft.pdf](#)  
[3a 2020 0810.Minutes Draft.pdf](#)  
[3b Code Amendment Derelict Chapter 78 081020.Pdf](#)  
[3c Code Amendment Chapter 18 Blighted Properties 081020 Wo.pdf](#)  
[3d Valley Comm Svc Board CARES Act VCSB - 200000.Pdf](#)  
[3e CARES Act Econ Dev Grant Program Ordinance - Non-Profit 150000.Pdf](#)  
[3f Tiffant Drive Rezone.pdf](#)

4. MATTERS FROM COUNCIL MEMBERS.
5. AMENDMENT OF CITY CODE CHAPTER 86, SECTIONS 26, 31, AND 33; UTILITIES:

Consider introducing and ordinance amending the City Code, Chapter 86, Utilities,

Sections 26, 31, and 33 each pertaining to deposits for service.

Documents:

[5 Code Utilities.pdf](#)

6. STAFF PRESENTATION ON THE USE OF CARES ACT FUNDS:

Staff will provide a report of expenditures of CARES Act funds to date.

Documents:

[6 CARES Expenditures.pdf](#)

7. APPROPRIATION OF CARES ACT FUNDS:

Consider introducing an ordinance appropriating funds from the CARES Act in the amount of \$150,000 to the General Fund, for an Economic Development Business Grant Program, for the fiscal year ending June 30, 2021.

Documents:

[7 Renaissance 2nd.pdf](#)

8. APPROPRIATION - SCHOOL:

8.a. CARES Act Funds:

Consider introducing and adopting an ordinance appropriating Coronavirus Aid, Relief and Economic Security (CARES) Act funding in the amount of \$862,914 to the School Funds to be used to support staff and provide PPE and cleaning supplies in accordance with the equity to private schools regulations.

Documents:

[8a Schools CARES 862914.Pdf](#)

8.b. Valley Academy Fund:

Consider introducing an ordinance transferring a portion of assigned fund balance in the Valley Academy Fund for the School Board to the Reserve Fund for the School Board in the amount of \$66,175 to support future capital needs of the Valley Academy.

Documents:

[8b Schools Valley Academy Transfer 66175.Pdf](#)

9. BOARDS AND COMMISSIONS.

Shenandoah Valley Regional Airport Commission  
Economic Development Authority Board  
Library Board of Trustees  
Redevelopment and Housing Authority Board  
Parks and Recreation Commission  
Historical Commission  
Disability and Aging Board for Independence  
Cultural Commission

10. CORRESPONDENCE, COMMUNICATION, AND CALENDAR

11. CITIZEN COMMENT PERIOD

12. CLOSED MEETING (IF NECESSARY)

13. ADJOURN

The Waynesboro City Council encourages the participation of all City citizens. For those with special needs, please notify the Clerk of Council (540-942-6669) of any accommodations required, including assisted listening device, at least three days prior to the meeting you wish to attend.

If you have access to the City's website, [www.waynesboro.va.us](http://www.waynesboro.va.us), you may receive advance notifications for Council meeting agendas, minutes, and City department information. From the home page, click on "Notify Me", enter your email address and/or mobile phone number and select those items you want to receive advance notice. Then follow the instructions. You will receive email messages from [listserv@civicplus.com](mailto:listserv@civicplus.com).

CITY COUNCIL MEETING DURING COVID-19 FACT SHEET:

In-Person Meeting Resumes:

In-person Waynesboro City Council meetings will resume in the Council's regular meeting location at the Charles T. Yancey Municipal Building, and they will continue in that location unless otherwise noted.

Safety Measures:

While in-person City Council meetings have resumed, the City continues to encourage the public to participate in meetings virtually. If you choose to attend a meeting in person, please follow these safety guidelines:

- Please wear a mask at all times when visiting the municipal building.
- Enter the building from the rear-LUMOS Plaza and receive a temperature check before joining the meeting. Visitors who feel ill or are experiencing COVID-19 symptoms will not be permitted to enter the building.
- Sit at least six feet apart from others during the meeting. Capacity in Council Chambers will be limited to 14 people, and overflow will be moved to the hallway. It may not be possible to provide entrance to all attendees at once if turnout for a meeting is high.

Citizen Comments:

Citizens may address City Council at the podium. Council will also continue to accept comments by phone during the public comment portion of the meetings at (844) 844-9200. Citizens may also leave comments on the link located on the City's webpage, by clicking on the "Government" tab.

Watch on TV or YouTube:

Meetings will continue to be broadcast on the City's government access channel and will be live-streamed on the City of Waynesboro's YouTube channel.

# WAYNESBORO, VIRGINIA

## CITY COUNCIL SPECIAL CALLED MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Special Called Meeting on Thursday, August 6, 2020, at 7:00 p.m. via “Zoom” with staff and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s limitation of social distancing:

- PARTICIPANTS: Council Members: Bobby Henderson, Mayor  
Lana Williams, Vice Mayor  
Bruce Allen, Council member  
Terry Short, Jr., Council member  
Sam Hostetter, Council member
- City Staff: Michael Hamp II, City Manager  
D. James Shaw, Deputy City Manager  
Julia Bortle, Clerk of the Council  
Cameron McCormick, Finance Director
- City Attorney: Melisa Michelsen, Litton & Sipe, LLC.
- ABSENT: None

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### INTRODUCTION BY THE MAYOR:

The Mayor opened the meeting with the following statement:  
Waynesboro City Council will conduct a special meeting by electronic communication means to consider authorizing the certification requirements to receive allocation of CARE funds. Council members will participate remotely in accordance with the Continuity of Government Ordinance and Virginia law. The City will broadcast and live stream this presentation. Citizens can participate in the citizen comment period by calling at the appropriate time.

The mayor then provided the call-in phone number and instructions for citizen participation.

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### MEETING AGENDA:

Council member Hostetter moved to adopt the Special Meeting Agenda. Having been seconded and with no objections, **the Special Meeting Agenda was adopted 5:0:**

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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### CONSIDER AUTHORIZING THE CERTIFICATION OF THE SECOND AND FINAL ALLOCATION OF CARES FUNDS:

In May, 2020, Waynesboro was notified of the initial \$1.9 million of federal funds allocated to localities by the Commonwealth according to population. The second and final allocation of

Special Called Meeting  
Thursday, August 6, 2020  
Unapproved Draft

CARES funds is also \$1.9 million. The Commonwealth requires that localities certify and communicate back to the Commonwealth acceptance of this allocation by close of business on Monday, August 10, 2020, which precludes it from being included in the Regular Business Meeting of Monday, August 10, 2020 at 7:00 p.m.

The funds can only be used for necessary expenditures incurred due to public health emergency with respect to the Coronavirus since 2019, were not accounted for in the recently adopted Budget, and were incurred from March 1, 2020 and ends December 30, 2020. Compliance is key as the Treasury Department stresses that if CARES Act funds are used for non-allowable expenditures, the locality or recipient may be required to repay the funds.

Council member Short made a motion to authorize the Mayor and City Manager to enter into the certification of the second and final allocation of CARES funds. **Having been seconded and with no objections, the motion was adopted 5:0:**

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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**PUBLIC COMMENTS:** With no written or phoned comments submitted, the meeting continued.

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**ADJOURN:** Having no further business to discuss, Council member Short moved to adjourn the meeting. **Having been seconded and with no objections, the meeting was adjourned 5:0** at 7:11 p.m.:

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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Julia Bortle, MMC, Clerk of Council

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Bobby Henderson, Mayor

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, August 10, 2020, at 7:00 p.m. via “Zoom” with staff and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s Executive Order on social distancing:

- PARTICIPANTS: Council Members: Bobby Henderson, Mayor  
Lana Williams, Vice Mayor  
Bruce Allen, Council member  
Terry Short, Jr., Council member  
Sam Hostetter, Council member
- City Staff: Michael Hamp, City Manager  
D. James Shaw, Deputy City Manager  
Julia Bortle, Clerk of the Council  
Cameron McCormick, Finance Director  
Luke Juday, Planning Director
- City Attorney: Melisa Michelsen, Litton & Sipe, LLC.
- Guest: Ms. Ashley Davies, Vice President, Riverbend Development

ABSENT: None

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### INTRODUCTION BY THE MAYOR:

The Mayor opened the meeting and he reviewed the process for citizens to comment during the public hearing and the citizen comment period.

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### BUSINESS MEETING AGENDA:

Council member Allen moved to amend the Business Meeting Agenda by removing item 9 regarding an appropriation ordinance to purchase police vehicles with CARES funds. Having been seconded and with no objections, **the amended Business Meeting Agenda was adopted 5:0 by voice and a show of hands:**

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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### CONSENT AGENDA:

Council member Short moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, **the Consent Agenda was adopted 5:0 by voice and a show of hands:**

- a) Approval of July 27, 2020 Regular Business Meeting Minutes.
- b) Appropriation Ordinance – Department of Social Services: Second consideration/adoption of an ordinance appropriating funds from the CARES Act in the amount of \$75,000 to the Department of Social Services for grants for citizens impacted by COVID-19. **(2020-47)**

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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**MATTERS FROM COUNCIL MEMBERS:**

**Council member Hostetter** held his constituent meeting on August 4, and there was a good conversation regarding the South River Preserve plans that included worthwhile concerns and questions.

