

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, June 28, 2021 at 7:05 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel.

- PRESENT:**
- Council Members:** Bobby Henderson, Mayor  
Bruce Allen, Council member  
Terry Short, Jr., Council member  
Sam Hostetter, Council member
  - City Staff:** James Shaw, Deputy City Manager  
Julia Bortle, Clerk of Council  
Cameron McCormick, Finance Director  
Greg Hitchin, Economic Development Director  
Gary Critzer, Emergency Services Director  
Michael Wilhelm, Police Chief
  - Counsel:** Melisa Michelsen, Esq., Litten & Sipe LLC
- ABSENT:** Lana Williams, Vice Mayor  
Michael Hamp, City Manager

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### CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The Mayor opened the meeting and the Deputy City Manager reviewed the process for citizens to comment via telephone during the citizen comment period. Council member Allen then lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

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### BUSINESS MEETING AGENDA

Council member Allen moved to adopt the Business Meeting Agenda. Having been seconded and with no objection, **the Business Meeting Agenda was adopted 4:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Absent</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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### APPROVAL OF MEETING MINUTES

Council member Allen moved to adopt the minutes from the June 14, 2021 Regular Business Meeting as presented. Having been seconded and with no objections, **the meeting minutes were adopted 4:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Absent</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**MATTERS FROM THE MAYOR**

Asked for a moment of silence in honor of retired Commonwealth’s Attorney W. Charles Poland who passed away recently, extending sympathies to his family and friends.

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**MATTERS FROM COUNCIL MEMBERS**

Council member Hostetter provided a COVID-19 update for the City, noting the state more than half of the adult population in Waynesboro has received their vaccination. He encouraged those who have not to speak with their physician about it.

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**THIRD QUARTER FINANCIAL REPORT**

The Finance Director, provided the Third Quarter Financial Report for the city. The report included the nine months beginning July 1, 2020 and ending March 31, 2021. There was no action required by Council.

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**REGIONAL HAZARD MITIGATION PLAN**

The Director of Emergency Services, presented the Central Shenandoah Hazard Mitigation Plan 2020, requiring a review, update and adoption every five years. The plan’s purpose is to identify hazards in the region and in individual communities, rank them and develop mitigation strategies. The plan is required to apply for FEMA and other grants, and this is the five-year update, noting that if it becomes necessary, the plan may be updated sooner than every five years. Council member Allen moved to adopt the updated Central Shenandoah Hazard Mitigation Plan. **Having been seconded and with no objections, the updated plan was adopted 4:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Absent</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**ECONOMIC DEVELOPMENT AND TOURISM CODE AMENDMENTS**

The Director of Economic Development and Tourism made a presentation (attachment 47-09) regarding recent changes to the Code of Virginia related to minimum wages as pertains to economic development programs and asked Council to consider introducing an ordinance amending City Code Chapter 22 Article V, *Tourism Zone*, Section 22-207, *Certification Procedure* to be consistent with the state code, and to change the recipient of Tourism Zone applications from the Commissioner of the Revenue to the Director of Economic Development.

Council member Hostetter moved to introduce an ordinance amending City Code Chapter 22 Article V, *Tourism Zone*, Section 22-207, *Certification Procedure*. Having been properly introduced and seconded, this ordinance will be considered for adoption at the July 12, 2021 Regular Business Meeting.

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**APPROPRIATION ORDINANCE – PARKS AND RECREATION AGRICULTURAL SUPPLIES**

Council member Hostetter moved to introduce and adopt an ordinance appropriating a \$1,000 donation to Parks and Recreation, to the General Fund, to fund the purchase of agricultural supplies. Having been seconded and with no objections, this ordinance was adopted 4:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Absent</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**VALLEY COMMUNITY SERVICES BOARD REAPPOINTMENT**

Council member Allen moved to reappoint Mr. Dan Sullivan to the Valley Community Services Board for a three-year appointment ending June 30, 2024. Having been seconded and with no objections, the appointment was approved 4:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Absent</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**COMMUNICATION, CORRESPONDENCE, AND CALENDAR**

The Deputy City Manager asked Council for a consensus to hold a work session on Wednesday, July 14, 2021 beginning at 7:00 p.m. Council provided their consensus to hold a work session at that time.

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**CITIZEN COMMENT PERIOD**

**In-person:**

*Craig Scott, Waynesboro:* spoke about the benefits or privatization of city utilities and optimization of services.

**Phone Caller:**

*There were no phone callers.*

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**ADJOURN**

Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 4:0 at 7:29 p.m.:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Absent</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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Julia Bortle, MMC, Clerk of Council

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Bobby Henderson, Mayor

