

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, July 13, 2020, at 7:07 p.m. via “Zoom” with staff and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s limitation of social distancing:

PARTICIPANTS: Council Members: Bobby Henderson, Mayor  
Lana Williams, Vice Mayor  
Bruce Allen, Council member  
Terry Short, Jr., Council member  
Sam Hostetter, Council member

City Staff: Mike Hamp, City Manager  
Jim Shaw, Deputy City Manager  
Julia Bortle, Clerk of the Council  
Cameron McCormick, Finance Director  
Luke Juday, Planning Director

City Attorney: Melisa Michelsen, Litton & Sipe, LLC.

ABSENT: None

\*\*\*\*\*

### **INTRODUCTION BY THE MAYOR:**

The Mayor opened the meeting and reviewed the process for citizens to comment during the public hearing and the citizen comment period.

\*\*\*\*\*

### **BUSINESS MEETING AGENDA:**

Council member Allen moved to adopt the Business Meeting Agenda. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

\*\*\*\*\*

### **CONSENT AGENDA:**

Council member Short moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, **the Consent Agenda was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

- a) Approval of June 22, 2020 Regular Business Meeting Minutes.
- b) Code Amendment – Chapter 86 Utilities: Second consideration/adoption of an ordinance revising the Code of the City of Waynesboro, Chapter 86 *Utilities*, Article III (*Sewers and Wastewater*), Section 86-91 through 86-181.

Regular Business Meeting  
Monday, July 13, 2020  
Adopted July 27, 2020

- c) Appropriation Ordinance – CARES ACT: Second consideration/adoption of an ordinance appropriating \$50,000 from the CARE ACT to the General Fund, for an economic Development Business Grant Program for the fiscal year ending June 30, 2021.

\*\*\*\*\*

**COMMENTS FROM CITY COUNCIL:**

**Council member Hostetter** stated that according to the Department of Health, COVID-19 cases have risen in Waynesboro during the previous week, providing possible causes. He asked that citizens remain diligent in preventing the spread of the disease.

\*\*\*\*\*

**RESOLUTIONS – VIRGINIA DEPARTMENT OF TRANSPORTATION SMART SCALE PROJECTS:**

The Planning Director presented a report regarding the Virginia Department of Transportation SMART SCALE (also referred to as HB2 or House Bill 2) projects and grant applications for Council’s consideration (*attachment 46-63*). Waynesboro’s 2020 applications include:

- Broad Street Access Management (\$2.3 million)
- Rosser Avenue Corridor Improvements (\$845,775)
- West Main STARS Study Recommendations (\$5.2 million)
- Crozet Tunnel Trail (\$5.3 million)

Council member Hostetter moved to adopt the four SMART Scale Project Resolutions as presented. Having been seconded, the resolutions were adopted 4:0 with Council member Short abstaining as he is an employee of the Virginia Department of Transportation:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Abstain</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

**A RESOLUTION <sup>(R20-12)</sup>  
OF SUPPORT FOR A SMART SCALE  
APPLICATION FOR THE BROAD STREET STREETSCAPE PROJECT  
IN WAYNESBORO, VIRGINIA**

**WHEREAS**, the City of Waynesboro has submitted a \$2,308,619 SMART SCALE grant application for the Broad Street Streetscape Project, which will convert a shared left-turn lane into a median, close entrances, fill sidewalk gaps, plant street trees, and install crosswalks along an inhospitable 1.3-mile section of US-250 running through the heart of Waynesboro;

**WHEREAS**, this project is intended to improve accessibility create a safer and more attractive roadway; and

**WHEREAS**, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Waynesboro hereby fully supports the Broad Street Streetscape Project SMART SCALE application, as described, and intends to construct this road as soon as full funding is available.