**Council member Short** appreciated the citizen input regarding CARES Act fund use, and he looks forward to a work session with staff to discuss eligible and ineligible expenditures and inform the community on how funds have already been committed.

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**PUBLIC HEARING – REZONE PROPERTY AT 0 TIFFANY DRIVE:**

Council received a presentation regarding a rezoning request from Riverbend Development on behalf of Rosser Avenue Development LLC, for 0 Tiffany Drive, commonly referred to as the Carflo Property (*attachment 46-64*). It included the current and proposed zoning and allowable uses, a proposed layout for single-family homes, single-family attached homes, and residential multi-family apartment complexes, park areas and connector roads. The maximum number would be 600 homes, and Council member Short confirmed that the by-right use would generate more traffic than what is proposed. Staff recommends approval of the request.

There was a brief discussion concerning traffic impact, stormwater runoff, pedestrian impact with sidewalks and shared-use paths, with a suggestion it be made part of the proffer consideration and in the future made part of the subdivision ordinance.

Ms. Davies of Riverbend Development provided an overview of Riverbend Development, and she addressed the Tiffany Drive extension, Pratt’s Run Path, and Lew DeWitt, stating that they are open to suggestions regarding a multi-use path, natural areas, and whatever is needed to make those part of their considerations.

The public hearing was opened at 7:51 p.m.

Mayor Henderson reminded listeners that item 9, consideration of an ordinance appropriating funds to the Police Department for vehicles, was removed from the agenda at the beginning of tonight’s meeting.

**Mike Bailey, Waynesboro:** submitted comments via email expressing concern regarding traffic impact, wastewater and sewer issues, and the impact on schools.

**Steven Bashlor, Waynesboro:** expressed concern about the high-density zoning planned for the Carflo Property, traffic impact, and impact on schools.

With no further comments on line or via phone, the public hearing was closed at 8:29 p.m.

*[Clerk’s note: The callers with comments unrelated to the rezoning public hearing heard at this time are located in the Citizen Comments portion in the meeting minutes.]*

Council member Short moved to introduce an ordinance to **REZONE A PROPERTY AT 0 TIFFANY DRIVE, WAYNESBORO, VIRGINIA, CITY TAX MAP NO. 41-3-112, CURRENTLY ZONED RS-12 (SINGLE-FAMILY RESIDENTIAL) AND H-B (HIGHWAY BUSINESS), TO RG-5 (GENERAL RESIDENTIAL) AND R-MF (MULTI-FAMILY RESIDENTIAL)**. Having been seconded, this ordinance will be considered for adoption at the August 24, 2020 Regular Business Meeting.

Council member Short asked staff to prepare a summary of the items mentioned during this meeting for deliberation before a formal vote. He also asked for a student population report on the impact of the

rezoning request, and the Planning Director reported that due to declining enrollment in the past, the School Superintendent does not anticipate a negative impact on the school system. That information will be included in the staff report, and an addendum will be included with the proffer letter regarding the items addressed earlier.

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**PUBLIC HEARING AND RESOLUTION – WAYESBORO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT COMMUNITIES 2020 ANNUAL ACTION PLAN:**

The Planning Director made a presentation regarding the proposed Action Plan that included the additional COVID respond money and the proposed projects (*attachment 46-65*).

With no questions or comments from Council, the public hearing was opened at 8:36 p.m. No one called in or submitted written comments, and the public hearing was closed at 8:38 p.m. Council member Allen moved to adopt a resolution approving the Waynesboro CDBG Entitlement Communities Federal Fiscal Year 2020 Annual Action Plan (AAP) and authorizing the City Manager, on behalf of the City of Waynesboro, to file the AAP with the U.S. Department of Housing and Urban Development. Having been seconded and with no objections, **the resolution was adopted 5:0 by voice and a show of hands:**

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

**RESOLUTION <sup>(R20-17)</sup>  
ANNUAL ACTION PLAN FY2020 FOR  
THE COMMUNITY DEVELOPMENT BLOCK GRANT**

A RESOLUTION, of the City Council of Waynesboro, Virginia, approving the FY 2020 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Program.

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as Amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination or prevention of slums or urban blight, or activities which will benefit low and moderate income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City that the FY 2020 Entitlement amount for CDBG funds will be \$193,941 and that an additional \$114,079 in CDBG-CV funds has been allocated in response to the COVID-19 pandemic; and

WHEREAS, the City of Waynesboro has prepared a CDBG Annual Action Plan for the FY 2020 funding year, which assesses the housing and community development needs in Waynesboro, as well as other identified community needs related to the COVID-19 pandemic; and

WHEREAS, the draft Annual Action Plan for FY 2020 was on public display and the City held two Public Hearings on CDBG eligible activities and said Annual Action Plan, and the comments of various agencies, groups and citizens were taken into consideration in the preparation of the final documents.

NOW, THEREFORE, be it resolved by the City Council of Waynesboro, Virginia, as follows:



- SECTION 1. That the FY 2020 Annual Action Plan for the CDBG Program is approved upon certification by the City Manager that all Citizen Participation Plan (CPP) requirements have been met.
- SECTION 2. That the City Council is cognizant of the conditions that are imposed in the undertaking and carrying out of community development, affordable housing and emergency homeless activities with federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin and other assurances as set forth under the certifications.
- SECTION 3. That the City Manager, on behalf of the City of Waynesboro, is authorized to file the Annual Action Plan for FY 2020, and any amendments thereof with the U.S. Department of Housing and Urban Development, which has indicated its willingness to make available a grant to carry out the CDBG Program in the amount of \$193,941, in conjunction with the \$114,079 in CDBG-CV funds, and is further authorized to act as an authorized representative of the City to sign any and all documents in regard to these programs.
- SECTION 4. That the City Manager, on behalf of the City of Waynesboro, is hereby authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as Amended, the National Affordable Housing Act of 1990, as Amended, and the Stewart B. McKinney Homeless Assistance Act, as Amended, and also any supplemental or revised data which the U.S. Department of Housing and Urban Development may request in connection with the review of this Application.

ADOPTED this 10th day of August, A.D., 2020

ATTEST:

CITY OF WAYNESBORO

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

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**CODE AMENDMENTS – THE CODE OF THE CITY OF WAYNESBORO, VIRGINIA  
CHAPTER 18 BUILDINGS AND BUILDING REGULATIONS AND CHAPTER 78  
TAXATION:**

The proposed revisions to the Code of Waynesboro take advantage of new and existing provisions of the Code of Virginia which could enhance the City's ongoing efforts to improve property maintenance in the community. Although these ordinances are in the State Code, in order for them to be used, the locality must adopt them into the City Code. The Deputy City Manager explained the current and proposed procedures for addressing blighted versus derelict properties under the current Code and the proposed Code amendments. He also provided an update on the status of addressing abandoned and inoperable vehicles in the City.

In response to Council member Short's question, CDBG funds may be used to cover demolition costs depending on the circumstance and the cultural and environmental impact of the property in question.

Councilman Short asked that staff investigate possible grant funding opportunities. Council member Hostetter stated that these ordinances may encourage property owners to take the necessary action before the City intercedes.

Council member Hostetter moved to introduce an ordinance **AMENDING AND RESTATING ARTICLES I AND II OF CHAPTER 18**. Having been seconded and with no further discussion, this ordinance will be considered again at the August 24, 2020 Regular Business Meeting.

Council member Short moved to introduce an ordinance **ADOPTING ARTICLE III OF CHAPTER 18 AND ARTICLE XI OF CHAPTER 78**. Having been seconded and with no further discussion, this ordinance will be considered for adoption at the August 24, 2020 Regular Business Meeting.

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**APPROPRIATION ORDINANCE – VIRGINIA TOURISM CORPORATION GRANTS:**

Council member Short moved to introduce and adopt an ordinance **APPROPRIATING FUNDS AND AMENDING THE BUDGET FOR TWO VIRGINIA TOURISM CORPORATION GRANTS IN THE AMOUNT OF \$12,572, TO THE GENERAL FUND, TO REIMBURSE FOR ADVERTISING EXPENDITURES IN THE TOURISM DEPARTMENT**. Having been seconded and with no objections, the ordinance was adopted 5:0: (2020-48)

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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**APPROPRIATION ORDINANCE – VALLEY COMMUNITY SERVICES BOARD (VCSB):**

The City has received \$3,948,760 to specifically address effects of the COVID-19 pandemic not accounted for in the recently adopted Budget. Expenditures must be incurred between March 1 and December 31, 2020. Council originally appropriated \$50,000 to the VCSB, and the proposed ordinance will provide an additional \$200,000. Council member Short moved to introduce an ordinance **APPROPRIATING FUNDS AND AMENDING THE BUDGET IN THE AMOUNT OF \$200,000 FROM THE CARES ACT TO THE GENERAL FUND TO PROVIDE FUNDING TO VALLEY COMMUNITY SERVICES BOARD FOR HOMELESS POPULATIONS TO MITIGATE COVID-19 EFFECTS AND ENABLE COMPLIANCE WITH COVID-19 HEALTH PRECAUTIONS**. Having been seconded and with no objections, the ordinance will be considered for adoption at the August 24, 2020 Regular Business Meeting.

