

# Joint Meeting of the Staunton, Augusta County and Waynesboro Social Services Boards



## Meeting Information:

Meeting Date/Time: September 22, 2020 @ 8:45 a.m.

Meeting Location: Virtual (Zoom)

Note: The next joint meeting with the Advisory Board will be October 27, 2020.

## Presiding Officer: Leslie Beauregard

Waynesboro – Mike Hamp 7/2024 – 6/2026  
Staunton – Leslie Beauregard 7/2020 – 6/2022  
Augusta Co. – Jennifer Whetzel 7/2022 – 6/2024

## Future Scheduled Meetings:

October 27, 2020 Verona Government Center- Smith's West Board Room or Virtual (Zoom)  
November 24, 2020 Charles T. Yancey Municipal Building- Room 106 Or Virtual (Zoom)

## MEETING AGENDA – September 22, 2020

- I. Call to Order
- II. Approval of Minutes From June 23, 2020 Meeting
- III. Public Comment
- IV. New Business
  - a. Director's Report – Anita Harris
  - b. SVSS Services Updates- Lisa Shiflett
  - c. SVSS Finance Update - Susan Hughes
- V. Staff/ Vacancy Report
- VI. Adjournment

### Events of Interest

- ❖ June, 2020, daily Facebook posts for Reunification Month
- ❖ June 23, 2020, Foster Care In Service Training (Lifebooks)
- ❖ June 30, 2020, Foster Care Support Group (Recruitment and Retention: How to bring families in and keep the ones we have)
- ❖ Pride training for foster parents continued through July 2, 2020; another Pride training August 13, 2020- September 24, 2020
- ❖ July 1, 2020, Random Moment Sampling training completed by all workers who maintain caseloads
- ❖ July 6, 2020, Verona and Waynesboro offices open 8:00 a.m. – 5:00 p.m. Monday through Friday
- ❖ July 8 & 9, 2020, VLSSE Board Meeting via Zoom , Director & Assistant Director attending
- ❖ July 13, 2020, Foster Parent Information Session
- ❖ July 14, 2020, Foster Care Support Group (Independent Living Services and Supports)
- ❖ July 16, 2020, First New Hire Orientation since March
- ❖ July 28, 2020, Foster Care Support Group (Family Partnership Meetings)
- ❖ July 30, 2020, Virtual Staff Meeting (hygiene practices, wearing masks, and FFCRA)
- ❖ July 30, 2020, Foster Care In Service Training (Bonding isn't just for babies)
- ❖ August 6, 10, 11, & 12, 2020, Foster Parent Information Sessions
- ❖ August 10, 2020, Annual employee performance evaluations and worker profiles completed
- ❖ August 11, Foster Care Support Group (What is FAPT?)
- ❖ August 11, 2020 & September 8, 2020, SVSS monthly Management meeting via Zoom
- ❖ August 21, 2020, Adoption Facebook Live event
- ❖ August 25, Foster Care Support Group (Is that your ACE in my pocket?)
- ❖ August 28, 2020, Foster Parent Information Session
- ❖ September, 2020. Kinship Month
- ❖ September 1, 2020, Complimentary Bojangles' coupon cards distributed to all staff
- ❖ September 1, 2020, Regional Director's Zoom Meeting with Director and Asst. Director attending
- ❖ September 2, 2020, Greater Augusta Coalition Against Elder Abuse meeting
- ❖ September 3, 2020, RedCross teleconference with Partner Agencies.
- ❖ Weekly updates on Partner Agency Services and Child care vendors distributed
- ❖ Director participating in teleconference on Wednesdays with COVID-19 Private-Public Partnership
- ❖ Director, Assistant Director, and Program Manager webcast on Thursdays with VDSS Commissioner
- ❖ Benefits Program Manager Zoom participation in the Community Foundation's COVID Coalition-government officials, nonprofit and for-profit organizations to share information, services, and resources, and create services and programming

### Future Events

- ❖ October 2, 2020, Foster parent recruitment event at Bridge Church (movie drive-in)
- ❖ October 13, 2020, Monthly Management meeting via Zoom
- ❖ November, 2020, Adoption Month

## **Shenandoah Valley Social Services**

### **Joint Meeting of the Staunton Board of Social Services, the Waynesboro Board of Social Services, and the Augusta County Board of Social Services**

June 23, 2020

The Staunton Board of Social Services, the Waynesboro Board of Social Services, and the Augusta County Board of Social Services met jointly on Tuesday, June 23, 2020 at 8:45 a.m. via video conference (Zoom).

The Following individuals were present:

Mrs. Jennifer Whetzel, Augusta County Board of Social Services  
Mr. Mike Hamp, Waynesboro Board of Social Services  
Mrs. Leslie Beauregard, Staunton Board of Social Services  
Mrs. Anita Harris, Director  
Ms. Lisa Dunn, Assistant Director  
Ms. Jessica Marino, Human Resources Specialist  
Mr. Daniel Sullivan, Community Member

Mr. Hamp called the meeting of the Waynesboro Board of Social Services to order at 8:45 a.m.; Mrs. Beauregard called the meeting of the Staunton Board of Social Services to order at 8:45 a.m.; and Mrs. Whetzel called the meeting of the Augusta County Board of Social Services to order at 8:45 a.m. Mr. Hamp presided over the joint meeting of the Boards.

Approval of Minutes from the previous meeting- Mrs. Whetzel made a motion to approve the minutes from May 26, 2020. Mrs. Beauregard seconded the motion. The motion was passed unanimously by the Boards.

Public Comment- no public comment was presented.

#### **NEW BUSINESS**

**Director's report-** Mrs. Harris stated that the Department opened to the public on Monday, June 8 from 9:00 a.m. – 1:00 p.m. There were few visitors, all of whom followed requested procedures. Services and Benefits staff continue a rotating schedule of telework and working in the offices. The first day, 20 residents visited the offices, with the majority of those being in the Waynesboro location. Mrs. Harris added that an estimated 200 people visited the offices

June 23, 2020- Minutes of the Joint Meeting of the Staunton Board of Social Services, the Augusta County Board of Social Services, and the Waynesboro Board of Social Services

within the last two weeks, primarily with the purpose of obtaining EBT cards or applications for assistance. Staff have been able to assist approximately half of these clients prior to entering waiting rooms by utilizing some staff as “navigators” in the entranceways to ask clients questions regarding travel, sickness, and contact with exposed persons, as well as taking temperatures. Masks are required and provided if visitors do not have them. Hand sanitizer is available as well. Seating and corresponding side tables are stationed six feet apart in the lobbies to ensure social distancing. Numbers are monitored in the waiting rooms, and visitors may be advised to wait in their cars if the maximum number is reached. The Department plans to open to the public from 8:00 a.m. – 5:00 p.m. beginning Monday, July 6.

Services and Benefits staff will continue to work an A/B telework rotation through July to lessen the number of staff in the offices at any given time, which is of particular concern while many staff are traveling for vacation. The Department is planning for all staff to return to working in the offices Monday, August 3. Clerical support staff, including Accounting and Human Resources, ceased teleworking on May 18. Staff continue to encourage clients to apply for assistance via telephone, email, fax, mail and using drop boxes and application boxes. Workers are proceeding with virtual interviews for foster care and telephone interviews for benefits.

Mrs. Harris stated that the Boards were notified in May that the bid process would soon begin for a new cleaning service in Verona. Nine vendors were interviewed and toured the building, and the list was narrowed to three. However, Augusta County informed the Department that the lowest bid must be selected. Unfortunately, there were concerns moving forward after unfavorable references were received. The County notified the Department that the process for bid could begin again, but this would delay the start of a new service. The contract for the current vendor ended June 23, 2020. After investigating options, the Department was granted approval from Mrs. Jennifer Whetzel to hire two part-time staff to work 15 hours per week (each), and this was discussed with Board members. Hiring two staff members could be done in a timelier manner than a new bid for hire. Mrs. Harris added that the desired hire date is July 1. Recruitment began and several candidates have been interviewed. The posting has been extended another week to allow for more applicants to be interviewed. Mrs. Harris explained that an agreement has been arranged with a former part-time employee to assist with coverage during the time between the contract end date and when part-time staff can be successfully on boarded.

Mrs. Harris reported that a Virginia League of Social Services Executives resolution for funding equality for local agencies is being developed. This includes developing methodologies, which will determine the amount of funding for each agency depending on Census information. Mrs.

Harris stressed that this has been an ongoing goal for years and she will continue to keep the Boards abreast of developments.

Mrs. Harris shared that the Adoption unit is conducting virtual Parent Resources for Information Development and Education (PRIDE) classes. Mrs. Harris added that this class is required of individuals prior to becoming a foster parent, adopting, or becoming a resource home, unless the home is a relative or emergency placement. The current class consists of eight families and meets every Thursday from 6:00 – 9:00 p.m. from May 21 – July 2. The next class will begin in August.

Mrs. Harris stated that Mr. Jim Shaw with the City of Waynesboro reached out to the Department regarding assisting in the administration of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding and COVID-19-related community development block grant allocations, both of which were designed to establish emergency funding for expenses such as rent, utilities, and funeral assistance for individuals and families impacted by COVID-19. Mrs. Harris added that a Zoom meeting took place on June 9, and the Department will await further details.

Mrs. Harris stated that the Department is tentatively planning an agency-wide staff meeting and employee appreciation event on August 27. The event would be outdoors with teambuilding activities, a catered lunch, and would incorporate social distancing.

Mrs. Harris reminded members that Mr. Hamp's role as Chairperson of the Administrative Boards will be expiring this month. Mrs. Beauregard will transition to the Chairperson position.

### Benefits

Mrs. Harris informed the Boards that the state awarded additional emergency Supplemental Nutrition Assistance Program (SNAP) allotments on June 17, 2020 and noted that these emergency allotments have been awarded every month since March.

Mrs. Harris reported that legislation was passed by the General Assembly that removes felony drug convictions, effective July 1, and explained that convictions such as these will no longer prevent participants from receiving benefits if they are otherwise eligible.

Mrs. Harris shared that SNAP recipients are now eligible to order groceries online and pick them up, or have them delivered. The USDA approved the state to participate in an online purchasing pilot program, which was launched state-wide on May 29, enabling the use of online Electronic Benefits Transfer (EBT) purchases through Amazon and Walmart. Both retailers provide information on their websites regarding these new services. However, SNAP benefits

may only be used for the purchase of eligible foods. Delivery fees and other associated charges may not be paid for with SNAP. The state is currently considering the use of EBT cards at restaurants for hot meals, which would be limited to homeless, elderly, and disabled clients. The state is hoping to have this service available before January, 2021.

