



## MEETING MINUTES

The Electoral Board Meeting Wednesday, April 14, 2021

The Registrar/ Electoral Board Offices

250 S. Wayne Avenue, Suite 205

Waynesboro, Virginia 22980

**Attendees:** Elizabeth Bouldin-Clopton, Franke Lucente, Sara Christopherson, Lisa Jeffers

### MINUTES

Call meeting to order at 9:03 AM

**Discussion:** Chair asked for update on the audit.

- No word at all. It was decided to add audit to each meeting agenda until we have an update.

**Discussion:** Election Related Bills Passed and Governor's budget is approved

- There is a part of the budget that says city managers and registrar's salary should match. 100% reimbursement of registrar's salary from state.
- Effective July 1 – Every registrars salary will equal commissioner of revenue salary.
- Ward specific – did pass as part of new election laws, signed by Governor.
- Election Board Input to Redraw city ward lines – waiting for census data – Will need to be done by December.
- At large will be the only city council office where the full city votes. Other wards will require residency for candidate and voters.

**Action** -. Publicizing it will be important since it's a change for the citizens of Waynesboro.

- Moving local election to November also passed
- Lisa reported a Ward B citizens called to request an absentee ballot for May election. She explained the new process and new election schedule.

**Impact:** Mass education campaign needed – worthwhile to consider including radio PSAs.

**Discussion:** Voting machines are being programed on Friday April 16. An EOB member needs to be present. **Decision:** Co-Chair- Mr. Lucent will be present at 1 PM Friday April 16 for machine programming

**Discussion:** Polling locations

- City official is using conference room as office, but we need it for the programming and voting.  
**Action:** Need to determine solution.
- Basic united Methodist church polling location has been confirmed.

**Discussion:** June 8 – Democratic primary – Governor and Lr. Governor.

- Republican caucus is May 8.
- Election officials coming in starting next week to check in for Primary. Poll pads will be used.
- Early voting starts April 23, 2021.

**Discussion:** Election officials

- 10 new election officials. Ideally, we should have a minimum of 4 per polling but prefer to have 5 – so that we can have someone outside. 5<sup>th</sup> person can monitor the signage for 40 feet and curbside.
- Curbside was used more during the last election, and people are more aware of it. Wards B&D are heavier users of curbside. Will improve signage in front and back in ward for curbside.
- Election Official training: Waiting to hear from Best Western for location. Also waiting to hear from Mike Kemp – May 20 10 am - All EB members need to be there – 10-1 PM
- We need Pens – 6 boxes in each polling place – if we run out, we’ll have back up wipes to sanitize (tables too)
- ACTION: Partitions needed – let city know that we need at each polling place 4 per polling place – 16 total.
- Include information in the absentee ballots - on the ward only changes remind that you need to make sure your address is up to date.

Next meeting date – May 12 at 9:00 AM – Plan for 1 ½ meeting

Adjourn meeting 9:55

Elizabeth Bouldin-Clopton, Chair \_\_\_\_\_

Frank Lucente, Vice Chairs \_\_\_\_\_

Sara Christopherson, Secretary \_\_\_\_\_