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**APPROPRIATION ORDINANCE – EDA GRANTS TO NON-PROFITS:**

CARES Act funds will be used to create a sustainability fund for non-profit tax-exempt organizations similar to the Renaissance Fund Grants for small businesses in the City. The Deputy City Manager outlined some of the provisions for applying for the grants. The program will be available through the Economic Development Authority, and the application process will be advertised and available on-line. Council member Short moved to introduce an ordinance **APPROPRIATING FUNDS AND AMENDING THE BUDGET IN THE AMOUNT OF \$150,000 FROM THE CARES ACT TO THE GENERAL FUND FOR A NON-PROFIT SUSTAINABILITY PROGRAM TO BE ADMINISTERED BY THE WAYNESBORO ECONOMIC DEVELOPMENT AUTHORITY**. The motion was seconded. It was the consensus of Council to proceed with Council member Short's recommendation that staff develop an ordinance appropriating additional funds to the Renaissance Grant Program for consideration at the August 24, 2020 Council meeting. With no further discussion, the ordinance will be considered for adoption at the August 24, 2020 Regular Business Meeting.

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**UPDATE AND STATUS OF CITY REOPENING PLANS.**

Staff intends to resume in-person meetings with City Council on August 24, 2020 with the Council Regular Business Meeting. It will be very structured and attendance regulated according to the number of participants and attendees that can be accommodated per social distancing requirements. Plans will be made if the capacity is exceeded. Individuals entering the building will receive a health screening prior to admittance. Staff will work to gradually re-open for business in the Yancey and other City buildings as conditions and need warrant. The Treasurer's Office requested the second drive-through be made accessible for increased service to the public. Additional services and programs will also be reviewed to determine whether direct access is warranted or improves the quality of service offered. The City Manager does not anticipate the re-opening of the City building until after Labor Day.

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**CITIZEN COMMENT PERIOD:**

*Chana McGuffin, Waynesboro:* objected to Council not meeting in person but sending students back into the school system and to spending CARES Act funds on police vehicles.

*Kyra Carter, Waynesboro:* funding should go to citizens in need instead of the Police Department.

*A.J. Young, Waynesboro:* opposed to purchasing police vehicles with CARES Act funds instead of helping people in need.

*Andrea Jackson, Waynesboro:* concerned that Council will not meet in person but students are being sent back to school.

*Dwight Williams, Waynesboro:* supports Council's transparency and supports spending CARES Act funds to assist people in need instead of police vehicles.

*Gyra Carter, Waynesboro:* Council should be more transparent with the use of CARES Act funds and help those in need more.

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**ADJOURN:** Having no further business to discuss, Council member Short moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:0 at 9:23 p.m.:

|                            |            |                                 |            |
|----------------------------|------------|---------------------------------|------------|
| <b>Mayor Henderson</b>     | <b>Aye</b> | <b>Council member Allen</b>     | <b>Aye</b> |
| <b>Vice Mayor Williams</b> | <b>Aye</b> | <b>Council member Short</b>     | <b>Aye</b> |
|                            |            | <b>Council member Hostetter</b> | <b>Aye</b> |

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Julia Bortle, MMC, Clerk of Council

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Bobby Henderson, Mayor

## ORDINANCE 2020-



**AN ORDINANCE ADOPTING ARTICLE III OF CHAPTER 18  
AND ARTICLE XI OF CHAPTER 78 OF THE CITY CODE OF  
THE CITY OF WAYNESBORO, VIRGINIA**

**WHEREAS**, the Virginia Code authorizes the City to adopt certain procedures to encourage renovation or demolition of blighted properties and derelict buildings; and

**WHEREAS**, derelict buildings are buildings that have been vacant for a minimum period of six months, are not connected to utilities, and which might endanger public health, safety, or welfare; and

**WHEREAS**, the City may require owners of derelict buildings to submit a plan to demolish or renovate the derelict building, and may abate real estate taxes on the costs of such demolition or renovation for a specified time up to 15 years; and

**WHEREAS**, blighted properties are structures or improvements that endanger the public's health, safety, and welfare because said structures or improvements are dilapidated, deteriorated, or violate minimum health and safety standards; and

**WHEREAS**, the City may require owners of blighted properties to submit a plan to remedy the blighted property and, in certain circumstances, the City itself may act to abate said blight; and

**WHEREAS**, in furtherance of the public health, safety, and welfare, the City desires to adopt an Article III of Chapter 18 of the City Code addressing blighted properties and derelict buildings; and

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Waynesboro, Virginia, that a new Article III of Chapter 18 of the City Code is adopted and enacted as follows:

**18-48. – Definitions**

The following terms, when used or referred to in this Article, are hereby defined as follows:

*Blighted Property* means any individual commercial, industrial, or residential structure or improvement that endangers the public's health, safety, or welfare because the structure or improvement upon the property is dilapidated, deteriorated, or violates minimum health and safety standards, or any structure or improvement previously designated as blighted pursuant to Code of Virginia, § 36-49.1:1, under the process for determination of "spot blight."

*Derelict Building* means a building or structure, whether or not construction has been completed, that might endanger the public's health, safety, or welfare and for a continuous period in excess of six months, it has been (i) vacant, (ii) boarded up in accordance with any applicable provisions of the Virginia Uniform Statewide Building Code, and (iii) not lawfully connected to electric service from a utility service provider or not lawfully connected to any required water or sewer service from a utility service provider.

**18-49. – Blighted Properties**

- (a) In accordance with Virginia Code § 36-49.1:1, the City Manager, or their designee, is hereby authorized to make a preliminary determination that a property is a Blighted Property.

- (b) Upon making a determination that a property is a Blighted Property, the City Manager shall send notice to any owner of record at their last known address listed in the City's assessment records, which notice shall (i) state the reasons why the property is a Blighted Property and (ii) inform the owners of their obligation to submit, within 30 days from the date the notice is sent, a written plan to abate the Blighted Property within a reasonable time.
- (c) If the owner fails to respond within the 30-day period with a written plan acceptable to the City Manager, the City Council may adopt an ordinance declaring the property to be a Blighted Property and the City may prepare a written plan to abate the Blighted Property.
- (d) No plan to abate a Blighted Property shall be effective until (i) the plan has been approved by the City Council, and (ii) notice of the abatement and a copy of the plan have been sent to any owners of record at their last known address as listed in the City's assessment records.
- (e) The City may carry out an approved plan to repair or acquire and dispose of the property in accordance with said plan, the provisions of this Article, and the Virginia Code.
- (f) The City shall have a lien on all property so repaired or acquired under an approved plan to recover the cost of improvements made by the City to (i) bring the Blighted Property into compliance with applicable building codes and (ii) disposal, if any. The lien on such property shall bear interest at the rate of six percent per annum, beginning on the date the repairs are completed through the date on which the lien is paid. The lien may be recorded as a lien among the land records of the Circuit Court, which lien shall be treated in all respects as a tax lien and enforceable in the same manner as provided in Articles 3 (§ 58.1-3940 et seq.) and 4 (§ 58.1-3965 et seq.) of Chapter 39 of Title 58.1. The City may recover its costs of repair from any owner of record of the property when the repairs were made at such time as the property is sold or disposed of by such owner. If the property is acquired by the City through eminent domain, the cost of repair may be recovered when the City sells or disposes of the property. In either case, the costs of repair shall be recovered from the proceeds of any such sale.
- (g) The provisions of this Section shall be cumulative and in addition to any other remedies the City may have for abatement of a Blighted Property.

#### **18-50. – Derelict Buildings**

- (a) The City Manager, or their designee, is hereby authorized to determine that a building is a Derelict Building as defined in this Article.
- (b) Upon a determination that a building is a Derelict Building, the City shall notify any owner of the Derelict Building that the owner is required to submit to the City a plan, within 90 days, to demolish or renovate the Derelict Building to address the items that endanger the public's health, safety, or welfare as listed in said notice. Written notice shall be deemed to be sufficient if it is (i) provided by first-class mail at the address of the owner listed in the City's assessment records, and (ii) the City obtains a United States Postal Service Certificate of Mailing.
- (c) The City may require the plan to be submitted on a form developed by the City. The plan shall include a proposed time within which the plan will be commenced and completed. The plan may include one or more adjacent properties of the owner, whether or not all of such properties may have been declared derelict buildings. The plan shall be subject to approval by the City.
- (d) In the event that the City delivers written notice as provided herein and the owner of the Derelict Building has not submitted a plan to the City within 90 days as provided herein, the City may exercise such remedies as provided in this section or as otherwise provided by law. For a residential property, if a plan is not submitted to the City within 90 days as provided herein, a civil penalty of

\$500 per month is hereby imposed upon the owner of the Derelict Building until such time as the owner has submitted an acceptable plan; however, the total civil penalty imposed shall not exceed the cost to demolish the Derelict Building.