Mrs. Harris stated that, also effective July 1, Temporary Assistance for Needy Families (TANF) payments and maximum income limits will increase by 15 percent. A change in Virginia law removed the Family Cap provision, which stated that a child born 10 months after receipt of the first full TANF payment would not be eligible for TANF. Mrs. Harris shared that the Department has been authorized by the state to review TANF cases, which have been placed on hold for 24 months due to COVID-19 hardships to further evaluate eligibility.

Mrs. Harris reported that the state is working on incorporating a social distancing procedure for the Virginian Initiative for Education and Work (VIEW) program. Prior to COVID, participants were required to complete a two week job readiness class to prepare for employment. Changes will be necessary in order to meet these needs while ensuring social distancing. Mr. Hamp inquired about the training and work requirement that was previously suspended due to the pandemic. Mrs. Harris stated that all participants have been classified as inactive and therefore are not being held accountable for the work or training aspect of the program. Additionally, clients are not being referred at this time. Mrs. Harris added that the Department will await further policy guidance related to these concerns.

Mrs. Harris stated that telephonic interviews for benefit programs, such as SNAP and TANF, are being reinstated in July. Due to the COVID-19 health crisis and the number of applications received, there will be a temporary change to the SNAP policy regarding interviews. The interview waiver allowed agencies to waive face-to-face interviews through June 30, which allows for more time to process applications. As of July 1, all applicants will be required to complete an interview with a qualified staff person. The Department is planning to schedule interviews telephonically unless for some reason that is not possible. Mrs. Harris added that the state is considering utilizing telephonic interviews on all cases moving forward. Medicaid renewals, reviews, and changes were previously waived as of March 1, but will begin to be processed again in July. All ongoing cases will be reviewed to determine continued eligibility. Childcare copayment waivers will end June 30, at which point parents will begin making copayments again. Copayments had ceased in March due to the pandemic. Face-to-face interviews will continue to be waived for Childcare applications.

Mrs. Harris reported that Cooling Assistance began June 15 and will continue through August 17 for households with a child under six years of age, individuals 60 years of age or older, and

disabled individuals. Changes include preapprovals and maximum payments of \$300 for electric bills or for the purchase of a fan or air conditioner. This assistance could also include repairs to air conditioning units or electrical security deposits.

Mrs. Harris stated that the additional \$600 monthly unemployment benefit is scheduled to cease at the end of July. Consequently, the Department is predicting busy fall and winter months and is preparing for an increase in applications for assistance.

Mrs. Harris shared that the quarterly Dashboard report from the state for January, February, and March was made available in June. The report indicates a high percentage of timeliness of Benefits applications. Data regarding service programs show some delays.

Mr. Sullivan inquired about the Medicaid renewal process and whether or not a bulk amount of applications will have to be processed. Mrs. Harris stated that workers have reviewed all applications to determine eligibility and that ongoing cases will have to be reevaluated. Mrs. Harris stressed that she anticipates workers to be very busy with reevaluating eligibility in the coming months. Mrs. Beauregard asked what the prioritization will be. Mrs. Harris stated that new applications take priority and existing cases will be reviewed afterward. Next, the cases with a six month review will be processed. Mr. Sullivan stated that calculations are more complex during this unique period and asked what information has been provided to the workers to ensure that applicants are approved when criteria is met. Mr. Sullivan explained that he has been processing single applicants whose income is just above the limit to be approved. Mr. Sullivan added that he is able to advise clients to open IRA accounts and make monthly contributions to ensure they are able to qualify for benefits. Mr. Sullivan inquired as to whether or not the Department is able to do that. Mrs. Harris stated that workers follow the state policy regarding eligibility and income limits. Mr. Sullivan stated that adjustments don't always get caught. Mrs. Harris stated that she plans to review requirements with benefit staff to ensure that workers are aware and that they pay special attention those criterion. Ms. Dunn asked Mr. Sullivan if there was a concern regarding clients losing benefits unexpectedly. Mr. Sullivan stated that the rules for qualification are not always clearly understood and then inquired about a possible chilling effect on applications as a result of the public charges changes. Mr. Sullivan expressed his concern regarding applicants who might avoid coming into the office because of deportation concerns. Mrs. Harris stated that there has previously been some hesitation among minority communities. However, limiting the number of people entering the office due to COVID concerns has likely reduced deportation concerns and actually increased the number of applications received. Mr. Sullivan added that South Asians have been

more concerned with these issues as many have extensive families, which may add to their stress level about whether or not they would be able to remain in the United States.

### Services

Ms. Dunn stated that the Department is prospering in several areas of the quarterly Dashboard report, which covers the months of January, February, and March. Data for monthly foster care home visits show 98.6 percent in March, exceeding the state's expectation of 95 percent. Face-to-face visits are generally required every 30 days, although these expectations have evolved due to COVID-19. Ms. Dunn added that the state has contracted with Doxy.me for virtual visits, which are preferred by most foster families and the reduction in travel time has provided workers with more time to complete tasks. However, Ms. Dunn shared that virtual visits have left many workers missing the in-person interaction as well as some biological parents missing visits with their children.

Ms. Dunn shared that the Department continues to see elevated levels of CPS cases remaining open. Ms. Dunn reported that referral open times show an average of 67 percent for the quarter, which is still a decrease for the area. Ms. Dunn explained that there is a direct correlation between the numbers of cases open versus how well the workers are doing as high caseloads are a product of CPS reports. For example, in December there were 368 open CPS cases, which resulted in 75 percent. Additionally, Ms. Dunn shared that the Department experienced some turnover in the fall when workers with high caseloads resigned. Consequently, the Department is still recovering. The number of open cases reduced to 153 in March, therefore percentages have reduced accordingly (55 percent). This number is comparable to agencies in neighboring localities, with smaller localities appearing to fare better. Ms. Dunn stated that even agencies ranking in the top ten percentile are still averaging 20-30 percent open cases, and the state's goal is currently 5 percent. Timeliness of first contact is good, and continues to improve. The Department had 100 percent of timeliness in March, 90 in February, and the goal is 95 percent. Ms. Dunn added that timeliness has always been an area of strength for workers.

Ms. Dunn explained that the Foster Care program received state funding for new positions supported by JLARC reports while CPS has not received that attention. Naturally, the lower caseload numbers are the higher percentages for first contact. Unfortunately, the new position that was in the budget was eliminated because of COVID. Ms. Dunn reported that the state estimates an increase of 25 percent in CPS referrals in the coming months. Ms. Dunn also stated that COVID has mirrored natural disaster trends and that she feels positive moving forward with improvement.

Ms. Dunn stated that the Department has also seen a spike in congregate care, which includes court-involved youth and youth who are unable to be maintained in the home. In many instances, these youth end up in residential care.

Mrs. Whetzel stated that when data for the Department is compared to the state and neighboring localities (such as Piedmont), the numbers show the Department to be doing well. Ms. Dunn stressed that when reviewing the data, it is important to take into consideration the targets for each group and the referrals received. The Department is aiming for the lower end at 5 percent for overdue CPS referrals. Currently, the Department is at 55 percent, which is still a significant decrease from prior Dashboard reports. Ms. Dunn reiterated that the upcoming report should show improved numbers and the Department hopes to be fully staffed at that time.

### Budget

Mrs. Harris drew the attention of Board members to the monthly laser report, which showed 98.08 percent of the budget expended to close out fiscal year 2020 (1.92 percent under budget). Mrs. Harris explained that the shared local budget increased slightly, as mentioned in a previous Board meeting. An adoption grant was not renewed this year. That grant had been awarded for over 15 years, but was distributed to private agencies this year.

Mrs. Harris reviewed the Summary of Administrative Changes, including the elimination of the adoption grant, which funded one full-time worker at \$40,000. There was a base allocation adjustment for the VCSB employee in June. Mrs. Whetzel stated that Augusta County appropriations for the Department were based on the budget presented in May. Mrs. Whetzel added that when the Department receives reports in July, they will show the budget that was appropriated. Mrs. Whetzel stated that all COVID expenses are included in the budget, but localities will be working to get more data and to determine if CARES Act funding can be utilized.

Mrs. Harris reported that COVID-related expenditures have totaled approximately \$5,000, which includes chairs and tables for social distancing in the lobbies, sanitizer, wipes, cleaning supplies, masks, drop boxes, application boxes, etc. The Department's budget has been adjusted accordingly.

Mrs. Harris reported that unemployment claims will total about \$60,000 and inquired about the possibility of assistance from COVID or County funding to offset those some of those claims. Mrs. Harris stated that, while localities will still be responsible for the 15.5 percent local match,



COVID assistance could be helpful. Mrs. Whetzel explained that the County will need to determine what HR-related criteria will be necessary.

Mrs. Harris asked the Boards if they would prefer that the newest budget be sent to them. Mrs. Whetzel stated that she will save it. Mr. Hamp and Mrs. Bearegard stated that both already have the report.

Mrs. Harris reported that the Compensation Plan was scheduled to be completed in April, but this was delayed due to changes. Mrs. Harris added that the compensation plan states what pay increases there may be as well as any related policies. There have been no changes in policies and pay increases will not be granted this year. Mrs. Harris added that the budget for fiscal year 2021 will need to be updated. Mrs. Whetzel approved the compensation plan, and Mrs. Harris stressed that Faith Duncan, HR Director for Augusta County, also approved. Mr. Hamp plans to sign the document and scan it to Mrs. Harris so that it can be submitted to the state for review.

### Employee Evaluations

Mrs. Harris reported that the Department will be utilizing new employee performance evaluation forms and that Mrs. Duncan has approved those forms. Mrs. Harris shared that a great deal of thought has gone into updating the forms, which were modeled after the state's evaluations with check boxes and ratings. Mrs. Harris emphasized that the hope is that the new forms will prove to be less subjective and more consistent.

Ms. Dunn reiterated that management took a lot of time to perfect the process and has taken it very seriously. Previously, supervisors were required to write a narrative under every element, which was very time consuming. Members of management are excited about the new procedure and it was presented to employees at a staff meeting in January. Mrs. Dunn added that the forms are consistent with the framework that Augusta County uses. All of the wording remains the same, but worker profiles were analyzed and job descriptions were updated. Consequently, some elements were moved around on the forms.

