

# WAYNESBORO, VIRGINIA

## CITY COUNCIL BUDGET WORK SESSION MINUTES



Council for the City of Waynesboro, Virginia held a Budget Work Session on Monday, April 27, 2020 at 6:00 p.m. via “Zoom” with staff in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s limitation of social distancing:

- PARTICIPANTS: Council Members: Terry Short, Jr., Mayor  
 Bobby Henderson, Vice Mayor  
 Bruce Allen, Council member  
 Sam Hostetter, Council member  
 Jeanie McCutcheon, Council member
- City Staff: Mike Hamp, City Manager  
 Jim Shaw, Deputy City Manager  
 Cameron McCormick, Finance Director  
 Julia Bortle, Clerk of the Council
- City Attorney: Melisa Michelsen, Litton & Sipe, LLC

### 2021 BUDGET DISCUSSION:

Mayor Short opened the meeting at 6:06 p.m.

The City Manager outlined the strategies to contend with an anticipated revenue shortfall for the current fiscal year and the strategies to balance the fiscal year 2021 budget. He stated that the strategies are severe and will be apparent to citizens, businesses, and employers.

The Deputy City Manager made a powerpoint presentation (*attachment 46-61*) regarding the projected fiscal year 2020 COVID-19 related revenue shortfalls and related expenditure reductions, the impact of the projected revenue loss estimates for FY2021, the General Fund trends since 2016, proposed fiscal year 2021 budget adjustments and potential reductions to bring the budget back into balance, and the General Fund sources of revenue by percentage. He noted that the furloughing of employees would not include public safety personnel or front-line Public Works employees which are paid through the Enterprise Fund.

There was a brief discussion following the presentation, and Council acknowledged the effort by staff to amend the proposed budget during this trying time. Council member Allen wanted the public to understand what was presented and the hard decisions the City must make to balance the budget.

The meeting concluded at 6:31 p.m.

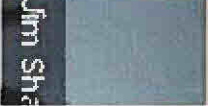
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Julia Bortle, MMC, Clerk of Council

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Terry R. Short, Jr., Mayor

# Fiscal Year 2020 Budget Update



- Prior to March 1, 2020 the City was experiencing positive variance in most local revenue sources.
- FY2020 Projected COVID-19 related revenue shortfalls:
  - Meals – 75% - \$1,200,000
  - Lodging – 75% - \$236,000
  - Sales – 25% - \$500,000
  - Total – \$1,936,000

# Fiscal Year 2020 Budget Update (Continued)

Jim Shaw

Due to the projected impact of COVID-19 the City has implemented the following budget reduction measures:

- Spending freeze for all non-essential expenditures
- Hiring freeze on all positions except as approved by City Manager
- Furloughed certain full-time and part-time employees in operations disrupted by the Governor's EO
- Departmental budget reductions

7006

# Fiscal Year 2020 Budget Update (Continued)



Measures to mitigate losses during the current year:

Defer Planned Transfer for 2021 CIP: \$960,000

Street Paving Reduction: \$650,000

Miscellaneous Departmental Reductions: \$326,000

Total: \$1,936,000