- (e) Any owner of a building may apply to the City and request that such building be determined to be a Derelict Building for purposes of this Section.
- (f) The City, upon receipt of the plan to demolish or renovate a Derelict Building, at the owner's request, shall meet with the owner submitting the plan and provide information to the owner on the land use and permitting requirements for demolition or renovation.
- (g) If the property owner's plan is to demolish the Derelict Building, the building permit application of such owner shall be expedited. If the owner has completed the demolition within 90 days of the date of the building permit issuance, the City shall refund any building and demolition permit fees. This Section shall not supersede any ordinance adopted pursuant to Virginia Code § 15.2-2306 relative to historic districts.
- (h) If the property owner's plan is to renovate the Derelict Building and no rezoning is required for the owner's intended use of the Derelict Building, the site plan or subdivision application and the building permit, as applicable, shall be expedited. The site plan or subdivision fees may be refunded, all or in part, but in no event shall the site plan or subdivision fees exceed the lesser of 50 percent of the standard fees established by the ordinance for site plan or subdivision applications for the proposed use of the property, or \$5,000.00 per property. The building permit fees may be refunded, all or in part, but in no event shall the building permit fees exceed the lesser of 50 percent of the standard fees established by the ordinance for building permit applications for the proposed use of the property, or \$5,000.00 per property.
- (i) The provisions of this Section shall be cumulative and in addition to any other remedies the City may have for abatement of a Derelict Building.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, by the City Council of the City of Waynesboro, Virginia, that a new Article XI of Chapter 78 of the City Code is adopted and enacted as follows:

**78-254. - Tax Abatement for Former Derelict Buildings**

A building that was formerly a Derelict Building, as defined in Section 18-48 of the City Code, shall be eligible for an abatement of real property taxes in the amount specified in Section 78-255, provided that such Derelict Building meets the following eligibility criteria:

- (a) The building has been repaired or demolished in accordance with Section 18-50 of the City Code.
- (b) Prior to commencement of such repairs or demolition, the owner of the building submitted an application for an abatement to the City Assessor, on such form as may be required by the City Assessor, requesting that the City Assessor make an assessment of the building in its then-current derelict condition.
- (c) After the completion of such repairs or demolition and no later than January 1 of the first year for which such abatement is claimed, the owner of the building has contacted the City Assessor to assess the fair market value of the demolition costs or the fair market value of the renovation improvements, as applicable.

**78-255. - Amount of Tax Abatement**

The taxable assessed value of an eligible building that was formerly a Derelict Building shall be temporarily abated as provided in this Article, with the amount of such abatement being equal to the costs of demolition or equal to the increase in the fair market value of the renovations.

**78-256. - Duration of Tax Abatement**

The Abatement provided for in this Article shall remain in effect for a period of 10 years beginning on January 1 following the completion of the repairs or demolition, and shall be transferrable with the property. The abatement of taxes for demolition shall not apply if the structure demolished is a registered Virginia landmark or determined by the Department of Historic Resources to contribute to the significance of a registered historic district.

Adopted by the City Council of the City of Waynesboro, Virginia, on this \_\_ day of \_\_\_\_, 2020.

Introduced: ON AUGUST 10, 2020 BY COUNCIL MEMBER TERRY SHORT, JR.

Adopted: \_\_\_\_\_, 2020

Effective: \_\_\_\_\_, 2020

ATTEST: \_\_\_\_\_

Clerk, City Council  
City of Waynesboro, Virginia

\_\_\_\_\_  
Mayor, City Council  
City of Waynesboro, Virginia

## ORDINANCE 2020-\_\_



**AN ORDINANCE AMENDING AND RESTATING ARTICLES I  
AND II OF CHAPTER 18 OF THE WAYNESBORO CITY CODE**

**WHEREAS**, City Council for the City of Waynesboro, Virginia wishes to amend and restate Articles I and II of Chapter 18 of the City Code to update certain references to the Virginia Uniform Statewide Building Code (the “Building Code”); and

**WHEREAS**, the City Council desires to impose civil penalties, rather than criminal penalties, for certain Building Code violations; and

**WHEREAS**, the City Council wishes to update certain provisions with respect to the local Board of Building Code Appeals to encourage participation on said Board.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Waynesboro, Virginia, as follows:

1. Articles I and II of Chapter 18 of the City Code is amended and readopted as follows:

**Chapter 18 - BUILDINGS AND BUILDING REGULATIONS**

**ARTICLE I. - IN GENERAL**

**Sec. 18-1. - Authority of City to require that dangerous structures be removed, repaired or secured.**

- (a) In accordance with Virginia Code § 15.2-906, the City Manager may require owners of property within the City to remove, repair, or secure any building, wall, or any other structure which might endanger the public health or safety of other residents of the City.
- (b) The City Manager, through City employees or others hired for such purpose, may remove, repair, or secure any building, wall, or any other structure which might endanger the public health or safety of other residents of the City if the owner and lienholder of such property, after reasonable notice and a reasonable time thereafter to do so, have failed to remove, repair, or secure the building, wall, or other structure.
- (c) For the purposes of this Section, notice is deemed to be reasonable if (i) mailed by certified or registered mail, return receipt requested, sent to the last known address of the property owner and (ii) published once a week for two successive weeks in a newspaper having general circulation within the City.
- (d) No action may be taken by the City to remove, repair, or secure any building, wall, or other structure for at least 30 days following the later of the return of the receipt or newspaper publication, except that the City may take action to prevent unauthorized access to the building within seven days of such notice if the structure is deemed to pose a significant threat to public safety and such fact is stated in the notice.



- (e) In the event that the City removes, repairs, or secures any building, wall, or other structure after complying with the notice provisions of this Section, the costs or expenses thereof shall be chargeable to, and paid by, the owner of such property and may be collected by the City as taxes and levies are collected. Every such charge which remains unpaid constitutes a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Code of Virginia, §§ 58.1-3940 through 58.1-3974.
- (f) The City Council may waive liens imposed pursuant to this section when doing so will facilitate the sale of the property and encourage its productive use. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens remain a personal obligation of the owner of the property at the time the liens were imposed.
- (g) A civil penalty of \$1,000 per violation is hereby imposed for each violation of this Section 18-1.

**Secs. 18-2—18-25. - Reserved.**

## **ARTICLE II. - BUILDING CODE**

### **DIVISION 1. - GENERALLY**

#### **Sec. 18-26. - Adoption of the Virginia Uniform Statewide Building Code.**

All building, construction, reconstruction, alteration, maintenance, repairs, and all materials and appliances used in connection with building work, must conform to the rules and regulations of the Virginia Uniform Statewide Building Code (the “Building Code”), as promulgated and updated from time to time by the Virginia Board of Housing and Community Development (the “Board”). The Building Code, as adopted herein, includes Volume 1: Virginia Construction Code, Volume II: the Virginia Existing Building Code, and Volume III: the Virginia Maintenance Code, and any additional or replacement volumes, chapters, or codes that (i) may be promulgated by the Board in the future, and (ii) are not required to be adopted specifically by local ordinance.

#### **Sec. 18-27. – Appointment of Building Official.**

The City Manager will appoint a qualified Building Official who will issue permits, perform inspections, enforce all regulations, and perform any other duties authorized by the Building Code, Virginia Code, local ordinances, or Board regulations promulgated by the Board.

#### **Sec. 18-28. - Violations of the Building Code.**

- (a) Violations of the Virginia Construction Code. Any violation of the Virginia Construction Code or Virginia Existing Buildings Code is a misdemeanor punishable in accordance with Virginia Code § 36-106.
- (b) Violations of the Virginia Maintenance Code. Unless otherwise specifically provided in this Article or in the Virginia Code, a civil penalty is hereby imposed for all violations of the Virginia Maintenance Code as follows:

First summons: \$100 per violation

Second or subsequent summonses: \$350 per violation

- (c) Each Day to Constitute Separate Violation. For any violation of the Building Code punishable by a civil penalty, each day during which such violation exists constitutes a separate violation. However, specified violations arising from the same operative set of facts shall not give rise to the levying of a civil penalty more frequently than once in any ten-day period, and a series of specified violations arising from the same set of operative facts shall not result in civil penalties which exceed a total of \$4,000.