Ms. Dunn drew the Boards' attention to the evaluation form for Benefit Programs Specialists. Element One includes following procedures for the County, such as regular attendance. These are areas in which the Department expects all employees to perform well. Ms. Dunn explained that supervisors are able to rate the employee performance for each element and went on to demonstrate different elements and the scoring procedure. Ms. Dunn stated that the forms are documents with formulas in place to compute the overall score. Training is one element, although there has been limited opportunity to go to training in recent months. Ms. Dunn

explained that fields can be completed with “NA” and that will have no negative or positive impact on the overall scores. Instead of one score for the overall element, there are individual scores for certain areas, which will help to target a need for improvement and develop a plan of action. Ms. Dunn added that if employees are below standard, the supervisors can enter a comment. Similarly, if there are great things to note, the supervisor can enter comments. The Department is hoping these changes can start a different and highly productive type of conversation between supervisors and workers.

Ms. Dunn stated that the new evaluations have been modified specific to benefit workers, family services specialist, clerical employees, senior workers, management, etc. in order to make them consistent with job duties for each particular group. Supervisors and management will receive feedback from the staff and expect to make more revisions before next year.

Ms. Dunn explained that a worker guide will accompany each group of evaluations. This is a document designed to explain in detail each category for which an employee is rated. For example, it may be useful to define “demonstrate professionalism” or “office security” to ensure understanding and objective ratings. This was mirrored from a process that a supervisor, Ms. Crystal Breeden, was already using to rate specific points. Ms. Dunn stressed that the hope is that the process will help employees who need additional support moving forward. Mrs. Harris emphasized that this process should be more objective and it is a tool to help employees understand what they’re rated on and how they can improve. Mr. Hamp commended the Department for their hard work. Ms. Dunn stated that the completed forms will be submitted to Mrs. Duncan by mid-July and supervisors are submitting to management for review by the end of June.

Mr. Hamp inquired about a new evaluation for department directors. Mrs. Harris stated there is a form for the director, and she will send it to him.

#### Vacancy Report

Mrs. Harris reported that seven positions are currently vacant. There have been a couple of interviews for the role of Custodian this week and the Department hopes to hire all new employees for these positions July 16.

#### Foster Care Report

Mrs. Harris stated that there are currently 139 children in care, and that number is low when comparing with numbers from recent years. Ms. Dunn stated that two children came into

foster care since March and that referrals are down because many children went home, which is good.

Next Scheduled Meeting

Mrs. Harris inquired about the Board members' thoughts regarding cancelling the July Administrative Board meeting, as July meetings were cancelled in previous years. Doing so would include the cancellation of the Advisory Board meeting in July, making the next scheduling meeting in October. Board members agreed to cancel the July meetings. Mrs. Whetzel stated that specifics regarding meeting in-person vs. virtually should be discussed as the County's ordinance for Zoom has ended. Mrs. Beauregard added that Staunton's virtual meeting ordinance expires in September. It was decided that although the August 25 meeting is scheduled to take place in Waynesboro, it will be held at the Augusta County Government Center. Mrs. Whetzel added that meeting space is currently limited and that cleaning procedures are taking place in between sessions. Mr. Hamp stated that the Boards will tentatively plan to meet in-person in August and that wishes for everyone to stay well. Mrs. Harris added that staff seem to be healthy overall and have been able to continue working.

There being no further business, the meeting was adjourned at 9:55 a.m.

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Mrs. Jennifer Whetzel, Augusta Board

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Mr. Mike Hamp, Waynesboro Board

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Mrs. Leslie Beauregard, Staunton Board

**FOSTER CARE REPORT OF CHILDREN ENTERING FOSTER CARE, CHILDREN WHO HAVE LEFT FOSTER CARE &  
FOSTER CHILDREN WHO HAVE BEEN ADOPTED**

Since  
**06/23/20**  
**(07/28/20)**

| Name of Child | Date of Birth | Date of Custody | Locality | Placement Cost and Expected Length of Stay | Reason Child Came Into Care | Previous Services | Date Adoption Finalized | Date Left Foster Care and Reason |
|---------------|---------------|-----------------|----------|--|-----------------------------|-------------------|-------------------------|----------------------------------|
|               |               |                 |          |  |                             |                   |                         |                                  |
|               |               |                 |          |  |                             |                   |                         |                                  |

**Total Number of Children Entering Foster Care: 0**  
 Augusta County: 0      Staunton: 0      Waynesboro: 0  
**Total Number of Children Entering Non Custodial: 0**  
 Augusta County: 0      Staunton: 0      Waynesboro: 0  
**Total Number of Children In Non Custodial: 1**  
 Augusta County: 1      Staunton: 0      Waynesboro: 0  
**Total Number of Children In Foster Care: 131**  
 Augusta County: 38      Staunton: 58      Waynesboro: 35

**Children Who Have Left Care (adopted, returned home, or signed out of care):**

|      |            |          |            |  |  |              |         |   |
|------|------------|----------|------------|--|--|--------------|---------|---|
| J.T. | 6/9/1999   | 6/12/18  | Waynesboro |  |  |              |         | 06/09/20: Turned 21, No longer eligible for FF program              |
| J.T. | 6/9/1999   | 10/12/18 | Waynesboro |  |  |              |         | 06/09/20: Turned 21, No longer eligible for FF program              |
| A.S. | 4/25/2006  | 8/5/19   | Augusta    |  |  |              |         | 06/30/20: Custody transferred to Bio Father at court- Reunification |
| T.S. | 12/23/2007 | 8/5/19   | Augusta    |  |  |              |         | 06/30/20: Custody transferred to Bio Father at court- Reunification |
| S.F. | 12/20/2005 | 4/17/18  | Staunton   |  |  |              |         | 06/30/20: Custody transferred to Bio Mother at court- Reunification |
| S.M. | 6/14/1999  | 4/29/15  | Staunton   |  |  | 06/14/17; FF |         | 06/14/20: Turned 21 years of age; Emancipation                      |
| D.R. | 5/24/2002  | 3/22/18  | Waynesboro |  |  |              | 6/24/20 | TFC family through ESP- K Family                                    |

| M.W.   | 11/11/2005 | 12/20/16 | Staunton |  |  | 7/6/20 | TFC- A Family |
|--|------------|----------|----------|--|--|--------|---------------|
| <p style="text-align: center;"><b>Total Number of Children Adopted: 2</b></p> <p style="text-align: center;">Augusta County: 0      Staunton: 1      Waynesboro: 1</p> <p style="text-align: center;"><b>Total Number of Children Who Signed Out of Care: 0</b></p> <p style="text-align: center;">Augusta County: 0      Staunton: 0      Waynesboro: 0</p> <p style="text-align: center;"><b>Total Number of Children Returned Home: 3</b></p> <p style="text-align: center;">Augusta County: 2      Staunton: 1      Waynesboro: 0</p> <p style="text-align: center;"><b>Total Number of Children Who Custody Went to Relative: 0</b></p> <p style="text-align: center;">Augusta County: 0      Staunton: 0      Waynesboro: 0</p> <p style="text-align: center;"><b>Total Number of Children Leaving Non Custodial: 0</b></p> <p style="text-align: center;">Augusta County: 0      Staunton: 0      Waynesboro: 0</p> <p style="text-align: center;"><b>Other: 3</b></p> <p style="text-align: center;">Augusta County: 0      Staunton: 1      Waynesboro: 2</p> |            |          |          |  |  |        |               |



|   |  |  |  |  |             |  |               |  |  |
|---|--|--|--|--|-------------|--|---------------|--|--|
|   |  |  |  |  |             |  |               |  |  |
| <b>Total Number of Children Adopted: 1</b>                      |  |  |  |  |             |  |               |  |  |
| Augusta County: 0   |  |  |  |  | Staunton: 1 |  | Waynesboro: 0 |  |  |
| <b>Total Number of Children Who Signed Out of Care: 0</b>       |  |  |  |  |             |  |               |  |  |
| Augusta County: 0   |  |  |  |  | Staunton: 0 |  | Waynesboro: 0 |  |  |
| <b>Total Number of Children Returned Home: 0</b>                |  |  |  |  |             |  |               |  |  |
| Augusta County: 0   |  |  |  |  | Staunton: 0 |  | Waynesboro: 0 |  |  |
| <b>Total Number of Children Who Custody Went to Relative: 0</b> |  |  |  |  |             |  |               |  |  |
| Augusta County: 0   |  |  |  |  | Staunton: 0 |  | Waynesboro: 0 |  |  |
| <b>Total Number of Children Leaving Non Custodial: 0</b>        |  |  |  |  |             |  |               |  |  |
| Augusta County: 0   |  |  |  |  | Staunton: 0 |  | Waynesboro: 0 |  |  |
| <b>Other: 2</b>   |  |  |  |  |             |  |               |  |  |
| Augusta County: 1   |  |  |  |  | Staunton: 0 |  | Waynesboro: 1 |  |  |

**FOSTER CARE REPORT OF CHILDREN ENTERING FOSTER CARE, CHILDREN WHO HAVE LEFT FOSTER CARE & FOSTER CHILDREN WHO HAVE BEEN ADOPTED**

Since  
08/25/20  
(09/22/20)

| Name of Child | Date of Birth | Date of Custody | Locality | Placement Cost and Expected Length of Stay | Reason Child Came Into Care   | Previous Services  | Date Adoption Finalized | Date Left Foster Care and Reason |
|---------------|---------------|-----------------|----------|--|-------------------------------|--|-------------------------|----------------------------------|
| M.W.          | 3/10/2004     | 8/20/20         | Staunton | Group Home/<br>12months                    | Abandonment/ Neglect          | Intensive In Home, VCSB Outpatient Counseling, VCSB Medication Mgmt, PP Parent Mentor, Planned Psych Eval for M.W., HEM system TDT, Parent mentoring (mother-Ms. Vivian @ People Places, Outpatient counseling (mother), probation                   |                         |                                  |
| J.H.          | 5/14/2007     | 9/5/20          | Augusta  | Acute Hospital, TBD,<br>12months           | Physical Neglect/ Abandonment | Medication Management, Diversionary placement, referral to counseling - not followed through with, CAC interview, 2015 FAPT ROC Services: Family Assessment, counseling, SNAP, Medicaid, VCSB services parent intake referred to Boxwood - didn't go |                         |                                  |