\_\_\_\_\_  
Bobby Henderson, Mayor

**A RESOLUTION (R20-13)  
OF SUPPORT FOR A SMART SCALE  
APPLICATION FOR THE ROSSER AVENUE (US 340) CORRIDOR PROJECT  
IN WAYNESBORO, VIRGINIA**

**WHEREAS**, the City of Waynesboro has submitted a \$845,775 SMART SCALE grant application for the Rosser Avenue (US 340) Corridor, which will improve timing and functionality at nine traffic signals on Rosser Avenue (Route 340) between Tiffany Drive and Ladd Road and includes intersection-specific improvements, constructs new sidewalk, and constructs a raised median within an existing two-way left-turn lane to address access management;

**WHEREAS**, this Rosser Avenue (US 340) is a roadway of local and regional importance and this project will improve accessibility and create a safer roadway; and

**WHEREAS**, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Waynesboro hereby fully supports the Rosser Avenue (US 340) SMART SCALE application, as described, and intends to construct this road as soon as full funding is available.

---

Bobby Henderson, Mayor

**A RESOLUTION (R20-14)  
OF SUPPORT FOR A SMART SCALE  
APPLICATION FOR THE US 250 (WEST MAIN STREET) CORRIDOR  
IN WAYNESBORO, VIRGINIA**

**WHEREAS**, the City of Waynesboro has submitted a \$5.2 million SMART SCALE grant application for the US 250 (West Main Street) Corridor to pursue operational, safety, and multimodal access improvements between Lew Dewitt Boulevard and Hopeman Parkway;

**WHEREAS**, US 250 is a major thoroughfare and commercial corridor in the City and in the region and VDOT Staunton District received money through the STARS program (Strategically Targeted Affordable Roadway Solutions) to study the corridor in detail and produce a plan to improve safety and accessibility along the corridor; and

**WHEREAS**, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Waynesboro hereby fully supports the US 250 (West Main Street) SMART SCALE application, as described, and intends to construct improvements to this road as soon as full funding is available.

---

Bobby Henderson, Mayor

Regular Business Meeting  
Monday, July 13, 2020  
Adopted July 27, 2020

**A RESOLUTION <sup>(R20-15)</sup>  
OF SUPPORT FOR A SMART SCALE  
APPLICATION FOR THE CROZET TUNNEL TRAIL PROJECT  
IN WAYNESBORO, VIRGINIA**

**WHEREAS**, the City of Waynesboro has submitted a \$5,574,992 SMART SCALE grant application for the Crozet Tunnel Trail Project, which will construct a and approximately 1.3-mile shared use path roughly parallel to US-250 from 1800 East Main Street to the western trail of the Blue Ridge Tunnel project. This will create a continuous bike and pedestrian connection from East Main Street in Waynesboro to Route 6 in Afton, providing an alternative route to US 250 for non-motorized traffic;

**WHEREAS**, this project is of significant local and regional transportation, recreational and cultural significance; and

**WHEREAS**, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Waynesboro hereby fully supports the Crozet Tunnel Trail Project SMART SCALE application, as described, and intends to construct this road as soon as full funding is available.

\_\_\_\_\_  
Bobby Henderson, Mayor

\*\*\*\*\*

**VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK MUTUAL AID AGREEMENT:**

The Virginia Water and Wastewater Agency Response Network (WARN) is a mutual aid response system among utility providers in the Commonwealth that provides access to necessary assistance from member utilities in a time of need, available at the discretion of the member utility. Council member Short moved to adopt a resolution authorizing execution of the Virginia Water and Wastewater Agency Response Network Mutual Aid Agreement. Having been seconded and with no objections, the resolution was adopted 5:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

**RESOLUTION <sup>(R20-16)</sup>  
AUTHORIZING EXECUTION OF THE  
VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK  
MUTUAL AID AGREEMENT, ASSISTANCE REQUEST, AND EVENT AGREEMENT**

**WHEREAS**, the National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency identifies

the development of a Water and Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest; and

**WHEREAS**, in furtherance of such national Water Sector plan, Virginia’s longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association (“VA AWWA”) and the Virginia Water Environment Association (“VWEA”) have jointly formed the Virginia Water and Wastewater Agency Response Network (“VA WARN”) Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia; and