**Sec. 18-29. – Appeals.**

- (a) Pursuant to Virginia Code § 36-105, a local Board of Building Code Appeals (the “Appeals Board”) is established for the City. The Appeals Board has all of the powers and duties set forth in the Virginia Code and in the Building Code with respect to local boards of building code appeals.
- (b) The Appeals Board consists of five regular members, each appointed by the City Council, with such qualifications as may be set forth in the Building Code. Alternate members may be appointed by the City Council to serve in the absence of any of the regular members.
- (c) Regular and alternate members of the Appeals Board serve on the Appeals Board for terms of five years or until a successor has been appointed. In the event that the terms of three or more regular members would expire concurrently, the City Council may appoint a regular member for a term of a different length, specified at the time of appointment, so that the terms of the membership are staggered.
- (d) Notwithstanding any other City Code provision establishing term limitations for volunteer boards, regular and alternate members of the Appeals Board may be reappointed at the expiration of their terms.

**Secs. 18-30—18-35. - Reserved.**

**DIVISION 2. - FEES FOR BUILDING, ETC., PERMITS**

**Sec. 18-36. – Fees.**

In accordance with Virginia Code § 36-105, City Council will adopt by ordinance a schedule of fees for the issuance of permits and other actions taken under the Building Code. No permit required by the Building Code will be issued, nor amendment to such permit be approved, nor will any other action be taken for which the City Council has imposed a fee, until the fee or fees currently in effect for the same have been paid. Such current fee schedules will be available during regular business hours in the building and zoning office, the department of public works, the planning office, and the office of the clerk of city council.

**Sec. 18-37. – Payment of Financial Obligations Prior to Permit.**

For any building permit for which the property owner is the applicant, in addition to the fees charged for such building permit, the property owner must pay in full any and all financial obligations to the City that constitute a lien on the property.

**Sec. 18-38. – Existing Fee Schedule Affirmed.**

The existing fee schedule used by the City on the date of the adoption of this ordinance is hereby reaffirmed and readopted.

2. Article XV of Chapter 2 of the City Code is hereby repealed and reserved.

Introduced: ON AUGUST 10, 2020 BY COUNCIL MEMBER SAM HOSTETTER

Adopted: \_\_\_\_\_, 2020

Effective: \_\_\_\_\_, 2020

ATTEST: \_\_\_\_\_

Clerk, City Council  
City of Waynesboro, Virginia

\_\_\_\_\_

Mayor, City Council  
City of Waynesboro, Virginia

**ORDINANCE NUMBER 2020-**



**AN ORDINANCE APPROPRIATING FUNDS FROM THE CARES ACT IN THE AMOUNT OF \$200,000 TO THE GENERAL FUND, TO THE VALLEY COMMUNITY SERVICES BOARD TO MITIGATE COVID-19 EFFECTS ON THE HOMELESS POPULATION, FOR THE FISCAL YEAR ENDING JUNE 30, 2021, AS HEREIN SPECIFIED**

**BE IT ORDAINED**, by the Council of the City of Waynesboro, Virginia:

That the following sums of money are hereby appropriated as herein specified for the fiscal year ending June 30, 2021 (the “Fiscal Year”), and that the budget for the Fiscal Year is hereby amended to reflect the below-listed appropriations.

**Section I – General Fund**

Paragraph 1. To the General Fund, to Valley Community Services Board to mitigate COVID-19 effects on the homeless population, \$200,000 is appropriated to be apportioned as follows:

|         |  |           |
|---------|--|-----------|
| 1105301 | Valley Comm Svc Support<br>756006-COVID Project Grants | \$200,000 |
|---------|--|-----------|

Paragraph 2. The above appropriation will be provided for by the following revenue:

|         |   |           |
|---------|---|-----------|
| 1100533 | Federal Revenue<br>533435 - CARES – CARES ACT FUNDING | \$200,000 |
|---------|---|-----------|

This ordinance is effective immediately upon adoption by council.

**INTRODUCED: ON AUGUST 10, 2020 BY COUNCIL MEMBER TERRY SHORT, JR.**

**ADOPTED:**

**EFFECTIVE:**

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CLERK

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MAYOR

## ORDINANCE NUMBER 2020-



**AN ORDINANCE APPROPRIATING FUNDS FROM THE CARES ACT IN THE AMOUNT OF \$150,000 TO THE GENERAL FUND, FOR AN ECONOMIC DEVELOPMENT NONPROFIT SUSTAINABILITY GRANT PROGRAM, FOR THE FISCAL YEAR ENDING JUNE 30, 2021, AS HEREIN SPECIFIED**

**BE IT ORDAINED**, by the Council of the City of Waynesboro, Virginia:

That the following sums of money are hereby appropriated as herein specified for the fiscal year ending June 30, 2021 (the "Fiscal Year"), and that the budget for the Fiscal Year is hereby amended to reflect the below-listed appropriations.

**Section I – General Fund**

Paragraph 1. To the General Fund, for an Economic Development Non-Profit Sustainability Grant Program, \$150,000 is appropriated to be apportioned as follows:

|         |   |           |
|---------|---|-----------|
| 1108152 | Economic Dev Support<br>758069-COVID Project Grants | \$150,000 |
|---------|---|-----------|

Paragraph 2. The above appropriation will be provided for by the following revenue:

|         |   |           |
|---------|---|-----------|
| 1100533 | Federal Revenue<br>533435 - CARES – CARES ACT FUNDING | \$150,000 |
|---------|---|-----------|

This ordinance is effective immediately upon adoption by council.

**INTRODUCED: ON AUGUST 10, 2020 BY COUNCIL MEMBER TERRY SHORT, JR.**

**ADOPTED:**

**EFFECTIVE:**

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CLERK

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MAYOR

**ORDINANCE NUMBER 2020-**



**AN ORDINANCE REZONING, A 69.46 ACRE PROPERTY AT 0 TIFFANY DRIVE, TAX MAP #41-3-112, FROM RS-12 SINGLE FAMILY RESIDENTIAL AND H-B HIGHWAY BUSINESS TO RG-5 GENERAL RESIDENTIAL AND R-MF MULTIFAMILY RESIDENTIAL**

**WHEREAS**, an application has been submitted by Riverbend Development on behalf of Rosser Avenue Development LLC to rezone 69.46 acres located at 0 Tiffany Drive, City Tax Map number 41-3-112, (the "Property") from RS-12 Single Family Residential and H-B Highway Business to RG-5 General Residential and R-MF Multifamily Residential;

**WHEREAS**, public hearings were held by the Waynesboro Planning Commission and City Council, after advertising and notice as required by Section 98-7.4 of the Code of this City and Sections 15.2-2204 and 15.2-2205 of the Code of Virginia; and

**WHEREAS**, it appears that the proposed rezoning of the Property is consistent with good zoning practice, is justified by the public necessity, convenience, and general welfare, and is in accord with the comprehensive plan of the City;

**NOW, THEREFORE BE IT ORDAINED** by the Council of the City of Waynesboro, Virginia, that:

1. The application of Riverbend Development on behalf of Rosser Avenue Development LLC to rezone the Property is hereby approved in accordance with the application (#20-002) and the attached staff report dated August 10, 2020, along with the applicant's voluntary signed proffer letter dated \_\_\_\_ and the attached site plan;
2. The Property is hereby rezoned from RS-12 Single Family Residential and H-B Highway Business to RG-5 General Residential and R-MF Multifamily Residential, subject to and with the voluntary proffers from the applicant, which are hereby accepted and made a part of the zoning of the Property;
3. The City Manager, or his designee, is hereby authorized to take all actions reasonably necessary, including executing such documents as are reasonably necessary, to effectuate and carry out the purposes of this Ordinance.
4. This Ordinance shall take effect immediately upon adoption by the City Council.

Introduced: ON AUGUST 10, 2020 BY COUNCIL MEMBER TERRY SHORT, JR.

Adopted: \_\_\_\_\_, 2020

Effective: \_\_\_\_\_, 2020

ATTEST: \_\_\_\_\_

Clerk, City Council  
City of Waynesboro, Virginia

\_\_\_\_\_

Mayor, City Council  
City of Waynesboro, Virginia

**PROFFER FORM FOR CARFLO FARM**

Date: August 18, 2020  
ZMA # 20-002

Tax Map and Parcel Numbers: 41-3-112, Portion of 41-3-115B (the "Property")

Owner of Record: ROSSER AVENUE, LLC (the "Owner")

Rezone Tax Map and Parcel 43-3-112 totaling approximately 69.52 acres from RS-12 (Single-Family Residential-12) to RG-5 (General Residential) & R-MF (Multifamily Residential), and rezone a portion of Tax Map and Parcel 41-3-115B totaling approximately 5.61 acres from H-B (Highway Business) to RG-5 (General Residential).

Total Land Area: Approximately 75.13 acres

Pursuant to Section 98-7.4.10 of the City of Waynesboro Zoning Ordinance (the "City"), the Owner hereby voluntarily proffers the conditions listed below which shall be applied to the property, if rezoned. These conditions are proffered as a part of the requested rezoning and it is acknowledged that such conditions are reasonable.