**Total Number of Children Entering Foster Care: 2**

Augusta County: 1      Staunton: 1      Waynesboro: 0

**Total Number of Children Entering Non Custodial: 0**

Augusta County: 0      Staunton: 0      Waynesboro: 0

**Total Number of Children In Non Custodial: 1**

Augusta County: 1      Staunton: 0      Waynesboro: 0

**Total Number of Children In Foster Care: 129**

Augusta County: 39      Staunton: 58      Waynesboro: 32

**Children Who Have Left Care (adopted, returned home, or signed out of care):**

|      |           |         |            |  |  |  |         |   |
|------|-----------|---------|------------|--|--|--|---------|---|
| A.P. | 4/15/2015 | 4/18/19 | Augusta    |  |  |  |         | 09/01/20; Custody returned to the bio father at court |
| B.R. | 9/2/2011  | 8/3/17  | Waynesboro |  |  |  | 8/31/20 | TFC through People Places, R family                   |
| B.R. | 6/26/2010 | 8/3/17  | Waynesboro |  |  |  | 8/26/20 | TFC through People Places, R family                   |

**Total Number of Children Adopted: 2**

Augusta County: 0      Staunton: 0      Waynesboro: 2

**Total Number of Children Who Signed Out of Care: 0**

Augusta County: 0      Staunton: 0      Waynesboro: 0

**Total Number of Children Returned Home: 1**

Augusta County: 1      Staunton: 0      Waynesboro: 0

**Total Number of Children Who Custody Went to Relative: 0**



Augusta County: 0 Staunton: 0 Waynesboro: 0

**Total Number of Children Leaving Non Custodial: 0**

Augusta County: 0 Staunton: 0 Waynesboro: 0

**Other: 0**

Augusta County: 0 Staunton: 0 Waynesboro: 0

## Augusta CSA Program Costs (Local) FY 2020

updated as of: 8/20/20

|                                    | CSA Net Expense        | Actual Local Share     | Add'l Local Costs for Medicaid Adj | Total Local CSA Share (plus Medicaid adj) | Total State Share      |
|------------------------------------|------------------------|------------------------|------------------------------------|---|------------------------|
| July FY19                          | \$ 253,695.95          | \$ 79,120.51           | \$ -                               | \$ 79,120.51                              | \$ 174,575.44          |
| July FY20                          | \$ 3,954.00            | \$ 1,305.61            | \$ (1,082.74)                      | \$ 222.87                                 | \$ 3,731.13            |
| August FY19                        | \$ 44,233.58           | \$ 13,823.93           | \$ -                               | \$ 13,823.93                              | \$ 30,409.65           |
| August FY20                        | \$ 105,219.25          | \$ 33,155.17           | \$ 10,425.70                       | \$ 43,580.87                              | \$ 61,638.38           |
| September FY19                     | \$ 19,747.21           | \$ 5,936.11            | \$ -                               | \$ 5,936.11                               | \$ 13,811.10           |
| September FY20                     | \$ 288,215.03          | \$ 91,960.27           | \$ 14,777.44                       | \$ 106,737.71                             | \$ 181,477.32          |
| October FY20                       | \$ 575,162.84          | \$ 186,828.01          | \$ 21,511.90                       | \$ 208,339.91                             | \$ 366,822.93          |
| November FY20                      | \$ 484,600.14          | \$ 157,349.38          | \$ 8,295.98                        | \$ 165,645.36                             | \$ 318,954.78          |
| December FY20                      | \$ 613,488.44          | \$ 198,168.71          | \$ 32,476.05                       | \$ 230,644.76                             | \$ 382,843.68          |
| January FY20                       | \$ 414,239.66          | \$ 133,046.85          | \$ 8,374.62                        | \$ 141,421.47                             | \$ 272,818.19          |
| February FY20                      | \$ 455,756.26          | \$ 147,404.58          | \$ 5,809.55                        | \$ 153,214.13                             | \$ 302,542.13          |
| March FY20                         | \$ 476,624.96          | \$ 154,340.71          | \$ 14,789.21                       | \$ 169,129.92                             | \$ 307,495.04          |
| April FY20                         | \$ 285,851.60          | \$ 92,390.47           | \$ 11,797.03                       | \$ 104,187.50                             | \$ 181,664.10          |
| May FY20                           | \$ 314,479.18          | \$ 101,068.27          | \$ 19,530.43                       | \$ 120,598.70                             | \$ 193,880.48          |
| June FY20                          | \$ 466,009.01          | \$ 150,213.12          | \$ 8,298.98                        | \$ 158,512.10                             | \$ 307,496.91          |
| Medicaid adj old year              | \$ -                   | \$ -                   | \$ -                               | \$ -                                      | \$ -                   |
| <b>YTD costs</b>                   | <b>\$ 4,801,277.11</b> | <b>\$ 1,546,111.70</b> | <b>\$ 155,004.15</b>               | <b>\$ 1,701,115.85</b>                    | <b>\$ 3,100,161.26</b> |
| Proj add'l costs (remainder of FY) | \$ -                   | \$ -                   | \$ -                               | \$ -                                      | \$ -                   |
| Total CSA costs                    | \$ 4,801,277.11        | \$ 1,546,111.70        | \$ 155,004.15                      | \$ 1,701,115.85                           | \$ 3,100,161.26        |
| <b>Local Budget Allocations</b>    | <b>\$ 5,750,000.00</b> | <b>\$ 1,817,000.00</b> | <b>\$ 250,000.00</b>               | <b>\$ 2,067,000.00</b>                    | <b>\$ 3,683,000.00</b> |
| Variance                           | \$ 948,722.89          |                        |                                    | \$ 365,884.15                             |                        |

Based on Total Projected Costs FY20:

We are UNDER the CSA expense budget by \$ 948,722.89 as of this date

We are UNDER the CSA local budget by \$ 365,884.15 as of this date

|       |                               |
|-------|-------------------------------|
| 31.6% | Budgeted Local Match Estimate |
|-------|-------------------------------|

## Augusta County CSA Program Costs (State) FY 2020

\*updated as of 9/9/20

|                  | Gross Expense          | Refunds                | Net Expense            | Actual Local Share     | Add'l Local Med Adjust | Total State Share      | Medicaid Payments |
|------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| July-19          | \$ 3,954.00            | -                      | \$ 3,954.00            | \$ 1,305.61            | \$ (1,082.74)          | \$ 3,731.13            |                   |
| August-19        | \$ 106,994.04          | (1,774.79)             | \$ 105,219.25          | \$ 33,155.17           | \$ 10,425.70           | \$ 61,638.38           |                   |
| September-19     | \$ 292,863.35          | (4,648.32)             | \$ 288,215.03          | \$ 91,960.27           | \$ 14,777.44           | \$ 181,477.32          |                   |
| October-19       | \$ 579,143.87          | (3,981.03)             | \$ 575,162.84          | \$ 186,828.01          | \$ 21,511.90           | \$ 366,822.93          |                   |
| November-19      | \$ 490,927.45          | (6,327.31)             | \$ 484,600.14          | \$ 157,349.38          | \$ 8,295.98            | \$ 318,954.78          |                   |
| December-19      | \$ 622,716.52          | (9,228.08)             | \$ 613,488.44          | \$ 198,168.71          | \$ 32,476.05           | \$ 382,843.68          |                   |
| January-20       | \$ 426,357.30          | (12,117.64)            | \$ 414,239.66          | \$ 133,046.85          | \$ 8,374.62            | \$ 272,818.19          |                   |
| February-20      | \$ 467,121.96          | (11,365.70)            | \$ 455,756.26          | \$ 147,404.58          | \$ 5,809.55            | \$ 302,542.13          |                   |
| March-20         | \$ 489,228.97          | (12,604.01)            | \$ 476,624.96          | \$ 154,340.71          | \$ 14,789.21           | \$ 307,495.04          |                   |
| April-20         | \$ 305,994.16          | (20,142.16)            | \$ 285,852.00          | \$ 92,390.47           | \$ 11,797.03           | \$ 181,664.50          |                   |
| May-20           | \$ 321,739.34          | (7,260.16)             | \$ 314,479.18          | \$ 101,068.27          | \$ 19,530.43           | \$ 193,880.48          |                   |
| June-20          | \$ 482,706.09          | (16,697.08)            | \$ 466,009.01          | \$ 150,213.12          | \$ 8,298.98            | \$ 307,496.91          |                   |
| July-20          | \$ 203,347.50          | (9,454.73)             | \$ 193,892.77          | \$ 61,034.43           |                        | \$ 132,858.34          |                   |
| August-20        | \$ 118,380.77          | (8,181.63)             | \$ 110,199.14          | \$ 34,975.83           |                        | \$ 75,223.31           |                   |
| September-20     |                        |                        | \$ -                   |                        |                        | \$ -                   |                   |
| <b>YTD costs</b> | <b>\$ 4,911,475.32</b> | <b>\$ (123,782.64)</b> | <b>\$ 4,787,692.68</b> | <b>\$ 1,543,241.41</b> | <b>\$ 155,004.15</b>   | <b>\$ 3,089,447.12</b> | <b>\$ -</b>       |

