

Waynesboro Public Library
Board of Trustees Meeting - Minutes
Tuesday, February 21, 2023, 4:00 pm
Community Room A

The meeting was called to order at 4:00 p.m. by Edie Eckman, Board President. Present at the meeting were Edie Eckman, Brenci Patiño, Eric Anderson, Susan V. Versen, and Rachel McDowell. Kevin Ryan was in attendance representing the Friends of the Library (FOL). Melissa Techman joined the meeting virtually, and Kathy Nixon had a family emergency and was not able to attend.

Approval of January 17, 2023 Minutes

A motion was made, seconded and approved, to accept the minutes of the January 2023 meeting.

Director's Report

Based on her Director's report Susan gave an abridged account of the various activities and programs held at and/or sponsored by the Library. January's Circulation numbers were 9580 (2,099 more than December; over 3111 more than January 2022 and only 820 below January 2019). Foot Traffic in January was 6589 (1414 more than December 2022, 21% up; 3012 more than January 2022 up 46%). These were healthy numbers despite the Library closing five days in November and three in December. Wi-Fi and PC usage showed an increase as compared to December, reflecting the fact that some of the computers have been repaired and are back in service. The Winter Reading Program in January had low signups, but lots of reading time logged. The Lunch and Learn series for adults have restarted their activities and continue to be successful. The Library has continued their outreach efforts. Rachel has been actively going into the community to places such as retirement homes and schools. She and Susan are helping with the Dementia Friendly SAW Project, and creating a Memory Partners program with the objective of giving caregivers a needed respite. Additionally, the Library is in the process of applying for an AARP grant. The grant would allow the Library to create a mobile computer lab to show resources to seniors offsite. February was Library Lovers Month in celebration of Valentine's Day. The newsletter continues to get good feedback from illustrators (for social media posts). The Community in Motion bus will visit local apartment complexes beginning on March 1st with children's books, with the idea to eventually serve retirement communities. This activity will take place every other Wednesday. Yearbooks have been digitized and returned. The Library was awarded a \$500 grant to purchase Spanish language materials. The elevator parts will ship in May and the work is projected to be finished in June. Meeting rooms are being consistently used. A new part-time Youth Services Assistant has been hired. A Digital Services Coordinator will be hired next. National Library Week takes place in April and Susan will deliver a presentation to the City Council on March 27th, where she will make an appeal for the City to issue a Library Day proclamation. The Library is holding a staff training day on May 5th and will be closed that day.

Old Business

- The Board discussed the Remote Attendance Policy. Amendments were suggested and voted on, and it was approved as amended.
- Volunteer Handbook for Library was approved by Board.

New Business

None.

Friends of Library Report

Ryan shared a brief account of the FOL's Report. They continue to make preparations for their Annual Dinner. Their book sale will launch in late March and ends on April 1st. The Friends of the Library are meeting tonight and will be discussing Susan's request for \$17,000 in funding to support the acquisition of a mobile reference desk for the library.

Next meeting

March 21, 2023 at 4:00 pm, at the Library (and via Zoom if unable to attend in person)

Meeting was adjourned at 4:39pm.

Respectfully submitted,

Brenci Patiño, Secretary