**WHEREAS**, the VA WARN Committee has developed the attached form of a VA WARN Mutual Aid Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests as well as a related form of an Event Agreement for providing assistance of a defined scope on defined terms and conditions; and

**WHEREAS**, this VA WARN Mutual Aid Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope; and

**WHEREAS**, the CITY OF WAYNESBORO owns or operates water and wastewater facilities, is responsible for public water supply and wastewater management in the Commonwealth of Virginia, and is therefore eligible to participate in VA WARN and the VA WARN Mutual Aid Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Waynesboro, that City Manager is hereby authorized to execute the VA WARN Mutual Aid Agreement and accompanying and related agreements, including without limitation, the Assistance Request and the Event Agreement, as he deems necessary, which are hereby approved.

Adopted by the City Council of Waynesboro this 13th day of July, 2020.

\_\_\_\_\_  
**BOBBY HENDERSON, MAYOR**

\*\*\*\*\*

**FEDERAL FY20 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN:**

The Planning Director made a presentation regarding the proposed Federal Fiscal Year 2020 Community Development Block Grant Annual Action Plan. It included the CDBG objectives, a review of the fiscal year 2020 grant, and the proposed use of the \$194,000 in funding.

\*\*\*\*\*

**APPROPRIATION ORDINANCE - CAPSAW:**

As fiscal agent for CAPSAW, the City of Waynesboro is responsible for adopting their annual operating budget. This does not involve local funds. Council member Short moved to introduce an ordinance **APPROPRIATING \$800,707 OF FUNDS FOR THE COMMUNITY ACTION PARTNERSHIP STAUNTON AUGUSTA WAYNESBORO (CAPSAW) OPERATING BUDGET**. Having been seconded and with no objections, the ordinance will receive final consideration at the next City Council meeting.

\*\*\*\*\*

Regular Business Meeting  
Monday, July 13, 2020  
Adopted July 27, 2020

**APPROPRIATION ORDINANCE – VALLEY COMMUNITY SERVICES BOARD:**

Councilman Hostetter moved to introduce an ordinance **APPROPRIATING \$50,000 OF FUNDS TO THE VALLEY COMMUNITY SERVICES BOARD TO BE USED TO PROVIDE CARE FOR HOMELESS POPULATIONS PROVIDED TO MITIGATE COVID-19 EFFECTS AND ENABLE COMPLIANCE WITH COVID-19 PUBLIC HEALTH PRECAUTIONS.** Having been seconded and with no objections, the ordinance will receive final consideration at the next City Council meeting.

\*\*\*\*\*

**UPDATE AND STATUS OF CITY REOPENING PLANS.**

The Deputy City Manager provided an update on workplace standards to ensure compliance and safety for employees and citizens. It included statistics on local and regional cases, the Governor’s Executive Orders, Phase III guidelines, and the City’s procedures and controls for future implementations. It is anticipated the August 10, 2020 Council meeting will be held in person.

\*\*\*\*\*

**COMMUNICATION, CORRESPONDENCE, AND CALENDAR:**

Due to the absence of a Council member and no time-sensitive matters, Council member Allen moved to cancel the July 27, 2020 Regular Business Meeting. After receiving a second to the motion, there was a brief discussion and Council member Short withdrew his second to the motion. The motion died for a lack of a second.

\*\*\*\*\*

**CITIZEN COMMENTS:**

***Tom Maneval, Waynesboro VA:*** As Co-President of the Waynesboro Players, he asked that Council consider allowing COVID-19 grant funds be made available to non-profit organizations, citing the benefits and contributions the Waynesboro Players organization has made to the City and local schools to further education and the arts.

\*\*\*\*\*

**ADJOURN:** Having no further business to discuss, Council member Short moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:0 at 8:05 p.m.:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

\*\*\*\*\*

\*\*\*\*\*

---

Julia Bortle, MMC, Clerk of Council

---

Bobby Henderson, Mayor