This report reconciles to TB

# Waynesboro CSA Program Costs FY 2020

\*updated as of 8/20/20

|   | CSA Net Expense        | Actual Local Share     | Add'l Local for Medicaid Adj | Total Local CSA Cost   | Total State Cost       |
|---|------------------------|------------------------|------------------------------|------------------------|------------------------|
| July 19 - FY20                            | \$ 7,233.00            | \$ 2,775.80            | \$ 33,401.37                 | \$ 36,177.17           | \$ (28,944.17)         |
| August 19 - FY20                          | \$ 139,748.12          | \$ 49,850.90           | \$ 12,522.62                 | \$ 62,373.52           | \$ 77,374.60           |
| <i>Two Reports September 19 - FY19</i>    | <i>\$ 12,386.36</i>    | <i>\$ 4,513.83</i>     | <i>\$ -</i>                  | <i>\$ 4,513.83</i>     | <i>\$ 7,872.53</i>     |
| September 19 - FY20                       | \$ 197,794.71          | \$ 72,169.83           | \$ 20,052.16                 | \$ 92,221.99           | \$ 105,572.72          |
| October FY20                              | \$ 201,542.16          | \$ 73,881.39           | \$ 14,043.76                 | \$ 87,925.15           | \$ 113,617.01          |
| November FY20                             | \$ 507,933.36          | \$ 190,214.13          | \$ 22,586.34                 | \$ 212,800.47          | \$ 295,132.89          |
| December FY20                             | \$ 344,987.10          | \$ 128,410.57          | \$ 13,543.93                 | \$ 141,954.50          | \$ 203,032.60          |
| January FY20                              | \$ 348,545.54          | \$ 131,952.55          | \$ 6,530.98                  | \$ 138,483.53          | \$ 210,062.01          |
| February FY20                             | \$ 244,373.46          | \$ 92,533.73           | \$ 7,210.72                  | \$ 99,744.45           | \$ 144,629.01          |
| March FY20                                | \$ 223,836.00          | \$ 133,416.11          | \$ 9,845.36                  | \$ 143,261.47          | \$ 80,574.53           |
| April FY20                                | \$ 274,333.07          | \$ 100,195.90          | \$ 9,890.56                  | \$ 110,086.46          | \$ 164,246.61          |
| May FY20                                  | \$ 204,717.88          | \$ 75,734.75           | \$ 6,149.19                  | \$ 81,883.94           | \$ 122,833.94          |
| June FY20                                 | \$ 358,809.55          | \$ 138,915.00          | \$ 84.40                     | \$ 138,999.40          | \$ 219,810.15          |
| <i>July 20 - FY20</i>                     | <i>\$ 159,023.25</i>   | <i>\$ 58,074.77</i>    | <i>\$ -</i>                  | <i>\$ 58,074.77</i>    | <i>\$ 100,948.48</i>   |
| <i>Medicaid adj old year</i>              |                        |                        |                              | \$ -                   | \$ -                   |
| <b>YTD costs</b>                          | <b>\$ 3,225,263.56</b> | <b>\$ 1,252,639.26</b> | <b>\$ 155,861.39</b>         | <b>\$ 1,408,500.65</b> | <b>\$ 1,816,762.91</b> |
| <i>Proj add'l costs (remainder of FY)</i> |                        | \$ -                   | \$ -                         | \$ -                   | \$ -                   |
| Total Proj CSA costs                      | \$ 3,225,263.56        | \$ 1,252,639.26        | \$ 155,861.39                | \$ 1,408,500.65        | \$ 1,816,762.91        |
| <b>Local Budget Allocations</b>           | <b>\$ 3,300,000.00</b> | <b>\$ 1,221,000.00</b> | <b>\$ 160,000.00</b>         | <b>\$ 1,381,000.00</b> | <b>\$ 1,919,000.00</b> |
| <b>Variances</b>                          | <b>\$ 74,736.44</b>    |                        |                              | <b>\$ (27,500.65)</b>  |                        |

Based on Total Projected Costs FY20:

We are OVER the CSA expense budget by \$ 74,736.44 as of this date

We are OVER the CSA local budget by \$ (27,500.65) as of this date

|       |
|-------|
| 37.0% |
|-------|

Estimate - Local share of additional program costs

## Waynesboro CSA Program Costs (State) FY 2020

\*updated as of 8/20/20

|                  | Gross Expense          | Refunds                | Net Expense            | Acutal Local Share     | Add'l Local Med Adjust | Total State Share      | Medicaid Payments |
|------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| July-19          | \$ 7,223.00            | -                      | \$ 7,223.00            | \$ 2,775.80            | \$ 33,401.37           | \$ (28,954.17)         |                   |
| August-19        | \$ 139,749.96          | (1.84)                 | \$ 139,748.12          | \$ 49,850.90           | \$ 12,522.62           | \$ 77,374.60           |                   |
| September-19     | \$ 201,815.30          | (4,020.59)             | \$ 197,794.71          | \$ 72,169.83           | \$ 20,052.16           | \$ 105,572.72          |                   |
| October-19       | \$ 204,988.76          | (3,446.60)             | \$ 201,542.16          | \$ 73,881.39           | \$ 14,024.48           | \$ 113,636.29          |                   |
| November-19      | \$ 512,487.79          | (4,554.43)             | \$ 507,933.36          | \$ 190,214.13          | \$ 22,586.34           | \$ 295,132.89          |                   |
| December-19      | \$ 350,610.68          | (5,623.58)             | \$ 344,987.10          | \$ 128,410.57          | \$ 13,543.93           | \$ 203,032.60          |                   |
| January-20       | \$ 361,323.40          | (12,777.86)            | \$ 348,545.54          | \$ 131,952.55          | \$ 6,530.98            | \$ 210,062.01          |                   |
| February-20      | \$ 250,419.46          | (6,046.00)             | \$ 244,373.46          | \$ 92,533.73           | \$ 7,210.72            | \$ 144,629.01          |                   |
| March-20         | \$ 361,418.50          | (4,165.74)             | \$ 357,252.76          | \$ 133,416.11          | \$ 9,845.36            | \$ 223,836.65          |                   |
| April-20         | \$ 284,665.41          | (10,332.34)            | \$ 274,333.07          | \$ 100,195.90          | \$ 9,890.56            | \$ 174,137.17          |                   |
| May-20           | \$ 211,385.52          | (6,667.64)             | \$ 204,717.88          | \$ 75,734.75           | \$ 6,149.19            | \$ 122,833.94          |                   |
| June-20          | \$ 372,184.12          | (13,374.57)            | \$ 358,809.55          | \$ 138,915.00          | \$ 84.40               | \$ 219,810.15          |                   |
| July-20          | \$ 190,526.95          | (31,503.70)            | \$ 159,023.25          | \$ 58,074.77           |                        | \$ 100,948.48          |                   |
| August-20        |                        |                        | \$ -                   |                        |                        | \$ -                   |                   |
| September-20     |                        |                        | \$ -                   |                        |                        | \$ -                   |                   |
| <b>YTD costs</b> | <b>\$ 3,448,798.85</b> | <b>\$ (102,514.89)</b> | <b>\$ 3,346,283.96</b> | <b>\$ 1,248,125.43</b> | <b>\$ 155,842.11</b>   | <b>\$ 1,962,052.34</b> | <b>\$ -</b>       |

# Waynesboro CSA Program Costs FY 2020

\*updated as of 8/20/20

|   | CSA Net Expense        | Actual Local Share     | Add'l Local for Medicaid Adj | Total Local CSA Cost   | Total State Cost       |
|---|------------------------|------------------------|------------------------------|------------------------|------------------------|
| July 19 - FY20                            | \$ 7,233.00            | \$ 2,775.80            | \$ 33,401.37                 | \$ 36,177.17           | \$ (28,944.17)         |
| August 19 - FY20                          | \$ 139,748.12          | \$ 49,850.90           | \$ 12,522.62                 | \$ 62,373.52           | \$ 77,374.60           |
| <i>Two Reports</i> September 19 - FY19    | \$ 12,386.36           | \$ 4,513.83            | \$ -                         | \$ 4,513.83            | \$ 7,872.53            |
| September 19 - FY20                       | \$ 197,794.71          | \$ 72,169.83           | \$ 20,052.16                 | \$ 92,221.99           | \$ 105,572.72          |
| October FY20                              | \$ 201,542.16          | \$ 73,881.39           | \$ 14,043.76                 | \$ 87,925.15           | \$ 113,617.01          |
| November FY20                             | \$ 507,933.36          | \$ 190,214.13          | \$ 22,586.34                 | \$ 212,800.47          | \$ 295,132.89          |
| December FY20                             | \$ 344,987.10          | \$ 128,410.57          | \$ 13,543.93                 | \$ 141,954.50          | \$ 203,032.60          |
| January FY20                              | \$ 348,545.54          | \$ 131,952.55          | \$ 6,530.98                  | \$ 138,483.53          | \$ 210,062.01          |
| February FY20                             | \$ 244,373.46          | \$ 92,533.73           | \$ 7,210.72                  | \$ 99,744.45           | \$ 144,629.01          |
| March FY20                                | \$ 223,836.00          | \$ 133,416.11          | \$ 9,845.36                  | \$ 143,261.47          | \$ 80,574.53           |
| April FY20                                | \$ 274,333.07          | \$ 100,195.90          | \$ 9,890.56                  | \$ 110,086.46          | \$ 164,246.61          |
| May FY20                                  | \$ 204,717.88          | \$ 75,734.75           | \$ 6,149.19                  | \$ 81,883.94           | \$ 122,833.94          |
| June FY20                                 | \$ 358,809.55          | \$ 138,915.00          | \$ 84.40                     | \$ 138,999.40          | \$ 219,810.15          |
| July 20 - FY20                            | \$ 159,023.25          | \$ 58,074.77           | \$ -                         | \$ 58,074.77           | \$ 100,948.48          |
| <i>Medicaid adj old year</i>              |                        |                        |                              | \$ -                   | \$ -                   |
| <b>YTD costs</b>                          | <b>\$ 3,225,263.56</b> | <b>\$ 1,252,639.26</b> | <b>\$ 155,861.39</b>         | <b>\$ 1,408,500.65</b> | <b>\$ 1,816,762.91</b> |
| <i>Proj add'l costs (remainder of FY)</i> |                        | \$ -                   | \$ -                         | \$ -                   | \$ -                   |
| Total Proj CSA costs                      | \$ 3,225,263.56        | \$ 1,252,639.26        | \$ 155,861.39                | \$ 1,408,500.65        | \$ 1,816,762.91        |
| <b>Local Budget Allocations</b>           | <b>\$ 3,300,000.00</b> | <b>\$ 1,221,000.00</b> | <b>\$ 160,000.00</b>         | <b>\$ 1,381,000.00</b> | <b>\$ 1,919,000.00</b> |
| Variations                                | \$ 74,736.44           |                        |                              | \$ (27,500.65)         |                        |

Based on Total Projected Costs FY20:

We are OVER the CSA expense budget by \$ 74,736.44 as of this date

We are OVER the CSA local budget by \$ (27,500.65) as of this date

|       |
|-------|
| 37.0% |
|-------|

Estimate - Local share of additional program costs

## Waynesboro CSA Program Costs (State) FY 2020

\*updated as of 8/20/20

|                  | Gross Expense          | Refunds                | Net Expense            | Acutal Local Share     | Add'l Local Med Adjust | Total State Share      | Medicaid Payments |
|------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| July-19          | \$ 7,223.00            | -                      | \$ 7,223.00            | \$ 2,775.80            | \$ 33,401.37           | \$ (28,954.17)         |                   |
| August-19        | \$ 139,749.96          | (1.84)                 | \$ 139,748.12          | \$ 49,850.90           | \$ 12,522.62           | \$ 77,374.60           |                   |
| September-19     | \$ 201,815.30          | (4,020.59)             | \$ 197,794.71          | \$ 72,169.83           | \$ 20,052.16           | \$ 105,572.72          |                   |
| October-19       | \$ 204,988.76          | (3,446.60)             | \$ 201,542.16          | \$ 73,881.39           | \$ 14,024.48           | \$ 113,636.29          |                   |
| November-19      | \$ 512,487.79          | (4,554.43)             | \$ 507,933.36          | \$ 190,214.13          | \$ 22,586.34           | \$ 295,132.89          |                   |
| December-19      | \$ 350,610.68          | (5,623.58)             | \$ 344,987.10          | \$ 128,410.57          | \$ 13,543.93           | \$ 203,032.60          |                   |
| January-20       | \$ 361,323.40          | (12,777.86)            | \$ 348,545.54          | \$ 131,952.55          | \$ 6,530.98            | \$ 210,062.01          |                   |
| February-20      | \$ 250,419.46          | (6,046.00)             | \$ 244,373.46          | \$ 92,533.73           | \$ 7,210.72            | \$ 144,629.01          |                   |
| March-20         | \$ 361,418.50          | (4,165.74)             | \$ 357,252.76          | \$ 133,416.11          | \$ 9,845.36            | \$ 223,836.65          |                   |
| April-20         | \$ 284,665.41          | (10,332.34)            | \$ 274,333.07          | \$ 100,195.90          | \$ 9,890.56            | \$ 174,137.17          |                   |
| May-20           | \$ 211,385.52          | (6,667.64)             | \$ 204,717.88          | \$ 75,734.75           | \$ 6,149.19            | \$ 122,833.94          |                   |
| June-20          | \$ 372,184.12          | (13,374.57)            | \$ 358,809.55          | \$ 138,915.00          | \$ 84.40               | \$ 219,810.15          |                   |
| July-20          | \$ 190,526.95          | (31,503.70)            | \$ 159,023.25          | \$ 58,074.77           |                        | \$ 100,948.48          |                   |
| August-20        |                        |                        | \$ -                   |                        |                        | \$ -                   |                   |
| September-20     |                        |                        | \$ -                   |                        |                        | \$ -                   |                   |
| <b>YTD costs</b> | <b>\$ 3,448,798.85</b> | <b>\$ (102,514.89)</b> | <b>\$ 3,346,283.96</b> | <b>\$ 1,248,125.43</b> | <b>\$ 155,842.11</b>   | <b>\$ 1,962,052.34</b> | <b>\$ -</b>       |

**SHENANDOAH VALLEY SOCIAL SERVICES**  
**F21 Budget Update**  
**Actual Expenditures through July 2020**

**ADMINISTRATIVE**

| 53010-                             | Description                    | BUDGET            |
|------------------------------------|--------------------------------|-------------------|
| 1100                               | Salaries                       | 6,365,725         |
| 2100                               | FICA                           | 518,454           |
| 2210                               | VRS                            | 702,812           |
| 2300                               | Hosp/Health Ins                | 1,521,014         |
| 2400                               | Life Insurance                 | 88,511            |
| 2500                               | VACO Disability                | 17,754            |
| 2600                               | Unemployment                   | 60,000            |
| 2700                               | Workers Comp                   | 17,500            |
| 2802                               | Health Savings Acct            | 15,000            |
| 3110                               | Prof Health Services           | 2,000             |
| 3120                               | Legal/Other Prof               | 210,000           |
| 3310                               | Repairs/Maintenance            | 47,000            |
| 5201                               | Postage                        | 24,000            |
| 5203                               | Telephone/Communication Equip. | 71,520            |
| 5305                               | VEH Insurance                  | 18,500            |
| 5306                               | Surety Bond                    | 450               |
| 5307                               | Pub Liab Insurance             | 2,317             |
| 5402                               | Rent/Utilities/Janitorial      | 170,000           |
| 5501                               | Travel/Training                | 23,000            |
| 5504                               | Tuition Assistance             | 2,000             |
| 5720                               | Medicaid Expansion             | 327,726           |
| 5801                               | Dues/Subs/Advertisement        | 3,500             |
| 6001                               | Office Supplies                | 30,500            |
| 6002                               | Foster Child Meals             | 500               |
| 6008                               | Car Fuel                       | 30,000            |
| 6009                               | Car Maintenance                | 17,000            |
| 8001                               | Computer Equipment             |                   |
| 8002                               | Furn & Fixtures                | 2,500             |
| 8005                               | Cars - Purchase                | -                 |
| <b>ADMINISTRATIVE EXPENDITURES</b> |                                | <b>10,289,283</b> |

| YTD ACTUAL     |                       |             |
|----------------|-----------------------|-------------|
| JUL ACTUAL     | VARIANCE (Over)/Under | % Of Budget |
| 512,422        | 5,853,303             | 8.0%        |
| 37,730         | 480,724               | 7.3%        |
| 54,058         | 648,754               | 7.7%        |
| 108,864        | 1,412,150             | 7.2%        |
| 6,776          | 81,735                | 7.7%        |
| 1,100          | 16,654                | 6.2%        |
|                | 60,000                | 0.0%        |
|                | 17,500                | 0.0%        |
| 1,333          | 13,667                | 8.9%        |
| 148            | 1,852                 | 7.4%        |
| 14,643         | 195,357               | 7.0%        |
| 5,895          | 41,105                | 12.5%       |
| 2,206          | 21,794                | 9.2%        |
| 4,323          | 67,197                | 6.0%        |
| 15,971         | 2,529                 | 86.3%       |
| 894            | (444)                 | 198.6%      |
| 2,317          | -                     | 100.0%      |
| 16,086         | 153,914               | 9.5%        |
| (300)          | 23,300                | -1.3%       |
|                | 2,000                 | 0.0%        |
| 44,046         | 283,680               | 13.4%       |
|                | 3,500                 | 0.0%        |
| 323            | 30,177                | 1.1%        |
|                | 500                   | 0.0%        |
| 484            | 29,516                | 1.6%        |
| 296            | 16,704                | 1.7%        |
| 330            | (330)                 | -           |
| 95             | 2,405                 | 3.8%        |
|                | -                     | -           |
| <b>830,041</b> | <b>9,459,242</b>      | <b>8.1%</b> |

| ANNUALIZED PROJECTION |                       |             |
|-----------------------|-----------------------|-------------|
| FY21 PROJECTION       | VARIANCE (Over)/Under | % Of Budget |
| \$ 6,149,065          | 216,660               | 96.6%       |
| \$ 452,766            | 65,688                | 87.3%       |
| \$ 648,701            | 54,111                | 92.3%       |
| \$ 1,306,368          | 214,646               | 85.9%       |
| \$ 81,316             | 7,195                 | 91.9%       |
| \$ 13,199             | 4,555                 | 74.3%       |
| \$ 50,000             | 10,000                | 83.3%       |
| \$ -                  | 17,500                | 0.0%        |
| \$ 16,001             | (1,001)               | 106.7%      |
| \$ 1,776              | 224                   | 88.8%       |
| \$ 175,716            | 34,284                | 83.7%       |
| \$ 70,745             | (23,745)              | 150.5%      |
| \$ 26,469             | (2,469)               | 110.3%      |
| \$ 51,876             | 19,644                | 72.5%       |
| \$ 15,971             | 2,529                 | 86.3%       |
| \$ 894                | (444)                 | 198.6%      |
| \$ 2,317              | -                     | 100.0%      |
| \$ 193,035            | (23,035)              | 113.6%      |
| \$ 23,000             | -                     | 100.0%      |
| \$ 2,000              | -                     | 100.0%      |
| \$ 327,726            | -                     | 100.0%      |
| \$ 3,500              | -                     | 100.0%      |
| \$ 3,874              | 26,626                | 12.7%       |
| \$ 500                | -                     | 100.0%      |
| \$ 5,804              | 24,196                | 19.3%       |
| \$ 3,555              | 13,445                | 20.9%       |
| \$ 3,954              | (3,954)               | -           |
| \$ 1,141              | 1,359                 | 45.6%       |
| \$ -                  | -                     | -           |
| \$ 9,631,269          | \$ 658,014            | 93.6%       |

|                            |      |
|----------------------------|------|
| BUDGET Goal at Month 1     | 8.3% |
| Actual Expended at Month 1 | 8.1% |
| (Over)/Under Budget        | 0.3% |



**PUBLIC ASSISTANCE - AUGUSTA**

| ACCOUNT #                              | Description                        | BUDGET           |
|--|------------------------------------|------------------|
| 4023 53020 5701                        | General Relief (813, Burial)       | 21,000           |
| 4023 53020 5702                        | Auxiliary Grants (804)             | 142,000          |
| 4023 53020 5706                        | IV-E Foster Care (811,814)         | 420,000          |
| 4023 53020 5712                        | Med Outreach/Fin. Ind. Program     | 134,000          |
| 4023 53020 5714                        | State Adoption Subsidy (817,818)   | 191,000          |
| 4023 53020 5715                        | Federal Adoption Subsidy (812,815) | 1,540,000        |
| 4023 53020 5717                        | Adult Services (833,895)           | 29,000           |
| 4023 53020 5718                        | Client Purchased Services          | 115,000          |
| 4023 53020 5725                        | View Purchased Services (872)      | 107,000          |
| 4023 53020 5750                        | Family Outreach Grant              | 248,000          |
| <b>ASSISTANCE AND POS EXPENDITURES</b> |                                    | <b>2,947,000</b> |

| YTD ACTUAL |                       |             |
|------------|-----------------------|-------------|
| JUL ACTUAL | VARIANCE (Over)/Under | % Of Budget |
| 260        | 20,740                | 1.2%        |
| 13,623     | 128,377               | 9.6%        |
| 15,536     | 404,464               | 3.7%        |
| 1,944      | 132,056               | 1.5%        |
| 10,392     | 180,608               | 5.4%        |
| 121,452    | 1,418,548             | 7.9%        |
| 3,113      | 25,887                | 10.7%       |
| 6,375      | 108,625               | 5.5%        |
| 137        | 106,863               | 0.1%        |
| 6,013      | 241,987               | 2.4%        |
| 178,845    | 2,768,155             | 6.1%        |

| ANNUALIZED PROJECTION |                       |             |
|-----------------------|-----------------------|-------------|
| FY21 PROJECTION       | VARIANCE (Over)/Under | % Of Budget |
| \$ 3,120              | 17,880                | 14.9%       |
| \$ 163,476            | (21,476)              | 115.1%      |
| \$ 186,428            | 233,572               | 44.4%       |
| \$ 23,333             | 110,667               | 17.4%       |
| \$ 124,707            | 66,293                | 65.3%       |
| \$ 1,457,424          | 82,576                | 94.6%       |
| \$ 37,355             | (8,355)               | 128.8%      |
| \$ 76,503             | 38,497                | 66.5%       |
| \$ 1,639              | 105,361               | 1.5%        |
| \$ 72,162             | 175,838               | 29.1%       |
| \$ 2,146,145          | 800,855               | 72.8%       |