1. **Conformity with Plans:** Carflo Farm shall be developed in general accord with the Concept Plans entitled, "TMP 43-3-112 Rezoning Plan", prepared by Collins Engineering, dated July 29, 2020, a copy of which is attached hereto as Exhibit A, (the "Plan"). The road network shall be installed as generally depicted on the Plan, however variations will be allowed as necessary to account for site conditions. No more than six hundred (600) dwelling units shall be developed on the Property.
2. **Transportation:**
  - a. **ROW Dedication:** Pursuant to a subdivision plat approved by the City, the Owner shall dedicate to the City the right-of-way, in the general location shown on the Plan, for the purposes of future road connections (the "Connector Roads"). Nothing in this proffer shall require the Owner to construct the Connector Roads, however, the Owner may choose to construct portions of the Connector Roads for the purposes of serving the development of the Property.
  - b. **Lew Dewitt Boulevard Entrance:** The Owner shall cause to be constructed an entrance to the Property on Lew Dewitt Boulevard which includes one ingress lane and two egress lanes and pavement markings for right and left turn lanes, as recommended within the Traffic Impact Analysis, prepared by Ramey Kemp & Associates, and dated June 1, 2020.
  - c. **Interparcel Connection:** Pursuant to a subdivision plat approved by the City, the Owner shall dedicate to the City the right-of-way, in the general location shown on the Plan, for the purposes of an inter-parcel connection with the adjacent commercial parcel identified as Tax Map and Parcel 41-3-115B.
  - d. **Emergency Access:** Prior to the issuance of a Certificate of Occupancy within the section of the Property zoned R-MF, the Owner shall provide a secondary means of

access to the R-MF area. The Owner shall have the flexibility to determine the ideal location of the secondary access and whether said access is designed for emergency access only or as a full road connection.

e. **Tiffany Drive Improvements:**

- i. Pursuant to approval by the City and VDOT, the Owner shall restripe a segment of Tiffany Drive to extend the southbound left-turn lane storage from Rosser Avenue to the Walmart driveway, as recommended within the Traffic Impact Analysis, prepared by Ramey Kemp & Associates, and dated June 1, 2020.
- ii. Pursuant to approval by the City and VDOT, the Owner shall install a shared use pathway along one side of proposed extension of Tiffany Drive within the Property. This shall be instead of providing sidewalks along both sides of Tiffany Drive within the Property.

3. **Outdoor Amenities:**

- a. **Public Park:** Pursuant to a subdivision plat approved by the City, the Owner shall dedicate to the City the land designated in the approximate area of the Public Park on the Plan (the "Public Park"). The Plan is conceptual; therefore, the exact size and location of the Public Park will be determined during the subdivision plat review process. The Public Park is intended to be a future city park, but dedication does not imply that the land is open to the public for recreation or that the City is obligated to complete construction of proposed park improvements by any specific date
- b. **Open Space:** Pursuant to a subdivision plat approved by the City, the Owner shall reserve the land designated in the approximate area of the Open Space on the Plan. The Plan is conceptual; therefore, the exact size and location of the Open Space will be determined during the subdivision plat review process. The areas designated for Open Space shall not contain development lots, however these areas may be utilized for site infrastructure and grading, as necessary.
- c. **Pocket Park:** Pursuant to a subdivision plat approved by the City, the Owner shall reserve a Pocket Park in the approximate size shown on the plan. The Pocket Park shall be for the benefit of the Residents of the Property and shall be owned and maintained by the Home Owners' Association. The Plan is conceptual; therefore, the exact size, location and amenities of the Pocket Park will be determined during the subdivision plat review process.

(Signature Pages to Follow)



WITNESS the following signature:

**OWNER of Tax Map and Parcels 41-3-112, PORTION of 41-3-115B:**

**ROSSER AVENUE, LLC, a Virginia limited liability company**

By: Andrew Boninti

Andrew F. Boninti, Its Manager

Date: 10-19-20



## Waynesboro City Council Agenda Briefing

|                      |   |   |
|----------------------|---|---|
| <b>Meeting Date:</b> | August 24, 2020                                     | <b>Staff/Council Member(s):</b><br>D. James Shaw II, Deputy City<br>Manager/Cameron S. McCormick, CPA,<br>Director of Finance |
| <b>Agenda Item #</b> | 5   |   |
| <b>Ordinance#</b>    |   |   |
| <b>Department:</b>   | City Manager/Finance                                |   |
| <b>Subject:</b>      | City Code Chapter 86 Pertaining to Utility Deposits |   |

**Background:** It is common that suppliers of public water and sewer services (and utility providers generally) establish guidelines to require utility account deposits. Currently City Code Section 86-31 prescribes that “A deposit of \$150.00 must be collected from all residential tenants within the city and a deposit of \$250 must be collected from all non-residential tenants before water service shall be turned on.” The Code goes on to allow, however, that “The deposit for residential tenants shall be billed at a rate of \$75.00 over the first two billing cycles. The deposit for non-residential tenants shall be billed at a rate of \$125.00 over the first two billing cycles.” The attached ordinance serves to remove the contradiction between these two statements and clearly direct the Utility Billing Department to bill the deposit over the first two bills, which is the City’s current practice.

Code Sections 88-26 and 86-33 erroneously refer to deposits. Such reference is stricken.

**Recommendation:** The City’s current system of billing deposits in equal increments over the first two bills has served both the customer and the City well. The City Manager recommends in favor of the amendment.

**Suggested Motion(s):** If it is the Council’s desire, a motion should be made to introduce an ordinance amending the Code of the City of Waynesboro Chapter 86, Sections 26, 31 and 33.

**Attachments:** An Ordinance Amending the Code Of The City Of Waynesboro, Virginia, Chapter 86 Utilities, Sections 86-26, 86-31, And 86-33

**ORDINANCE 2020-XX**



**AN ORDINANCE AMENDING SECTIONS 86-26, 86-31, AND 86-33  
OF THE CODE OF THE CITY OF WAYNESBORO, VIRGINIA**

**WHEREAS**, City Council wishes to amend the titles of City Code Sections 86-26 and 86-33 to more accurately reflect the content of those sections; and

**WHEREAS**, the City requires a deposit for water utility service that is collected in two installments of 50 percent on each of the first two bills; and

**WHEREAS**, City Code Section 86-31 is currently ambiguous as to the payment requirements for the deposit; and

**WHEREAS**, City Council wishes to amend and readopt City Code Section 86-31 to clarify and reflect the City's policy and practice.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Waynesboro, Virginia, as follows:

1. The title of Section 86-26 of the City Code is amended and readopted as "Applications for service."
2. Section 86-31 of the City Code is amended and readopted as follows:

**Sec. 86-31. - Deposits required from tenants.**

A deposit of \$150.00 is required for all residential tenants and a deposit of \$250.00 is required from all non-residential tenants. No deposit is required when the applicant provides proof satisfactory to the city that the applicant owns the premises seeking water service.

The deposit shall be collected in 50-percent increments on each of the first two billing cycles. Payments shall applied in the following order: (1) the deposit; (2) penalties, fees, and accrued interest, if any; (3) garbage collection services, if any; (4) sewer usage and fixed charges; and (5) water usage and fixed charges.

3. The title of Section 86-33 of the City Code is amended and readopted as "Discontinuing service for nonpayment of bills; restoration of service after disconnection."
4. This Ordinance shall take effect immediately.

**INTRODUCED:**

**ADOPTED:**

**EFFECTIVE:**

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CLERK

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MAYOR



## Waynesboro City Council Agenda Briefing

|                      |                               |   |
|----------------------|-------------------------------|---|
| <b>Meeting Date:</b> | <b>August 24, 2020</b>        | <b>Staff/Council Member(s):<br/>D. James Shaw II, Deputy<br/>City Manager; Cameron S.<br/>McCormick, CPA, Director<br/>of Finance</b> |
| <b>Agenda Item #</b> | <b>6</b>                      |   |
| <b>Resolution#</b>   |                               |   |
| <b>Department:</b>   | <b>City Manager/Finance</b>   |   |
| <b>Subject:</b>      | <b>CARES Act Expenditures</b> |   |

**Background:** In March, Congress passed and the President signed the *Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020*. This Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF). Through two appropriation, the City of Waynesboro has received \$3,948,760 from the CRF.

The CARES Act provides that payments from the Fund may only be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

As noted, CARES funds are restricted to COVID-19 mitigation and response. The monies may not be used to make up for a local government revenue shortfall. The funds are not intended for general economic stimulus or public assistance except to address second order impacts of public health related shutdowns.

Funds that are not expended by December 30, 2020 must be returned. Any funds not expended in accordance with the Federal guidelines would likewise, have to be returned. The attached fact sheet details the City's use of CFR money, to date.

**City Manager's Recommendation:** No action is required on the part of Council this evening except as pertains to specific appropriations of funds. This would be an opportune time, however, for the City Council to discuss or make inquiry relative to the use of the Coronavirus Relief Fund.

