

Minutes of the Waynesboro Public Library
Board of Trustees
Tuesday, June 21, 2022
4:00 pm Via Zoom

The meeting was called to order at 4:00 p.m. by Chairperson Kanise Marshall. Present at the meeting were Kanise Marshall, Edie Eckman, Brenci Patiño, Emily Bardeen, and Susan V. Versen, Library Director. Also in attendance was Kevin Ryan, representing the Friends of the Library.

A motion was made, seconded and approved, to accept the minutes of the May 2022 Board Meeting with a minor revision pertaining Brenci Patiño's absence from the May meeting.

Director's Report

Weekly Craft Bag distribution has been discontinued due to the return of in-person craft programs, which are yielding good participation numbers. Pre-K and Baby/Toddler Story Times are going well. Outdoor Book Club began this month. Summer Reading began June 1st and ends July 31st with over 200 participants signed up; this number is higher than in the last couple of years. From June 6 through July 11, the exhibit "[Determined: The 400-Year Struggle for Black Equality](#)" from the Virginia Museum of History and Culture will be on display at the Waynesboro Public Library (WPL). The Director informed the Board of her goals to make more content from the Library of Virginia readily available to WPL patrons.

Statistics are trending up in all areas of circulation/services. Susan, Jamie, and Anne have been working on outreach, particularly helping low-income communities sign up for library cards. The e-Newsletter is getting above-average levels of readership.

In terms of facilities, the front door needs a sensor that has been ordered, but is currently on back order. The elevator still needs repair as the final quotes are not in yet. Susan informed us that the Advisory Board Handbook has arrived on paper and there is a digital copy too. She also informed us that the city budget has been approved.

Director's June 2022 Board Report is attached.

Friends of the Library (FOL) Report

The FOL has continued to have book sales at the Waynesboro Farmers Market with the last Saturday (6/18) being the most successful of the season with sales of approximately \$90. There is an increased interest in joining the FOL; some members have switched from annual to lifetime memberships. Their new and improved website is close to completion and there are new members interested in helping with social media. The FOL will be meeting tonight and will be fielding funding requests from Susan.

Old Business

The profiles of two potential trustees were discussed and it was suggested that the candidate with connections to the school system (a school counselor) would be a strong addition to the Board. Edie is willing to serve a second term if we cannot find a second candidate; this will give the Board continuity.

After reviewing the FOIA Policy, Board members agreed that the best practice would be to hold all discussions in our meetings; any discussion to date that has been held via email, will be added to the public folder (currently a Google Folder) so the public has access to it.

The Board discuss the Reconsideration of Material Policy. Trustees supported Susan's proposal to also include a note about this in the Collections Development Policy. The draft of the Seed Library Policies was approved.

New Business

The Chairperson asked that Trustees think about implementing a "New Trustees Training." Edie suggested that we implement it as soon as a new Trustee takes office. This idea received unanimous support.

Kanise informed us that she may need to step away/down from the Board due to personal reasons. Ownership of the Google Folder she created will be transferred to the library itself. Susan volunteered to up a DropBox for all documents pertaining to the Board. Kanise will let us know her final decision when we meet in August.

Next Meeting

August 16, 2022, 4:00 p.m. via Zoom (No meeting in July).

The meeting was adjourned at 4:40 pm

Respectfully submitted,

Breñci Patiño
Secretary