**PUBLIC ASSISTANCE - STAUNTON**

| ACCOUNT #                              | Description                        | BUDGET              |
|--|------------------------------------|---------------------|
| 11055310-55510                         | Auxiliary Grants (804)             | \$ 192,000          |
| 11055310-55523                         | IV-E Foster Care (811,814)         | \$ 955,000          |
| 11055310-55529                         | Client Purchased Services          | \$ 8,000            |
| 11055310-55550                         | General Relief (813, Burial)       | \$ 28,000           |
| 11055310-55561                         | View Purchased Services (872)      | \$ 105,000          |
| 11055310-55575                         | State Adoption Subsidy (817,818)   | \$ 125,000          |
| 11055310-55581                         | Adult Services (833,895)           | \$ 17,000           |
| 11055310-55587                         | Federal Adoption Subsidy (812,815) | \$ 1,190,000        |
| 11055310-                              | SNAPET ABAWD Pledge                | \$ 5,000            |
| <b>ASSISTANCE AND POS EXPENDITURES</b> |                                    | <b>\$ 2,625,000</b> |

| YTD ACTUAL |                       |             |
|------------|-----------------------|-------------|
| JUL ACTUAL | VARIANCE (Over)/Under | % Of Budget |
| 22,323     | 169,677               | 11.6%       |
| 57,043     | 897,957               | 6.0%        |
|            | 8,000                 | 0.0%        |
| 1,757      | 26,243                | 6.3%        |
| 1,205      | 103,795               | 1.1%        |
| 9,867      | 115,133               | 7.9%        |
| 1,128      | 15,872                | 6.6%        |
| 101,556    | 1,088,444             | 8.5%        |
| -          | 5,000                 | 0.0%        |
| 194,878    | 2,430,122             | 7.4%        |

| ANNUALIZED PROJECTION |                       |             |
|-----------------------|-----------------------|-------------|
| FY21 PROJECTION       | VARIANCE (Over)/Under | % Of Budget |
| \$ 267,876            | (75,876)              | 139.5%      |
| \$ 684,516            | 270,484               | 71.7%       |
| \$ -                  | 8,000                 | 0.0%        |
| \$ 21,084             | 6,916                 | 75.3%       |
| \$ 14,456             | 90,544                | 13.8%       |
| \$ 118,404            | 6,596                 | 94.7%       |
| \$ 13,531             | 3,469                 | 79.6%       |
| \$ 1,218,669          | (28,669)              | 102.4%      |
| \$ -                  | 5,000                 | 0.0%        |
| \$ 2,338,536          | 286,464               | 89.1%       |

**PUBLIC ASSISTANCE - WAYNESBORO**

| ACCOUNT #                              | Description                        | BUDGET              |
|--|------------------------------------|---------------------|
| 2115330-757011                         | General Relief (813, Burial)       | \$ 26,000           |
| 2115330-757015                         | Auxiliary Grants (804)             | \$ 90,000           |
| 2115330-757019                         | IV-E Foster Care (811,814)         | \$ 500,000          |
| 2115330-757020                         | Client Purchased Services          | \$ 5,000            |
| 2115330-757046                         | View Purchased Services (872)      | \$ 80,000           |
| 2115330-757060                         | Federal Adoption Subsidy (812,815) | \$ 775,000          |
| 2115330-757061                         | State Adoption Subsidy (817,818)   | \$ 130,000          |
| 2115330-757070                         | Adult Services (833,895)           | \$ 15,000           |
| 2115330-                               | SNAPET ABAWD PLEDGE                | \$ 5,000            |
| <b>ASSISTANCE AND POS EXPENDITURES</b> |                                    | <b>\$ 1,626,000</b> |

| YTD ACTUAL |                       |             |
|------------|-----------------------|-------------|
| JUL ACTUAL | VARIANCE (Over)/Under | % Of Budget |
| 2,280      | 23,720                | 8.8%        |
| 6,057      | 83,943                | 6.7%        |
| 40,680     | 459,320               | 8.1%        |
|            | 5,000                 | 0.0%        |
| 258        | 79,742                | 0.3%        |
| 69,810     | 705,190               | 9.0%        |
| 10,714     | 119,286               | 8.2%        |
| 486        | 14,514                | 3.2%        |
|            | 5,000                 | 0.0%        |
| 130,285    | 1,495,715             | 8.0%        |

| ANNUALIZED PROJECTION |                       |             |
|-----------------------|-----------------------|-------------|
| FY21 PROJECTION       | VARIANCE (Over)/Under | % Of Budget |
| \$ 27,360             | (1,360)               | 105.2%      |
| \$ 72,684             | 17,316                | 80.8%       |
| \$ 488,159            | 11,841                | 97.6%       |
| \$ -                  | 5,000                 | 0.0%        |
| \$ 3,097              | 76,903                | 3.9%        |
| \$ 837,721            | (62,721)              | 108.1%      |
| \$ 128,563            | 1,437                 | 98.9%       |
| \$ 5,836              | 9,164                 | 38.9%       |
| \$ -                  | 5,000                 | 0.0%        |
| \$ 1,563,422          | 62,578                | 96.2%       |