**Suggested Motion(s):** N/A

**Attachments:** CARES ACT Funding Fact Sheet

# CARES ACT FUNDING FACT SHEET

## ABOUT THE CARES ACT OF 2020

The Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020 provides \$150 billion in assistance to U.S. state, local, territorial, and tribal governments to address the direct impact of the COVID-19 pandemic.

Virginia received approximately \$3.1 billion—distributed through the Coronavirus Relief Fund—and the state, in turn, allocated portions to cities and counties based on population. The City of Waynesboro has received two allocations of CARES Act funding for a total of \$3,948,760.

## CARES ACT SPENDING RESTRICTIONS

CARES Act money comes with strict preconditions, and the City would have to return any funds spent for purposes that do not meet those conditions.

Funds may only cover direct costs associated with the response to the COVID-19 pandemic, and those costs must be:

- necessary expenditures incurred due to the COVID-19 public health emergency;
- unaccounted for in the budget most recently approved as of Mar. 27, 2020 (the date of enactment of the CARES Act); and
- incurred between Mar. 1, 2020 to Dec. 30, 2020. CARES Act funds must be spent by Dec. 30, 2020, and cannot support ongoing services or general city operations.



The City cannot spend the funds to make up for the FY 2021 budget shortfall of \$4.2 million due to the pandemic. State and local government officials have requested that Congress lift this restriction, but Congress has not taken action to allow that flexibility or to provide funding for that purpose.

Congress provided coronavirus relief funds to bolster the continuous delivery of government services during the pandemic, specifically, public health, public safety and human services. A description of how the City is helping to alleviate economic hardship facing Waynesboro businesses, residents and non-profit organizations is listed below. Federal guidelines do not permit the City to use CARES money as a general stimulus.

## **CARES ACT SPENDING SO FAR**

The City has spent or earmarked just over \$1.4 million of its CARES Act allocations to date. Approximately \$2.5 million of the funds remain in the City's coffer.

### **WAYNESBORO PUBLIC SCHOOLS**

- \$600,000 commitment (15% of the City's CARES Act funds). Waynesboro Public Schools has also received more than \$800,000 through the CARES Act as part of the Elementary and Secondary School Emergency Relief Fund.

### **VALLEY COMMUNITY SERVICES BOARD**

- \$50,000 to help mitigate COVID-19 effects on Waynesboro's homeless population. City Council is planning to allocate an additional \$200,000 to the organization.

### **WAYNESBORO RENAISSANCE FUND**

- \$133,149 in grants to local businesses that have suffered losses due to business closures because of COVID-19. The City created the fund to help local businesses in June. A second round of funding is in the works for \$150,000.

### **CITY EMPLOYEE SAFETY**

- \$227,000 to protect essential employees, specifically public safety staff and frontline public works staff, in addition to telecommuting provisions for staff working from home.

### **NON-PROFIT SUSTAINABILITY FUND**

- Proposed \$150,000 non-profit sustainability fund to assist local non-profit organizations impacted by the pandemic.

### **SHENANDOAH VALLEY SOCIAL SERVICES**

- \$75,000 for public assistance to individuals and households that have suffered economic hardship due to COVID-19. Social services can use the money for its programs that provide rent or mortgage payments and utility payments.

### **OTHER EXPENDITURES**

- Nearly \$54,000 to assist with the provision of personal protective equipment and public notices for the May 2020 election, COVID support at Middle River Regional Jail, and cleaning and sanitation.



## Waynesboro City Council Agenda Briefing

|                      |   |   |
|----------------------|---|---|
| <b>Meeting Date:</b> | <b>August 24, 2020</b>                  | <b>Staff/Council Member(s):<br/>Michael G. Hamp II, City<br/>Manager; Gregory Hitchin,<br/>Director of Economic<br/>Development and Tourism</b> |
| <b>Agenda Item #</b> | <b>7</b>                                |   |
| <b>Resolution#</b>   |   |   |
| <b>Department:</b>   | <b>Economic Development and Tourism</b> |   |
| <b>Subject:</b>      | <b>CARES Act Small Business Grants</b>  |   |

**Background:** Small businesses and the local economy continue to feel the devastating effects COVID 19 and the public health measures enacted to prevent the spread of the Novel Coronavirus. As discussed previously, small and locally-owned businesses are essential to our community and to the success of our economy. In June 2020, City Council authorized up to \$150,000 in small business grants under the "Renaissance Fund" name. Sixteen businesses applied and received over \$133,000 in funds to assist them in recovering. A "Renaissance Fund Two" program has been created with a maximum grant per business of \$15,000 (increased from \$10,000). Building on the Renaissance Fund program and learning from the Commonwealth of Virginia's "Rebuild VA", two new eligible uses have been added to further assist businesses: 1) Payroll costs for months of April, May, June, and July; and 2) Principal and interest payments for March, April, May, June, and July on business loans received prior to COVID.

Please see attached program description to implement a Waynesboro Renaissance Fund Two Grant for Small Business program.

**City Manager's Recommendation:** Introduce an ordinance to appropriate funds from the CARES CRF to establish a small business grant fund providing competitive grants to businesses impacted by COVID -19.

**Suggested Motion(s):** If it is the will of City Council, an ordinance should be introduced to appropriate funding for the Waynesboro Renaissance Small Business Grant program.

**Attachments:**

1. Waynesboro Renaissance Fund Two Small Business Grant program overview





301 West Main Street  
Waynesboro, VA 22980  
540.942.6570  
WaynesboroBusiness.com



# RENAISSANCE FUND TWO

## Cash Grants for Businesses Suffering Loss due to COVID-19

Waynesboro small business is the lifeblood of our community and backbone of the economy. They represent steadfast commitment by owners to provide goods and services to citizens and visitors while offering vast employment opportunities. However, the ongoing COVID-19 outbreak has forced widespread closures of small businesses threatening livelihoods, acute job losses, and imperiling the future of our local economy.

### **FUNDING SOURCE**

The U.S. Treasury guidance allows states to use Coronavirus Relief Fund (CRF) dollars for expenditures “related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closure.” The Commonwealth of Virginia has elected to disperse a portion of its allocation to local governments. The Waynesboro City Council has elected to re-open the Renaissance Fund for a second round of applications and use part of the City’s allocation to help preserve small business in Waynesboro by providing grants to eligible businesses.

The **RENAISSANCE FUND TWO** will provide up to \$15,000 cash grants.

### **WHO IS ELIGIBLE TO APPLY?**

Any for-profit Waynesboro based business that meets the following eligibility criteria:

- Has suffered a qualified business interruption due to COVID-19
- Has a physical location within the corporate limits of Waynesboro
- Taxes and fees to City of Waynesboro current
- Locally owned and operated
- Had between one and 20 (Full Time Equivalent\*) W2 employees as of March 13, 2020
- Did not receive or been approved for an SBA-backed Paycheck Protection Program (PPP) loan or an Economic Injury Disaster Loan. Recipients of the EIDL Grant are eligible
- Did not receive and have not been awarded reimbursement under any other federal program for the expenses that will be reimbursed by this grant
- Did not receive compensation from an insurance company for the covered business interruption due to COVID-19 or received less than \$15,000 in insurance compensation
- Your business is not a subsidiary of a business with more than 50 employees, is not part of a larger business enterprise with more than 50 employees and is not owned by a business with more than 50 employees

### **WHAT IS A QUALIFIED BUSINESS INTERRUPTION?**

The business must have suffered business interruption due to COVID-19 required closures as measured by a reduction in gross revenue (YTD 2020/2019), which may include but is not limited to:

- Reduced sales or suspended operations
- Increased costs related to COVID-19 prevention measures
- Disrupted supply network leading to shortage of critical inventory or materials

### **WHAT ARE ELIGIBLE USES OF THE GRANT?**

Grant funds may be used to reimburse the costs of business interruption caused by required closures which may include:

- Personal Protective Equipment (PPE)
- Other equipment and supplies to promote health and safety
- Technology to facilitate e-commerce and or virtual business operations
- Professional services related to the design and construction/alteration of the built environment necessary to promote physical and social distancing, as well as the actual costs for alterations
- Initial cleaning and disinfection services prior to reopening
- Inventory
- Equipment
- Rent or mortgage costs
- Utilities (Gas, Electric, Communication, City Water bill is not eligible)
- Payroll costs for months of April, May, June, and July
- Principal and interest payments for March, April, May, June, and July on business loans received prior to COVID
- Funds must be expended in compliance with state and federal law

### **HOW DO I APPLY?**

The application form will be available August 31, 2020 at <http://www.waynesborobusiness.com/recovery/>. The deadline for submission is 9 am September 21, 2020. Grantees will be notified by noon on September 30, 2020 with disbursements beginning as soon as practical. All applications and required attachments must be done electronically.

