

WAYNESBORO, VIRGINIA
CITY COUNCIL ORGANIZATIONAL MEETING AND
REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held an Organizational Meeting and a Regular Business Meeting on Monday, July 12, 2021 at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City's YouTube Channel.

PRESENT: Council Members: Bobby Henderson, Mayor
 Lana Williams, Vice Mayor
 Bruce Allen, Council member
 Terry Short, Jr., Council member
 Sam Hostetter, Council member

 City Staff: Michael Hamp, City Manager
 Jim Shaw, Deputy City Manager
 Julia Bortle, Clerk of Council
 Cameron McCormick, Finance Director
 Luke Juday, Planning Director
 Nichole Nicholson, Human Resources Director
 Michael Wilhelm, Police Chief

 Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC

ABSENT: None

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The Mayor opened the meeting and Council member Short lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

ORGANIZATIONAL MEETING

Council member Hostetter moved to reappoint the following Charter employees each to a one-year term ending June 30, 2022:

- Michael G. Hamp II, City Manager
- Mary Garris, City Assessor
- Julia Bortle, Clerk of the Council

Having been seconded and with no objections, the appointments were adopted 5:0:

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Monday, July 12, 2021
Adopted July 26, 2021

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Council member Allen moved to appoint City Manager Michael Hamp as Acting Clerk of the Council to act as Clerk in the absence of the Clerk of the Council. Having been seconded and with no objections, the appointment was adopted 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

FINANCE COMMITTEE

The Mayor stated that there has not been a Finance Committee for several years; instead staff and the full Council meet for budget work sessions where all participate. Therefore, Council will continue with all five members active instead of designating a Finance Committee.

BOARDS AND COMMISSIONS

Councilman Allen moved to reappoint the following Council representatives to the respective Commissions, each for a one-year term ending June 30, 2022:

Planning Commission	Bobb Henderson, representative
Parks and Recreation Commission	Sam Hostetter, representative

Having been seconded and with no objections, the reappointments were adopted 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

FISCAL YEAR COUNCIL MEETING CALENDAR

Council member Short moved to adopt the Council meeting calendar for the fiscal year 2021-2022 as presented. Having been seconded and with no objections, the calendar was adopted 5:0

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

REGULAR BUSINESS MEETING

The Mayor and the City Manager reviewed the process for citizens to comment via telephone during the citizen comment period.

BUSINESS MEETING AGENDA

Council member Short moved to adopt the Business Meeting Agenda. Having been seconded and with no objection, **the Business Meeting Agenda was adopted 5:0:**

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

CONSENT AGENDA

Council member Short moved to adopt the Consent agenda as presented:

- a) June 28, 2021 Regular Business Meeting minutes.
- b) Code Amendment Chapter 22, Article V, Tourism Zone, Section 22-207, Certification Procedure. (2021-55)

Having been seconded and with no objections, the Consent Agenda was adopted 5:0

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

MATTERS FROM THE MAYOR

The Parks and Recreation Department received a thank-you letter from the Salvation Army for assisting with their event held at Ridgeview Park. The Mayor announced the retirement of Mr. Ronny Sweet, an EOC Supervisor, thanking him for his more than 30 years of service to the community.

MATTERS FROM COUNCIL MEMBERS

Council Member Short thanked the Parks and Recreation staff for the fireworks display and Council member Hostetter expressed the same for the 5k and 10k runs they held. Council member Hostetter provided a COVID-19 update for the City, noting an increase in reported cases with a small increase in reported vaccinations.

PUBLIC HEARING – REZONE 1017 NEW HOPE ROAD

The Planning Director made a presentation regarding the proposed rezoning of the “Red Brick House”, 1017 New Hope Road, Waynesboro, from H-B Highway Business to L-B, Local Business to renovate the property into a single-family residence (*attachment 47-12*). The Planning Commission recommended approval of the application 6:0. The public hearing was opened at 7:22 p.m.:

Mr. Frank Joseph, submitted email comment: The Mayor read Mr. Joseph’s comments opposing the rezoning request.

Mark Holmes, applicant: explained his desire to use the home and the issues related to refurbishing the house for use in the current zoning.

With no further comments and no phone calls, the public hearing was closed at 7:26 p.m.

Council member Allen moved to introduce an ordinance changing the zoning of 1017 New Hope Road (tax map no. 45-2-9B) from Highway Business to Local Business. Having been seconded and with no further comments, the ordinance will receive second consideration at the July 26, 2021 Regular Business Meeting.

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PUBLIC HEARING – CLOSE AND VACATE PORTION OF GENICOM DRIVE

The Planning Director reviewed a request of TC Ventures LLC to close and vacate a 40-foot-wide strip of Genicom Drive (Neuman Aluminum), reducing the street’s right of way width from 100 feet to 60 feet in front of 1430, 1418 and 1410 Genicom Drive (*attachment 47-11*). Staff requested the application extend to the neighboring parcels to create a logical terminus and to improve the marketability of adjacent industrial parcels. All viewers found no inconvenience to the public and staff recommended approval with no assessment. Staff does recommend that the ordinance be contingent on recordation of plat showing new boundary lines and easement for access to all public utilities.