| Mandated | BL  | Owner  | Fund Type | Description                     | FIPS | Annual Budget | YTD Actual   | Current Fund Balance | Revised Budget Expended % | Encumbrances | Fund Balance (after Encumbrances) |
|----------|-----|--------|-----------|---------------------------------|------|---------------|--------------|----------------------|---------------------------|--------------|-----------------------------------|
| Y        | 804 | HP     | A         | Auxiliary Grants                | 15   | 140,012.00    | 27,552.00    | 112,460.00           | 19.68%                    | -            | 112,460.00                        |
| Y        | 804 | HP     | A         | Auxiliary Grants                | 790  | 186,336.00    | 41,858.00    | 144,478.00           | 22.46%                    | -            | 144,478.00                        |
| Y        | 804 | HP     | A         | Auxiliary Grants                | 820  | 87,712.00     | 15,338.00    | 72,374.00            | 17.49%                    | -            | 72,374.00                         |
| Y        | 808 | CA/KG  | A         | TANF - Manual Check             | 15   | 1,000.00      | (2,235.00)   | 3,235.00             | -223.50%                  | -            | 3,235.00                          |
| Y        | 808 | CA/KG  | A         | TANF - Manual Check             | 790  | 1,000.00      | (62.46)      | 1,062.46             | -6.25%                    | -            | 1,062.46                          |
| Y        | 808 | CA/KG  | A         | TANF - Manual Check             | 820  | 1,000.00      |              | 1,000.00             | 0.00%                     | -            | 1,000.00                          |
| Y        | 810 | CA/KG  | A         | TANF - Emergency Assist         | 15   | 7,500.00      |              | 7,500.00             | 0.00%                     | -            | 7,500.00                          |
| Y        | 810 | CA/KG  | A         | TANF - Emergency Assist         | 790  | 3,000.00      |              | 3,000.00             | 0.00%                     | -            | 3,000.00                          |
| Y        | 810 | CA/KG  | A         | TANF - Emergency Assist         | 820  | 3,000.00      |              | 3,000.00             | 0.00%                     | -            | 3,000.00                          |
| Y        | 811 | CH/Kim | A         | AFDC - Foster care              | 15   | 452,094.00    | 35,654.99    | 416,439.01           | 7.89%                     | 104,327.26   | 312,111.75                        |
| Y        | 811 | CH/Kim | A         | AFDC - Foster care              | 790  | 873,946.00    | 133,086.36   | 740,859.64           | 15.23%                    | 700,132.41   | 40,727.23                         |
| Y        | 811 | CH/Kim | A         | AFDC - Foster care              | 820  | 476,743.00    | 73,220.26    | 403,522.74           | 15.36%                    | 77,245.00    | 326,277.74                        |
| Y        | 812 | SH/Kim | A         | Title IV-E Adoption             | 15   | 1,538,943.00  | 245,173.07   | 1,293,769.93         | 15.93%                    | -            | 1,293,769.93                      |
| Y        | 812 | SH/Kim | A         | Title IV-E Adoption             | 790  | 1,157,195.00  | 205,997.26   | 951,197.74           | 17.80%                    | -            | 951,197.74                        |
| Y        | 812 | SH/Kim | A         | Title IV-E Adoption             | 820  | 746,940.00    | 137,584.10   | 609,355.90           | 18.42%                    | -            | 609,355.90                        |
| N        | 813 | CA     | A         | General Relief                  | 15   | 10,999.00     | 520.00       | 10,479.00            | 4.73%                     | -            | 10,479.00                         |
| N        | 813 | CA     | A         | General Relief                  | 790  | 9,782.00      | 2,124.00     | 7,658.00             | 21.71%                    | -            | 7,658.00                          |
| N        | 813 | CA     | A         | General Relief                  | 820  | 16,665.00     | 1,820.00     | 14,845.00            | 10.92%                    | -            | 14,845.00                         |
| Y        | 814 | CH     | P         | Fostering Futures I             | 15   | 30,116.00     | 3,618.81     | 26,497.19            | 12.02%                    | 21,630.00    | 4,867.19                          |
| Y        | 814 | CH     | P         | Fostering Futures I             | 790  | 35,751.00     | 2,159.35     | 33,591.65            | 6.04%                     | 18,073.00    | 15,518.65                         |
| Y        | 814 | CH     | P         | Fostering Futures I             | 820  | 8,144.00      | 889.21       | 7,254.79             | 10.92%                    | 16,414.69    | (9,159.90)                        |
| Y        | 817 | SH     | A         | State Adoption Subs             | 15   | 190,551.00    | 20,817.84    | 169,733.16           | 10.93%                    | -            | 169,733.16                        |
| Y        | 817 | SH     | A         | State Adoption Subs             | 790  | 94,370.00     | 15,956.00    | 78,414.00            | 16.91%                    | 7,238.00     | 71,176.00                         |
| Y        | 817 | SH     | A         | State Adoption Subs             | 820  | 112,968.00    | 23,013.37    | 89,954.63            | 20.37%                    | 420.00       | 89,534.63                         |
| N        | 820 | SH     | A         | Adoption Incentive              | 15   | 3,000.00      |              | 3,000.00             | 0.00%                     | -            | 3,000.00                          |
| N        | 829 | CB     | P         | Family Preservation Support     | 15   | 14,039.00     |              | 14,039.00            | 0.00%                     | -            | 14,039.00                         |
| N        | 830 | CB     | P         | Child Welfare Subst             | 15   | 16,727.00     | 5,277.00     | 11,450.00            | 31.55%                    | -            | 11,450.00                         |
| Y        | 833 | NM     | P         | Adult Services                  | 15   | 28,686.00     | 4,341.18     | 24,344.82            | 15.13%                    | 21,936.38    | 2,408.44                          |
| Y        | 833 | NM     | P         | Adult Services                  | 790  | 14,230.00     | 1,464.28     | 12,765.72            | 10.29%                    | 5,153.73     | 7,611.99                          |
| Y        | 833 | NM     | P         | Adult Services                  | 820  | 17,120.00     | 1,027.50     | 16,092.50            | 6.00%                     | 7,367.68     | 8,724.82                          |
| Y        | 848 | CA/KG  | A         | TANF - Up Manual Ch             | 15   | 1,000.00      |              | 1,000.00             | 0.00%                     | -            | 1,000.00                          |
| Y        | 848 | CA/KG  | A         | TANF - Up Manual Ch             | 790  | 1,000.00      |              | 1,000.00             | 0.00%                     | -            | 1,000.00                          |
| Y        | 848 | CA/KG  | A         | TANF - Up Manual Ch             | 820  | 1,000.00      |              | 1,000.00             | 0.00%                     | -            | 1,000.00                          |
| N        | 849 | SSH    | B         | Staff & Operations - Medicaid   | 15   | 327,726.00    | 87,688.43    | 240,037.57           | 26.76%                    | -            | 240,037.57                        |
| N        | 850 | HP     | N         | Outstationed Worker             | 15   | 57,000.00     | 9,329.49     | 47,670.51            | 16.37%                    | -            | 47,670.51                         |
| N        | 855 | SSH    | B         | Staff & Operations              | 15   | 6,773,589.00  | 1,576,571.84 | 5,197,017.16         | 23.28%                    | -            | 5,197,017.16                      |
| N        | 858 | SSH    | N         | Staff & Operations              | 15   | 2,821,080.00  | (55,012.98)  | 2,876,092.98         | -1.95%                    | -            | 2,876,092.98                      |
| N        | 861 | CH     | P         | ETV                             | 15   | 3,791.00      |              | 3,791.00             | 0.00%                     | -            | 3,791.00                          |
| N        | 862 | CH     | P         | Chafee Program                  | 15   | 6,766.00      | 4,574.76     | 2,191.24             | 67.61%                    | -            | 2,191.24                          |
| N        | 864 | SH     | P         | Respite Care for Fo             | 15   | 2,625.00      | 665.00       | 1,960.00             | 25.33%                    | -            | 1,960.00                          |
| N        | 865 | CJ     | A         | SNAPET ABAWD Pledge             | 15   | 5,000.00      |              | 5,000.00             | 0.00%                     | -            | 5,000.00                          |
| N        | 865 | CJ     | A         | SNAPET ABAWD Pledge             | 790  | 5,000.00      |              | 5,000.00             | 0.00%                     | -            | 5,000.00                          |
| N        | 865 | CJ     | A         | SNAPET ABAWD Pledge             | 820  | 5,000.00      |              | 5,000.00             | 0.00%                     | -            | 5,000.00                          |
| N        | 866 | CB     | P         | Promoting Safe & Stable Preserv | 15   | 9,740.00      | 330.00       | 9,410.00             | 3.39%                     | -            | 9,410.00                          |
| N        | 866 | CB     | P         | Promoting Safe & Stable Reunif  | 15   | 9,000.00      | 1,935.00     | 7,065.00             | 21.50%                    | -            | 7,065.00                          |
| N        | 866 | CB     | P         | Promoting Safe & Stable Supp    | 15   | 5,950.00      | 350.00       | 5,600.00             | 5.88%                     | -            | 5,600.00                          |
| N        | 871 | CJ     | P         | TANF/VIEW Working & Trans CC    | 790  | -             | (57.00)      | 57.00                | #DIV/0!                   | -            | 57.00                             |
| Y        | 872 | CJ     | P         | VIEW - Purchased Svcs           | 15   | 107,153.00    | 304.55       | 106,848.45           | 0.28%                     | -            | 106,848.45                        |
| Y        | 872 | CJ     | P         | VIEW - Purchased Svcs           | 790  | 106,110.00    | 3,753.39     | 102,356.61           | 3.54%                     | -            | 102,356.61                        |
| Y        | 872 | CJ     | P         | VIEW - Purchased Svcs           | 820  | 75,240.00     | 634.71       | 74,605.29            | 0.84%                     | -            | 74,605.29                         |
| N        | 873 | SH     | P         | IV-E Foster/Adopt P             | 15   | 5,800.00      |              | 5,800.00             | 0.00%                     | -            | 5,800.00                          |
| N        | 888 | CJ     | P         | VACMS At Risk Recoupment CC     | 790  | -             | (1,042.00)   | 1,042.00             | #DIV/0!                   | -            | 1,042.00                          |
| N        | 888 | CJ     | P         | VACMS At Risk Recoupment CC     | 820  | -             | (450.00)     | 450.00               | #DIV/0!                   | -            | 450.00                            |
| N        | 889 | CJ     | P         | VACMS VIEW Recoupment CC        | 790  | -             | (6.00)       | 6.00                 | #DIV/0!                   | -            | 6.00                              |
| N        | 889 | CJ     | P         | VACMS VIEW Recoupment CC        | 820  | -             | (79.00)      | 79.00                | #DIV/0!                   | -            | 79.00                             |
| Y        | 895 | NM     | P         | Adult Protective Services       | 15   | 1,000.00      | 760.00       | 240.00               | 76.00%                    | -            | 240.00                            |
| Y        | 895 | NM     | P         | Adult Protective Services       | 790  | 2,011.00      | 1,056.91     | 954.09               | 52.56%                    | -            | 954.09                            |
| Y        | 895 | NM     | P         | Adult Protective Services       | 820  | 1,616.00      | (10.00)      | 1,626.00             | -0.62%                    | -            | 1,626.00                          |
| TOTALS:  |     |        |           |                                 |      | 16,613,766.00 | 2,627,492.22 | 13,986,273.78        | 15.82%                    | 979,938.15   | 13,006,335.63                     |

**SVSS Budget July 2020**

| Summary by FIPS       | % of Budget | Annual Budget | YTD Actual   | Current Fund Balance | Budget Expended % | Encumbrances | Fund Balance (after Encumbrances) |
|-----------------------|-------------|---------------|--------------|----------------------|-------------------|--------------|-----------------------------------|
| FIPS 015 (Augusta)    | 75.67%      | 12,570,887.00 | 1,968,215.98 | <b>10,602,671.02</b> | 15.66%            | 147,893.64   | 10,454,777.38                     |
| FIPS 790 (Staunton)   | 14.99%      | 2,489,731.00  | 406,288.09   | <b>2,083,442.91</b>  | 16.32%            | 730,597.14   | 1,352,845.77                      |
| FIPS 820 (Waynesboro) | 9.35%       | 1,553,148.00  | 252,988.15   | <b>1,300,159.85</b>  | 16.29%            | 101,447.37   | 1,198,712.48                      |
| TOTALS:               |             | 16,613,766.00 | 2,627,492.22 | <b>13,986,273.78</b> | 15.82%            | 979,938.15   | 13,006,335.63                     |

| Summary by Fund Type    | % of Budget | Annual Budget | YTD Actual   | Current Fund Balance | Budget Expended % | Encumbrances | Fund Balance (after Encumbrances) |
|-------------------------|-------------|---------------|--------------|----------------------|-------------------|--------------|-----------------------------------|
| B - Admin Base          | 42.74%      | 7,101,315.00  | 1,664,260.27 | <b>5,437,054.73</b>  | 23.44%            | -            | 5,437,054.73                      |
| N - Admin Pass Through  | 17.32%      | 2,878,080.00  | (45,683.49)  | <b>2,923,763.49</b>  | -1.59%            | -            | 2,923,763.49                      |
| A - Assistance          | 36.91%      | 6,132,756.00  | 977,417.79   | <b>5,155,338.21</b>  | 15.94%            | 889,362.67   | 4,265,975.54                      |
| P - Purchase of Service | 3.02%       | 501,615.00    | 31,497.65    | <b>470,117.35</b>    | 6.28%             | 90,575.48    | 379,541.87                        |
| TOTALS:                 |             | 16,613,766.00 | 2,627,492.22 | <b>13,986,273.78</b> | 15.82%            | 979,938.15   | 13,006,335.63                     |

|                            |        |
|----------------------------|--------|
| Budget Expended at Month 2 | 16.67% |
| Actual Expended at Month 2 | 15.82% |
| Over/(Under) Budget        | -0.85% |

**SHENANDOAH VALLEY SOCIAL SERVICES  
EMPLOYEE STATUS REPORT  
September 22, 2020**

*(Positions Vacated or Filled Since Previous Meeting – June 23, 2020)*

**Positions Recently Filled**

| Position # | Position Description           | Vacated By | Filled By | Reason    | Date Filled | Notes |
|------------|--------------------------------|------------|-----------|-----------|-------------|-------|
| L0092      | Office Associate III           |            |           | New Hire  | 7/16/2020   |       |
| L0339      | Office Associate III           |            |           | New Hire  | 7/16/2020   |       |
| L0217      | Office Associate III           |            |           | New Hire  | 7/16/2020   |       |
| L0045      | Office Associate III           |            |           | New Hire  | 7/16/2020   |       |
| L0100      | Family Services Specialist II  |            |           | New Hire  | 7/16/2020   |       |
| L0218      | Benefit Programs Specialist II |            |           | New Hire  | 7/16/2020   |       |
| L0328      | Benefit Programs Specialist II |            |           | Promotion | 7/16/2020   |       |
| L0051      | Custodian (part-time)          |            |           | New Hire  | 7/16/2020   |       |
| L0237      | Family Services Specialist III |            |           | New Hire  | 8/17/2020   |       |
| L0088      | Family Services Specialist III |            |           | New Hire  | 8/17/2020   |       |
| L0015      | Custodian (part-time)          |            |           | New Hire  | 9/16/2020   |       |
| L0236      | Benefit Programs Specialist II |            |           | New Hire  | 9/16/2020   |       |

**Positions Currently Vacant**

| Position # | Position Description       | Hired On  | Vacated By | Reason      | Effective Date | Recruit Close Date | Notes                |
|------------|----------------------------|-----------|------------|-------------|----------------|--------------------|----------------------|
| L0356      | Family Services Specialist | 8/16/2018 |            | Termination | 8/18/2020      | 9/6/2020           | Interviews 9/22/2020 |