### **WHO CAN I CONTACT FOR MORE INFORMATION?**

Waynesboro Office of Economic Development and Tourism

[www.WaynesboroBusiness.com](http://www.WaynesboroBusiness.com); [staff@WaynesboroBusiness.com](mailto:staff@WaynesboroBusiness.com); 540-942-6779

\*Full Time Equivalent (FTE) – the number of employees required to achieve one week (40 hours) of work. For example, one full time (40 hours) employee and two part time (20 hours each) employees would be 2FTE.

## ORDINANCE NUMBER 2020-



**AN ORDINANCE APPROPRIATING CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT FUNDING, IN THE AMOUNT OF \$862,914, TO THE SCHOOL FUNDS TO BE USED TO SUPPORT STAFF AND PROVIDE PPE AND CLEANING SUPPLIES IN ACCORDNACE WITH THE EQUITY TO PRIVATE SCHOOLS REGULATIONS, FOR THE FISCAL YEAR ENDING JUNE 30, 2021, AS HEREIN SPECIFIED**

**BE IT ORDAINED**, by the Council of the City of Waynesboro, Virginia:

That the following sums of money are hereby appropriated as herein specified for the fiscal year ending June 30, 2021 (the "Fiscal Year"), and that the budget for the Fiscal Year is hereby amended to reflect the below-listed appropriations.

**Section I – School Funds**

Paragraph 1. To the School Funds, for staff support and PPE and cleaning supplies, \$862,914 is appropriated to be apportioned as follows:

|                                      |           |
|--------------------------------------|-----------|
| 81100177-811200-IN77Teacher Salaries | \$169,477 |
| 81100177-821010-IN77FICA             | \$12,965  |
| 81100177-822100-IN77VRS              | \$28,167  |
| 81100177-823010-IN77Health Insurance | \$39,279  |
| 81100477-811200-IN77Teacher Salaries | \$339,462 |
| 81100477-821010-IN77FICA             | \$25,968  |
| 81100477-822100-IN77VRS              | \$56,419  |
| 81100477-823010-IN77Health Insurance | \$78,676  |
| 82220577-861010-IN77Supplies         | \$13,013  |
| 82220177-861010-IN77Supplies         | \$23,183  |
| 82220477-861010-IN77Supplies         | \$46,373  |
| 88100577-860500-IN77Hardware         | \$29,932  |

Paragraph 2. The above appropriation will be provided for by the following revenues:

|                               |           |
|-------------------------------|-----------|
| 80000033-502077-IN77CARES Act | \$862,914 |
|-------------------------------|-----------|

**INTRODUCED:**

**ADOPTED:**

**EFFECTIVE:**

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
MAYOR



## APPROPRIATION ORDINANCE REQUEST FORM

|                      |                              |                       |            |
|----------------------|------------------------------|-----------------------|------------|
| Name of Requestor    | Waynesboro City School Board | Date of Request       | 08-11-2020 |
| Authorized Signature |                              | Date of Authorization |            |

Purpose of Appropriation Request:  
 School Operating Fund Excerpt #5. H. (dated 08-11-2020)

Is a local match required? No

| Charges to Budget     |                 |         |              |
|-----------------------|-----------------|---------|--------------|
| Line Item Description | Account Number  | Project | Amount       |
| <b>Expense:</b>       |                 |         |              |
| Teacher Salaries      | 81100177 811200 | IN77    | \$169,477.00 |
| FICA                  | 81100177 821010 | IN77    | \$12,965.00  |
| VRS                   | 81100177 822100 | IN77    | \$28,167.00  |
| Health Ins.           | 81100177 823010 | IN77    | \$39,279.00  |
| Teacher Salaries      | 81100477 811200 | IN77    | \$339,462.00 |
| FICA                  | 81100477 821010 | IN77    | \$25,968.00  |
| VRS                   | 81100477 822100 | IN77    | \$56,419.00  |
| Health Ins.           | 81100477 823010 | IN77    | \$78,676.00  |
| Supplies              | 82220577 861010 | IN77    | \$13,013.00  |
| Supplies              | 82220177 861010 | IN77    | \$23,183.00  |
| Supplies              | 82220477 861010 | IN77    | \$46,373.00  |
| Hardware              | 88100577 860500 | IN77    | \$29,932.00  |
| <b>Revenue:</b>       |                 |         |              |
| CARES                 | 80000033 502077 | IN77    | \$862,914.00 |



**EXCERPT**

**Consent Agenda Item**

**5. H. Additional Appropriation**

Approval of an Additional Appropriation - Mr. Tim Teachey, Executive Director of Instruction, requests an additional appropriation in the amount of \$862,914.00 for the Coronavirus Aid, Relief and Economic Security (CARES) Act allocation. These federal funds will be used to support staff and provide PPE and cleaning supplies in accordance with the Equity to Private Schools regulations, and \$42,945.00 will be allocated to Fishburne Military School based on their self-conducted needs assessment. These funds are fully reimbursable.

Mrs. Maneval moved that the Waynesboro School Board approve the consent agenda with the addendum as presented. Mrs. Williams seconded the motion and it passed by voice vote.

This motion includes the above appropriation request in the amount of \$862,914.00.

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I, Vonda A. Hutchinson, Clerk of the Waynesboro School Board, do certify that the foregoing is what was stated of the aforesaid School Board Meeting on August 11, 2020.

A handwritten signature in black ink that reads "Vonda A. Hutchinson".

Vonda A. Hutchinson  
Clerk, Waynesboro School Board

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## MEMORANDUM

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**TO:** VONDA HUTCHINSON, EXECUTIVE DIRECTOR OF FINANCE  
**FROM:** TIM TEACHEY, EXECUTIVE DIRECTOR OF INSTRUCTION  
**RE:** CARES ACT APPROPRIATION  
**DATE:** JULY 31, 2020

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Please ask the Board to approve an appropriation of \$862,914.00 for our Coronavirus Aid, Relief, and Economic Security (CARES) Act allocation. These fully reimbursable federal funds will be used to support staff and provide PPE and cleaning supplies. In accordance with the Equity to Private Schools regulations, \$42,945.00 of our allocation will be spent on Fishburne Military School at their discretion based on their self-conducted needs assessment.

Funds should be posted as follows:

|                      |                     |
|----------------------|---------------------|
| 81100177 811200 IN77 | \$169,477.00        |
| 81100177 821010 IN77 | 12,965.00           |
| 81100177 822100 IN77 | 28,167.00           |
| 81100177 823010 IN77 | 39,279.00           |
| 81100477 811200 IN77 | 339,462.00          |
| 81100477 821010 IN77 | 25,968.00           |
| 81100477 822100 IN77 | 56,419.00           |
| 81100477 823010 IN77 | 78,676.00           |
| 82220577 861010 IN77 | 13,013.00           |
| 82220177 861010 IN77 | 23,183.00           |
| 82220477 861010 IN77 | 46,373.00           |
| 88100577 860500 IN77 | <u>29,932.00</u>    |
|                      | <b>\$862,914.00</b> |

**ORDINANCE NUMBER 2020-**

**AN ORDINANCE TRANSFERING A PORTION OF ASSIGNED FUND BALANCE IN THE VALLEY ACADEMY FUND FOR THE SCHOOL BOARD TO THE RESERVE FUND FOR THE SCHOOL BOARD IN THE AMOUNT OF \$66,175 TO SUPPORT FUTURE CAPITAL NEEDS OF THE VALLEY ACADEMY AS HEREIN SPECIFIED  
BE IT ORDAINED**, by the Council of the City of Waynesboro, Virginia:

That the following sums of money are hereby appropriated as herein specified for the fiscal year ending June 30, 2021 (the "Fiscal Year"), and that the budget for the Fiscal Year is hereby amended to reflect the below-listed appropriations.

**Section I – Valley Academy Fund**

Paragraph 1. To the Valley Academy to Fund the Reserve Fund for future capital purchases \$66,175 is appropriated to be apportioned as follows:

|         |                     |          |
|---------|---------------------|----------|
| 8200000 | Valley Academy Fund | \$66,174 |
|         | 8935100 Transfers   |          |

Paragraph 2. The above appropriation will be provided for through the liquidation of a portion of the assigned fund balance in the Valley Academy Fund:

|          |  |          |
|----------|--|----------|
| 82000000 | Intra-fund Transfers                       | \$66,174 |
|          | 541820-SS72 From Fund Balance (820-447700) |          |

**Section II – Reserve Fund (Schools)**

Paragraph 1. To the School's Reserve Fund for future capital purchases \$66,175 is appropriated to be apportioned as follows:

|         |                                  |          |
|---------|----------------------------------|----------|
| 8930000 | Valley Academy Fund              | \$66,174 |
|         | 882520 Misc Capital Expenditures |          |

Paragraph 2. The above appropriation will be provided for through a transfer from the Valley Academy Fund:

|         |                      |          |
|---------|----------------------|----------|
| 8930000 | Intra-fund Transfers | \$66,174 |
|         | 5410030 Transfer     |          |

**INTRODUCED:****ADOPTED:****EFFECTIVE:**


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 CLERK

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 MAYOR