The public hearing was opened at 7:33 p.m. With no one signed up to speak and no callers, the public hearing was closed. Council member Allen moved to introduce an ordinance to **CLOSE AND VACATE A 40-FOOT-WIDE STRIP OF GENICOM DRIVE (NEUMAN ALUMINUM), REDUCING THE STREET’S RIGHT OF WAY WIDTH FROM 100 FEET TO 60 FEET IN FRONT OF 1430, 1418 AND 1410 GENICOM DRIVE, CITY TAX MAP NO 47-1-J AND 27-1-JJ**. Having been seconded and with no further discussion, the ordinance will be considered again at the July 26, 2021 Regular Business Meeting.

PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT

The Planning Director reviewed the Community Development Block Grant (CDBG) program objectives, the City’s eligible and ineligible uses of funds and the goals of the Waynesboro Consolidated Plan (*attachment 47-10*). The City’s fiscal year 2021 grant is in the amount of \$192,838 with an anticipated additional \$117,476 from the CARES Act. The Central Shenandoah Planning District Commission (CSPDC) will administer the funds. The City is required to file a citizen participation plan with HUD and this public hearing is part of that requirement that allows citizens input on how the funds may be used. In two weeks, Council will receive the proposed Annual Action Plan with proposed uses of the funds.

The public hearing was opened at 7:42 p.m. With no one signed up to speak and no callers, the public hearing was closed. No Council action was required.

CITY OF WAYNESBORO RETIREMENT BENEFITS POLICY AMENDMENT

The Human Resource Director reviewed revisions to the City’s Retirement Benefits Eligibility Policy to comply with provisions of the IRS Code. The revisions will eliminate the requirement of a qualified life event (marriage, death) in order to make a plan change. Instead, retirees can make plan changes upon enrolling as an eligible retiree or during the City’s open enrollment period. Additionally, retirees can drop coverage at any time in accordance with the policy. Verbiage has been added to clarify that once coverage has been declined, a retiree is no longer eligible to purchase the plan. **Council member Short moved to approve the revisions to the City’s Employee Retirement Benefits Plan (R12-13). Having been seconded and with no objections, the motion was adopted 5:0:**

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

NO WRIT OF ELECTION PETITION - SHERIFF

Sheriff Harris will retire in advance of the end of his term of his office. In accordance with the Code of Virginia, a special election is not required as the retirement is within twelve months of the end of his

term, and the highest ranking deputy shall be vested with the powers until the November election. Council member Allen moved to adopt a resolution affirming a petition to the Circuit Court of Waynesboro that no writ of election be ordered. Having been seconded and with no objections, the motion passed 5:0 (R21-15):

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

APPROPRIATION ORDINANCE –STATE DEPARTMENT OF ELECTIONS

Council is asked to consider adopting an ordinance **APPROPRIATING FUNDS THAT WILL BE RECEIVED FROM THE STATE DEPARTMENT OF ELECTIONS FOR INCREASED COMPENSATION OF THE REGISTRAR AND THE ELECTORAL BOARD**. Council member Short moved to introduce and adopt an ordinance receiving funds from the State Department of Elections. Having been seconded and with no objections, the ordinance was introduced and adopted 5:0 (2021-56):

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

COMMUNICATION, CORRESPONDENCE, AND CALENDAR

On August 4, 2021 the City will conduct a public comment design event regarding Greenway Phase III, contemplated from Wayne Avenue on 14th Street to Magnolia Avenue. That period will run from 5:00 p.m. to 7:00 p.m. at the Public Library, Meeting Room A.

On Wednesday, July 14, 2021, at 7:00 p.m. there will be a Council work session with half of the work session covering the new American Recover Act and afterward a closed meeting regarding collective bargaining.

CITIZEN COMMENT PERIOD

In-person:

Craig Scott, Waynesboro: spoke about quality of life and aspiring for a better quality of life in the City.

Dennis Wise, on behalf of citizens who have signed up to receive at-home recycling pickup service: spoke about his company providing a subscription service for at-home recycling service for City citizens.

Emily Smarte, Waynesboro: opposed to the Middle River Regional Jail expansion; money should be used for mental health and drug treatment.

Catherine Dunne, Waynesboro: opposed to the Middle River Regional Jail expansion; invest in a study regarding rehabilitation services and mental health.

A.J. Young, Jr, Waynesboro: opposed to the Middle River Regional Jail expansion; suggested a comprehensive plan studying incarceration in the area.

Andrea Jackson, Waynesboro: opposed to the Middle River Regional Jail expansion; encouraged Council to meet with citizens to discuss reducing incarceration rates and invest in youth.

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Adrienne Young, Waynesboro: opposed to the Middle River Regional Jail expansion; spend money on programs that address substance abuse programs or youth outreach.

Phone Caller:

There were no phone callers.

The mayor clarified that Council has discussed the proposed Middle River Regional Jail expansion and concur that they are not in favor of an expansion; they are opposed to having those who are incarcerated living in poor conditions, agreeing that the facility does need improvement. Council member Short offered to speak with any citizens on the matter after the meeting.

ADJOURN

Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:0 at 8:18 p.m.:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Julia Bortle, MMC, Clerk of Council

Bobby Henderson, Mayor