

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Thursday, May 14, 2020 at 7:00 p.m. via “Zoom” with staff and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s limitation of social distancing:

PARTICIPANTS: Council Members: Terry Short, Jr., Mayor  
Bobby Henderson, Vice Mayor  
Bruce Allen, Council member  
Sam Hostetter, Council member  
Jeanie McCutcheon, Council member

City Staff: Mike Hamp, City Manager  
Jim Shaw, Deputy City Manager  
Julia Bortle, Clerk of the Council  
Cameron McCormick, Finance Director

City Attorney: Melisa Michelsen, Litton & Sipe, LLC

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### INTRODUCTION BY MAYOR:

The Mayor opened the meeting and reviewed the process for citizens to comment during the citizen comment period.

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### BUSINESS MEETING AGENDA:

Council member Allen moved to adopt the Business Meeting Agenda as presented. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 5:0:**

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

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### MATTERS FROM COUNCIL MEMBERS:

The Vice Mayor stated that Fire Chief Bradley is retiring at the end of the month and congratulated Deputy Chief Holloway for being promoted to Fire Chief. Council thanked both for their service to the City.

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### TAXES FOR CALENDAR YEAR 2020:

At the May 7, 2020 Council meeting, the ordinance **IMPOSING TAXES FOR THE CALENDAR YEAR 2020 ON PROPERTY AND PERSONS, FOR THE PAYMENT OF INTEREST ON THE CITY DEBT, FOR THE SUPPORT OF THE CITY GOVERNMENT, FOR THE MAINTENANCE OF THE PUBLIC SCHOOLS, AND FOR OTHER EXPENSES, PROVIDING FOR THE ASSESSMENT OF PERSONS AND PROPERTY, FOR THE COLLECTION OF TAXES, REVENUE, ASSESSMENTS ,AND IMPOSING PENALTIES FOR THE FAILURE TO COMPLY WITH THE PROVISIONS HEREOF** was introduced and seconded. With no further discussion of the ordinance, it was adopted on a 5:0 vote:

Regular Business Meeting  
Thursday, May 14, 2020  
Adopted May 27, 2020

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

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**FISCAL YEAR 2021 OPERATING BUDGET:**

At the May 7, 2020 Council meeting, Council introduced and seconded the Annual Appropriation Bill for the year ending June 30, 2021 after the public hearing was held on the matter. Council is now asked to consider adopting a friendly amendment to incorporate changes that the School Board adopted to their budget. The total value of the budget decreases by approximately \$1.1 million reflecting changes in the local and state funding for the schools. There are no changes to the municipal portion of the budget. The City Manager stated that if conditions improve, Council will be asked to consider favorable amendments to the budget. If conditions don't improve or worsen, it may be necessary for Council to consider additional reductions to the budget. Those possibilities may not be apparent until the second quarter of the fiscal year.

Vice Mayor Henderson made a friendly amendment to the budget by incorporating the Waynesboro School budget amendment into the City Budget. Council member McCutcheon, having introduced the budget ordinance, accepted the friendly amendment. Having been seconded and with no objections, the friendly amendment was adopted into the Annual Appropriation Bill ordinance on a 5:0 vote:

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

Council member Hostetter moved to adopt the **ANNUAL APPROPRIATION BILL OF THE CITY OF WAYNESBORO, VIRGINIA FOR THE YEAR ENDING JUNE 30, 2021 WITH THE FRIENDLY AMENDMENT**. Having been seconded and with no further discussion, the ordinance was adopted on a vote of 5:0:

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

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**ACKNOWLEDGEMENT OF MUNICIPAL DEPARTMENTS AND EMPLOYEES IN ASSOCIATION WITH VARIOUS NATIONAL WEEKS OF RECOGNITION AND APPRECIATION:**

Traditionally the City Council has acknowledged the various municipal departments and their employees on designated days or weeks as commonly recognized across the nation. Because business meeting schedules have been disrupted, this meeting affords the Council the opportunity to recognize the following occasions to value and appreciate the City employees:

- Second Week in April, National Library Week, and Library Workers Appreciation Day.*
- Second Week in April, National Public Safety Telecommunicators Week*
- May 4, International Firefighters Day*
- May 10-16, National Police Week*
- May 17 – 23, National Public Works Week*

Council expressed their deep appreciation for the work being done by City employees, and recognized the work they do especially during this trying time.

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**RESOLUTION – CORONAVIRUS RELIEF FUND PAYMENT:**

The City is eligible to receive \$1,974,380 through the federal Coronavirus Aid Relief and Economic Security Act (CARES ACT). Payments from the fund may only be used to cover costs that are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus of 2019 and cannot be used to cover revenue shortfall. The expenditures must occur between March 1, 2020 and December 30, 2020.

The City is required to transmit certification to the Commonwealth by May 22, 2020 at which time the funds would be transferred to the City. Any unspent funds would be returned.

Council member Allen moved to endorse the certification. Having been seconded and with no objections, the motion was adopted on a 5:0 vote:

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

Council member Hostetter asked staff to keep Council updated on the ideas they have for using the funds.

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**CITIZEN COMMENT PERIOD:** With no one calling in or submitting comments, the meeting continued.

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**ADJOURN:** Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned at 7:22 p.m.:

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

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Julia Bortle, MMC, Clerk of Council

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Terry R. Short, Jr., Mayor